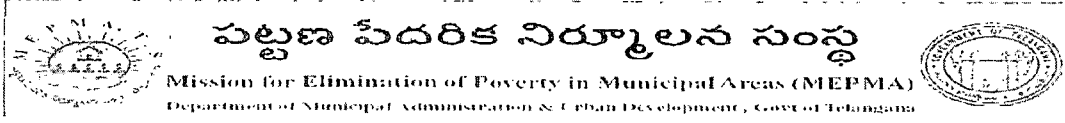


File No.MEPMA-E1/ESTM/17/2018-SA-ESTT-MEPMA



From  
Dr.T.K.Sreedevi, IAS,  
Mission Director,  
MEPMA Telangana,  
HYDERABAD.

To  
All Project Directors,  
Municipal Commissioners &  
Project Directors, MEPMA,  
Telangana State.

Lr.No.17/2018/MEPMA/E1, dated: -06-2019

Sir / Madam,

Sub: - MEPMA Telangana – Estt. – Selection and other procedures with regards to Resource Persons working under MEPMA and GHMC – Sanction of financial assistance to Resource Persons – Guidelines issued – Communicated – Reg.

Ref: - 1) G.O.Ms. No.164 MA&UD dt: 01-09-2018 of MA&UD (UBS) Department.  
2) Minutes of the OSD to Hon'ble Minister (MA&UD) 24.08.2018  
3) Circular Resolution of EC of MEPMA as approved by Chairman on 16-01-2019.

-:-

I invite your attention to the references cited, and it is to inform that the Government have sanctioned honorarium of Rs.4000-00 (Rupees Four thousand only) per one Resource person per month through MEPMA in addition to the honorarium being paid by the concerned Slum level federation / Town level federation / Town Vikalangula Samaikya.

Further, it is to inform that, the expenditure towards honorarium for Resource Persons shall be met from Vaddileni Runaalu and Streenidhi funds or any other source at the GHMC / Urban Local Body level.

In this regard, the Project Director, DPMU are made the final authority for verification of details of RP's and Number of Resource Persons (RPs) working based on the resoltuions of SLF/TLF/TVS and Criteria for selection of Resource Persons.

In this connection, the Guidelines for selection of Resource Persons, roles and responsibilities, Monitoring and assessment of performance, Criteria for continuance of existing RESOURCE PERSON (RP)s (as on 31-08-2018), Eligibility criteria for selection of new Resource Person (RP)s, Procedure to be followed for selection of RESOURCE PERSON (RP)s, Procedure for removal of RESOURCE PERSON (RP)s, Procedure for release of honorarium to SLF/TLF/TVS by MEPMA along with Appendix are herewith communicated for strict adherence.

Therefore, all the Municipal Commissioners and Project Directors, DPMU-MEPMA are hereby requested to follow up the instructions strictly while arriving at final number of Resource Persons (RP)s against the criteria mentioned working under each ULB for calculation of honorarium to be released by MEPMA. The Municipal Commissioners and Project Directors, DPMU-MEPMA will be held responsible for the verification and finalization of Resource Persons against the above criteria and payment of honorarium. Appendix along with Annexures are enclosed).

Digitally signed by TK SREEDEVI  
Date: 2019.06.19 11:02:59 IST  
Reason: Approved

Yours faithfully

MISSION DIRECTOR

**Functions of Resource Persons, procedure for selection and removal of Resource Persons by Slum Level Federations (SLF)/Town Level Federations (TLF)/Town Vikalangula Samaikyas (TVS).**

