



From  
The Mission Director,  
MEPMA, Telangana

To  
The Additional Commissioner, UCD, GHMC  
The Project Directors, MEPMA of all Districts of  
Telangana  
The Municipal Commissioners of all ULBs of  
Telangana

**Lr.No. 127299/SMID/MEPMA-2019**

**Dated: .08.2019**

Sub: MEPMA-DAY-NULM-SM&ID- Review meeting held on 13.08.2019 - Certain instructions - Regarding.

Ref: Minutes of the Meeting held on 13.08.2019 by the Mission Director, MEPMA.

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With reference to the subject cited, it is to inform that the Mission Director, MEPMA during the review meeting held on 13.08.2019 has instructed to implement the following activities under SM&ID component of DAY-NULM.

- The Additional Commissioner, UCD, GHMC and Municipal Commissioners of all ULBs should review the performance of all the Resource Persons on all MEPMA activities once in every month on a fixed date.
- The Town Mission Coordinators, MEPMA should attend all the Town Level Federation meetings without fail and submit the minutes of TLF meetings to concerned Municipal Commissioner.
- The Municipal Commissioner concerned should review the activities of TLF at least once in three months.
- The Municipal Commissioner should review the performance of TMCs, COs and DEO on all MEPMA activities once in every week.
- The TMC, MEPMA should also obtain the minutes of ALF/SLF meetings and review the activities of ALF / SLF regularly.
- The Project Director, MEPMA of all DMPUs should review the performance of concerned DMCs, ADMCs, TMCs, COs & DEOs on all MEPMA activities once in a month and submit minutes to undersigned without fail.
- The Project Director, MEPMA should also review the performance of RPs once in 3 months and also to review the activities/ minutes of TLF meetings every month.
- To ensure rotation of leadership in all SHGs, ALFs/ SLFs and TLFs as per the bylaws.

In view of the above, the Additional Commissioner, UCD, GHMC, Project Directors of all DPMUs of MEPMA and Municipal Commissioners of all ULBs are instructed to follow the above instructions without fail for effective implementation of all MEPMA activities.

For Mission Director  
MEPMA, Telangana

Copy submitted to the Mission Director, MEPMA for kind information