

**MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS,
TELANGANA STATE**

From Dr.T.K. Sreedevi, IAS, Mission Director, MEPMA, Telangana, Hyderabad To The Additional Commissioner, UCD, GHMC All the Project Directors, MEPMA, Telangana The Municipal Commissioners of all ULBs of Telangana

Lr.No. 127299/SMID/MEPMA-2019

Dated: 31/10/2019

Sub: MEPMA-DAY-NULM-SM&ID- Reviewing the activities of SM&ID and all other components of DAY-NULM - Certain instructions - Regarding.

Ref: 1. Lr.No. 127299/SMID/MEPMA-2019, Dt: 19.08.2019
2. Instructions of the Mission Director, MEPMA on 29.10.2019.

Attention to the subject cited, the Mission Director, MEPMA vide ref 1st cited have issued certain instructions for conducting review meeting with RPs, MEPMA staff regarding their performance in all activities of MEPMA and also to monitor the meetings of Town Level Federations.

Further, as per the instructions of the Mission Director, MEPMA, vide ref 2nd cited, the meetings are to be conducted on specific dates as mentioned below:

Sl. No.	Subject	Date of meeting
01.	Municipal Commissioners should review performance of RPs once in a month	On 1 st week Wednesday of every month
02.	Municipal Commissioners should review performance of TMCs/COs/DEOs once in a month	On 1 st week Thursday of every month
03.	Municipal Commissioner should review the activities of TLF at least once in a quarter	On 10 th of June, September, December and March months
04.	PD, MEPMA to review DMCs/ADMCS/TMCs/COs/DEOs on all MEPMA activities once in a month	On 2 nd week Wednesday of every month
05.	PD, MEPMA to review the RPs once in 3 months	On 15 th of June, September, December and March months
06.	PD, MEPMA to review the Minutes / activities of TLF once in a month	On last week Saturday of every month

In this regard, the Municipal Commissioners of all ULBs and Project Directors of all DPMUs, MEPMA are hereby instructed to conduct review meetings on specific dates

mentioned without any postponement (if the date mentioned is a general holiday then the meeting should be conducted on next working day) and submit the minutes of the meeting along with performance report of each Resource Person and MEPMA staff to the undersigned within 2 days after completion of every meeting without fail.

Further, the Additional Commissioner, UCD, GHMC is also requested to organize meetings with Resource Persons and Staff in GHMC on the same dates and submit the minutes of the meeting along with performance report to this office without fail.

SREEDEVI T K
DIRECTOR OF MPL ADMN