**Roles and responsibilities of Resource Persons (RPs):**

- i. Facilitate conducting of meetings of Self Help Groups (SHGs) on a fortnightly basis regularly, with focus on social issues in one meeting and financial issues in other meeting, and ensure attendance of EC members.
- ii. Facilitate in entering details of Self Help Group (SHG) transactions in books of account as required by SLF/TLF/TVS from time to time in the meeting itself.
- iii. Maintain SLF/TLF/TVS books of accounts manually or in online accounting system and enter details as required by SLF/TLF/TVS.
- iv. Facilitate functioning of SLF/TLF/TVSs, mobilization of SHGs savings and Share Capital from SHGs by SLF/TLF/TVS in compliance with bye laws.
- v. Ensure that all the SHGs in their area become members of SLF/TLF/TVS concerned and facilitate in collection of membership fee.
- vi. Ensure that internal audit of all the SHGs and statutory audit of SLF/TLF/TVSs is done as required by SLF/TLF/TVS.
- vii. Facilitate loans to all needy and eligible members of SHGs from banks and from various sources and projects for livelihoods and other purposes by facilitating preparation of livelihood plans, wherever required and grounding thereof.
- viii. Facilitate mobilization of Samruddhi deposits, loan documentation and preservation thereof as required by Stree Nidhi.
- ix. Facilitate recovery and minimize Non Performance Assets (NPAs) in Bank linkage, Stree Nidhi and other loans as per the guidelines.
- x. Data collection, updation and facilitating digitalization of financial transactions as entrusted to them by SLF/TLF/TVS.
- xi. Facilitate formation of new SHGs with leftover Poorest of the poor.
- xii. Facilitate implementation of various insurance and pension schemes and enrolling members as per the guidelines of MEPMA.
- xiii. Play key role in implementation of various anti-poverty programmes of the Government.
- xiv. Attend meetings convened by SLF/TLF/TVS etc., as and when required.
- xv. Carry out all tasks entrusted by the SLF/TLF/TVS from time to time.
- xvi. To play key role in implementation of various Government programs like Swachh Bharath mission, solid waste management, Telangana ku Haritha Haram, etc and also to facilitate in implementation of any new initiative by State and Central Government for the benefit of the poor.

- 1.2. RESOURCE PERSON (RP) shall not collect any charges for extending bank loans except as per guidelines issued by SLF/TLF/TVS based on resolution of Executive Committee (EC) of SLF/TLF/TVS. The RESOURCE PERSON (RP) shall keep books of account/records of SLF/TLF/TVS with Treasurer of SLF/TLF/TVS. Whenever they absent themselves from the duties for whatever be the reasons, they shall not keep any books of accounts/records, infrastructure etc., with them and hand over the same to President of the SLF/TLF/TVS failing which SLF/TLF/TVS shall remove them from the responsibilities and select a new RESOURCE PERSON (RP).

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- 1.3. RESOURCE PERSON (RP) shall be responsible for any fraud or mis-utilization of amounts of SLF/TLF/TVS or any other funds meant for SHGs received from higher tier agencies including bank loans. They shall not take any advances from SLF/TLF/TVS concerned.

### **2. Monitoring and assessment of performance of RESOURCE PERSON (RP)s by SLF/TLF/TVS:**

The SLF/TLF/TVS shall evaluate whether performance of RESOURCE PERSON (RP) is satisfactory or not based on the outcomes, as mentioned below:

- i. At least 80% of the SHGs in a SLF/TLF/TVS shall be in A and B grades as per the criteria laid down by MEPMA.
- ii. The SLF/TLF/TVS shall be in 'A' or 'B' grade as per the criteria laid down by MEPMA.
- iii. Repayment rate of all the loans including bank loans shall not be less than 98% as calculated by MEPMA and in case of bank loans, NPAs shall not be more than 0.50%.

The performance indicators shall be as reflected in the Monitoring Information System (MIS), in the web sites of MEPMA, NULM, etc.

In addition, development parameters of the ULB like Open Defecation Free (ODF) ULB and social development parameters of SHG members like literacy rate, institutional deliveries etc., and other parameters as decided by SLF/TLF/TVS from time to time shall also be linked to the grading of SHGs and SLF/TLF/TVSs and hence shall also be used for gauging the performance of RESOURCE PERSON (RP)s.

### **3. Guidelines on Selection of RESOURCE PERSON (RP)s by SLF/TLF/TVS:**

All the RESOURCE PERSON (RP)s including the existing RESOURCE PERSON (RP)s have to be reviewed keeping in view their capabilities to discharge their roles and responsibilities entrusted to them.

#### **a) Criteria for continuance of existing RESOURCE PERSONS (RPs) :**

- i. As the existing RESOURCE PERSON (RP)s could be 7th class pass and above and selected when they were in the age group of 18-45 years, the EC of SLF/TLF/TVS shall decide on continuance or otherwise of RESOURCE PERSON (RP) depending on their performance.
- ii. All other eligibility criteria for continuance of existing RESOURCE PERSON (RP)s except the criteria mentioned at Sl.No. (i)&(iii) in 3 (b) shall be followed.

#### **b) Eligibility criteria for selection of new RESOURCE PERSON (RP):**

As proper functioning of SLF/TLF/TVSs and SHGs is important to facilitate availing of various services by SHG women, it is necessary that RESOURCE PERSON (RP)s with due qualifications are appointed by SLF/TLF/TVS. In this context, the following guidelines are issued to the SLF/TLF/TVSs for selection of RESOURCE PERSON (RP)s, wherever the existing RESOURCE PERSON (RP)s are not found suitable and where SLF/TLF/TVSs do not have RESOURCE PERSON (RP)s and in case these guidelines are not followed by the SLF/TLF/TVS, MEPMA shall not release the grant support to the SLF/TLF/TVSs:

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- i. Candidates should be women SHG member with a minimum qualification of 10th Pass shall be considered for selection. However, no SHG leader can be appointed as RESOURCE PERSON (RP).
- ii. The candidates shall belong to the same ULB and resident of the same area.
- iii. The candidates shall be in the age group of 18 to 40 years.
- iv. The SHG of the candidate shall be preferably in A or B grade. In case of other candidates, they shall be the ward of a SHG member.
- v. Anganwadis, ASHA workers and wives of Government employees, Indira Kranthi Padham (IKP) employees shall not be selected as RESOURCE PERSON (RP).
- vi. They shall not be leaders or Office bearers of SHGs and SLF/TLF/TVS. They shall not belong to the families of Office Bearers of SHGs and SLF/TLF/TVSs. They shall also not be elected representatives and belong to their families.
- vii. Each SLF/TLF/TVS will have one RESOURCE PERSON (RP) irrespective of number of SHGs affiliated to it.
- viii. Candidates shall have clean track record and shall not have any criminal background. In case of misappropriation of funds in SLF/TLF/TVS the RESOURCE PERSON (RP) working presently shall not be continued even if qualified otherwise, if her involvement is proved or if they were negligent in working.
  - i. They shall not be members/office bearers of any political parties and shall not be associated with political parties.
  - ii. If qualified candidates are not available in the same area, candidates from the nearest area may be considered if qualified otherwise.

**4. Procedure to be followed for selection of RESOURCE PERSON (RP) by SLF/TLF/TVS:**

- i. A meeting of General body of SLF/TLF/TVS may be conducted ensuring required quorum, wherein awareness on the process to be followed in selection of RESOURCE PERSON (RP) may be created and applications in prescribed format from the eligible candidates may be invited (**Annexure I**)
- ii. Dates for submission of applications from eligible candidates may be decided as also for selection.
- iii. A meeting of EC of SLF/TLF/TVS may be conducted for selection of the candidate by ensuring attendance of at least 75% of the EC members and a suitable candidate may be selected following a transparent process. A format for resolution of EC is enclosed (**Annexure II**) and the same may be uploaded to MEPMA portal within two days from the date of selection of RESOURCE PERSON (RP).
- iv. The above procedure is to be followed even where the existing RESOURCE PERSON (RP) is to be continued and EC has to certify the performance and continuance of the existing RESOURCE PERSON (RP). However, there is no need for conducting General Body of SLF/TLF/TVS in these cases.
- v. The SLF/TLF/TVS may give a letter of offer to the RESOURCE PERSON (RP) signed by the President of SLF/TLF/TVS enclosing the roles and responsibilities of RESOURCE PERSON (RP) under acknowledgement. A format is enclosed for the purpose (**Annexure III**).
- vi. Community Organizer (CO) of the SLF/TLF/TVS concerned shall ensure that conduct of EC meetings and procedure for selection/continuance of RESOURCE PERSON (RP) is done in a transparent manner and as per prescribed guidelines by MEPMA and Government and the CO concerned shall certify the same as per the format enclosed (**Annexure IV**).

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- vii. These RESOURCE PERSON (RP)s shall be selected and completely accountable to the SLF/TLF/TVS and as such these matters do not come under the purview of MEPMA.
- viii. There shall not be any outside influence in selection of candidates, including interference of MEPMA staff in selection, which if found will be dealt with seriously and the selection will be cancelled.

**5. Procedure for removal of RESOURCE PERSON (RP) by SLF/TLF/TVSs:**

The services of the RESOURCE PERSON (RP) will be continued by SLF/TLF/TVS as long as he/she enjoys confidence of the SLF/TLF/TVS. The following guidelines may be followed by SLF/TLF/TVS for removal of services of a RESOURCE PERSON (RP):

- i. In case of non-performance by RESOURCE PERSON (RP) for continuous period of 3 months as reflected in functioning of SHGs affiliated to SLF/TLF/TVS and the SLF/TLF/TVS concerned and not meeting above mentioned performance benchmarks, SLF/TLF/TVSs will have discretion to remove the RESOURCE PERSON (RP)s unless there is an undertaking by RESOURCE PERSON (RP) concerned to improve the performance in the next 3 months.
- ii. If the performance of RESOURCE PERSON (RP) has not improved even after 3 months, the services of RESOURCE PERSON (RP) shall be terminated and assistance to SLF/TLF/TVS by MEPMA will be stopped after the next 3 months.
- iii. In case of removal of RESOURCE PERSON (RP) for non-performance, the issue shall be decided in the EC meeting of SLF/TLF/TVS and a General Body meeting may be convened wherein members are informed of removal of RESOURCE PERSON (RP) and for inviting applications for selection of a new RESOURCE PERSON (RP) as mentioned earlier. The SLF/TLF/TVS shall engage a new RESOURCE PERSON (RP) as early as possible and report to MEPMA for restoring the assistance.

**6. Procedure for release of Honorarium to SLF/TLF/TVS by MEPMA:**

- i. The resolution of the EC of SLF/TLF/TVS shall be uploaded for release of assistance (Rs.4,000/-) to the SLF/TLF/TVS. The amount will be released by MEPMA to the SLF/TLF/TVS account concerned.
- ii. SLF/TLF/TVS will pay the honorarium subject to its terms and conditions as decided in the EC of SLF/TLF/TVS. The amount of Rs.4,000/- is purely an assistance to the Slum Level Federations (SLF)/Town Level Federations (TLF)/Town Vikalangula Samaikya (TVS) to pay a minimum honorarium to the RESOURCE PERSON (RP).
- iii. Honorarium should not be paid in cash and it should be through account payee cheque/electronic transfer.
- iv. In the beginning of every quarter, a resolution of EC certifying that RESOURCE PERSON (RP) is working satisfactorily for the SLF/TLF/TVS may be uploaded (**Annexure V**).
- v. SLF/TLF/TVSs shall pay an amount of Rs.4000/ per month to RESOURCE PERSON (RP). Additional honorarium of RESOURCE PERSON (RP), over and above Rs. 4000/-, shall be paid only from the profit of the SLF/TLF/TVS and shall not be paid from the grants received from any source given from MEPMA and grants from other institutions, savings and share capital from SHGs etc.

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**Annexure- I**  
**MODEL APPLICATION FOR RESOURCE PERSON (RP)**

Name of the ULB: \_\_\_\_\_

Name of the District: \_\_\_\_\_

1. Name in full (as per 10th class memo):  
\_\_\_\_\_

2. Marital status:  
\_\_\_\_\_

3. Name of Father / Mother / Husband:  
\_\_\_\_\_

4. Date of Birth & Age:  
\_\_\_\_\_

5. Educational Qualifications:  
\_\_\_\_\_

(Enclose copy of certificates)

6. Caste (enclose caste certificate):  
\_\_\_\_\_

7. Native Place:  
\_\_\_\_\_

8. Name of area where presently residing:  
\_\_\_\_\_

9. Whether is a member in Self Help Group: (Yes/No)  
\_\_\_\_\_

10. If yes, Name of SHG:  
\_\_\_\_\_

11. Whether SHG functioning is Satisfactory:  
\_\_\_\_\_

12. Postal Address:  
\_\_\_\_\_  
\_\_\_\_\_

13. Cell Phone Number:  
\_\_\_\_\_

**Affix recent  
Passport Photo**

**Signature of applicant**

Annexure- II

Model Resolution of Executive Committee of SLF/TLF/TVS for  
Selection of Resource Person (RP)

Name of the District: \_\_\_\_\_ Name of ULB: \_\_\_\_\_

Name of SLF/TLF/TVS: \_\_\_\_\_

Date of EC Meeting: \_\_\_\_\_

Name of Area: \_\_\_\_\_

Meeting Number: \_\_\_\_\_

Name of SLF/TLF/TVS: \_\_\_\_\_ and ULB \_\_\_\_\_

Total no. of EC members in SLF/TLF/TVS: \_\_\_\_\_ and no. of members present: \_\_\_\_\_

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As per agenda item no....., we the EC members of SLF/TLF/TVS have received..... applications from aspiring applicants from (date) ..... to (date) ..... After scrutiny of the application forms in the light of guidelines issued by MEPMA, the EC of SLF/TLF/TVS has resolved to engage Sri/Smt..... W/o/D/o/S/o .....as RESOURCE PERSON (RP)for performing various roles and responsibilities of SLF/TLF/TVS as per the terms and conditions decided in the EC meeting of SLF/TLF/TVS held on ..... an amount of Rs.4000/ per month will be paid as honorarium along with Rs..... per month out of profit earned as at the end of previous financial year. We also certify that RESOURCE PERSON (RP) was selected as per the RESOURCE PERSON (RP) selection guidelines as circulated by MEPMA.

The EC authorizes president of SLF/TLF/TVS to issue a letter of offer to the RESOURCE PERSON (RP) along with roles and responsibilities to be performed by RESOURCE PERSON (RP).

S.No.	SHG Name	Name of Member	Signatures
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**Annexure- III**

**Model Offer letter to RESOURCE PERSON (RP) with roles and responsibilities and terms and conditions**

**Smt/Sri :**

**Sub: Appointment of services as RESOURCE PERSON (RP) – Reg.**

We are pleased to engage you as RESOURCE PERSON (RP) of our SLF/TLF/TVS ..... to perform various roles and responsibilities enlisted in the appendix to this letter. This engagement shall be governed by the following terms and conditions:

- i. You are solely accountable to us and have to function under our supervision and control.
- ii. Criteria for assessing your performance will be as mentioned in the appendix to this letter.
- iii. You will continue to function as RESOURCE PERSON (RP) as long as your performance is satisfactory as assessed by SLF/TLF/TVS based on various guidelines issued by us from time to time and roles and responsibilities entrusted.
- iv. The Government / MEPMA is in no way connected either with selection and removal.

**2. Other terms and conditions:**

- i. RESOURCE PERSON(RP) should work sincerely, honestly and with utmost dedication and shall not interfere in decision making by SLF/TLF/TVS.
- ii. In case of misappropriation of funds in SLF/TLF/TVS the RESOURCE PERSON (RP) shall not be continued even if qualified otherwise, if her /his involvement is proved or if they were negligent in working.
- iii. Any violation of eligibility criteria post engagement of your services as RESOURCE PERSON (RP) will lead to disqualification and your services shall be discontinued.
- iv. You shall not function as RESOURCE PERSON (RP) for any other SLF/TLF/TVS.
- v. Your services shall be withdrawn if, ...
  - a. in case of non-performance for continuous period of 6 months as reflected in functioning of SHGs affiliated to SLF/TLF/TVS and the SLF/TLF/TVS concerned and not meeting performance benchmarks.
  - b. Another three months' time may be given if an undertaking to improve the performance in the next three months submitted the RESOURCE PERSON (RP).
  - c. If the performance of RESOURCE PERSON (RP) is not improved even after three months, the RESOURCE PERSON (RP) shall have the right to terminate your services without any prior notice.
- vi. You shall not participate in any strike, instigate others and shall behave properly with Self Help Groups, Office Bearers of SLF/TLF/TVS and all other connected.
- vii. You shall not function as detriment of functioning of SHGs and SLF/TLF/TVSs or in implementation of any other programme entrusted by SLF/TLF/TVS.
- viii. In case of violation of any terms and conditions, the SLF/TLF/TVS shall have the right to terminate your services.
- ix. The SLF/TLF/TVS will pay Rs.4000/- as honorarium per month subject to its terms and conditions as decided in the EC of SLF/TLF/TVS.
- x. The SLF/TLF/TVS may withdraw payment of honorarium of Rs.4000/- per month to RESOURCE PERSON (RP), from the financial support received from MEPMA, if MEPMA stops such support depending on financial soundness of the SLF/TLF/TVS and its capability to pay honorarium considering that the SLF/TLF/TVS has to be self – sustainable in the long run.



**Appendix**

**Roles and responsibilities of Resource Persons (RPs):**

The roles and responsibilities of RESOURCE PERSON (RP) engaged by SLF/TLF/TVS are as mentioned below:

- i. Facilitate conducting of meetings of Self Help Groups (SHGs) on a fortnightly basis regularly, with focus on social issues in one meeting and financial issues in other meeting, and ensure attendance of EC members.
- ii. Facilitate in entering details of Self Help Group (SHG) transactions in books of account as required by SLF/TLF/TVS from time to time in the meeting itself.
- iii. Maintain SLF/TLF/TVS books of accounts manually or in online accounting system and enter details as required by SLF/TLF/TVS.
- iv. Facilitate functioning of SLF/TLF/TVSs, mobilization of SHGs savings and Share Capital from SHGs by SLF/TLF/TVS in compliance with bye laws.
- v. Ensure that all the SHGs in their area become members of SLF/TLF/TVS concerned and facilitate in collection of membership fee.
- vi. Ensure that internal audit of all the SHGs and statutory audit of SLF/TLF/TVSs is done as required by SLF/TLF/TVS.
- vii. Facilitate loans to all needy and eligible members of SHGs from banks and from various sources and projects for livelihoods and other purposes by facilitating preparation of livelihood plans, wherever required and grounding thereof.
- viii. Facilitate mobilization of Samruddhi deposits, loan documentation and preservation thereof as required by Stree Nidhi.
- ix. Facilitate recovery and minimize Non Performance Assets (NPAs) in Bank linkage, Stree Nidhi and other loans as per the guidelines.
- x. Data collection, updation and facilitating digitalization of financial transactions as entrusted to them by SLF/TLF/TVS.
- xi. Facilitate formation of new SHGs with leftover Poorest of the poor.
- xii. Facilitate implementation of various insurance and pension schemes and enrolling members as per the guidelines of MEPMA.
- xiii. Play key role in implementation of various anti-poverty programmes of the Government.
- xiv. Attend meetings convened by SLF/TLF/TVS etc., as and when required.
- xv. Carry out all tasks entrusted by the SLF/TLF/TVS from time to time.
- xvi. To play key role in implementation of various Government programs like Swachh Bharath mission, solid waste management, Telangana ku Haritha Haram, etc and also to facilitate in implementation of any new initiative by State and Central Government for the benefit of the poor.

**2. Your performance will be assessed based on the following outcomes:**

- i. At least 80% of the SHGs in a SLF/TLF/TVS shall be in A and B grades as per the criteria laid down by MEPMA/Stree Nidhi.
- ii. The SLF/TLF/TVS shall be in 'A' or 'B' grade as per the criteria laid down by MEPMA.
- iii. Repayment rate of all the loans including bank loans shall not be less than 95% as calculated by MEPMA and in case of bank loans, NPAs shall not be more than 2%.
- iv. Repayment rate of Stree Nidhi loans shall not be less than 98% and NPA shall not be more than 0.50% as calculated by Stree Nidhi.

**President**

Annexure- IV

**Model Declaration from Community Organizer concerned on Selection of Resource Person (RP)**

Name of the District: \_\_\_\_\_ Name of ULB: \_\_\_\_\_

Name of SLF/TLF/TVS: \_\_\_\_\_

Date of EC Meeting: \_\_\_\_\_

Name of Area: \_\_\_\_\_

Meeting Number: \_\_\_\_\_

Name of SLF/TLF/TVS: \_\_\_\_\_ and ULB \_\_\_\_\_

Total no. of EC members in SLF/TLF/TVS: \_\_\_\_\_ and no. of members present -----

Name of Community Organizer:

\_\_\_\_\_

I certify that I ensured conduct of the above EC meeting and selection of Smt/Sri ..... D/o/W/o/S/o as RESOURCE PERSON (RP) as per the procedure and guidelines prescribed by MEPMA in this regard. I am liable for suitable disciplinary action in case any violation of the same is observed by DPMU-MEPMA at a later date.....

**Signature of CO**

Annexure- V

Model Resolution of EC of SLF/TLF/TVS to seek financial support from MEPMA

Name of the District: \_\_\_\_\_ Name of ULB: \_\_\_\_\_

Name of SLF/TLF/TVS: \_\_\_\_\_

Date of EC Meeting: \_\_\_\_\_

Name of Area: \_\_\_\_\_

Meeting Number: \_\_\_\_\_

Name of SLF/TLF/TVS: \_\_\_\_\_ and ULB \_\_\_\_\_

Total no. of EC members in SLF/TLF/TVS \_\_\_\_\_ and no. of members present-----

As per agenda item....., the performance of RESOURCE PERSON (RP) Smt/Sri.....  
W/o/D/o/S/o ..... for the quarter ended ..... has been reviewed by  
the EC members present in the EC meeting and found the same satisfactory. It has been  
therefore, resolved to continue the services of RESOURCE PERSON (RP). This resolution is  
passed to request MEPMA for continuing financial support to pay honorarium to RESOURCE  
PERSON (RP).

S.No.	SHG Name	Member Name	Designation	Signature
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Signature valid

Digitally signed by TK  
SREEDEVI  
Date: 2019.06.19 11:03:46 IST  
Reason: Approved