

**MUNICIPAL ADMINISTRATION DEPARTMENT
MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREARS
(MEPMA), TELANGANA, HYDERABAD**

From
Dr.T.K.Sreedevi, IAS.,
Mission Director,
MEPMA Telangana,
HYDERABAD.

To
All Project Directors,
Municipal Commissioners &
Project Directors, DPMU-MEPMA,
Telangana State.

Lr.No.466/2014/MEPMA/E1, dated: -01-2020

Sir,

Sub: - MEPMA - Estt., - Submission of Annual Property returns - PDs and Staff O/o DPMU-MEPMA, Telangana State - Instructions issued - Reg.

Ref: - Roc.No.e18674/CDMA-K2/ESST/2018 SEC-CDMA, Dt: 23-01-2020 of the Commissioner & Director of Municipal Administration, Telangana State, Hyderabad.

-:-

I invite your attention to the reference cited and inform that, while enclosing a copy of the reference cited all the Municipal Commissioners and the Project Directors, DPMU-MEPMA, Telangana State are hereby requested to submit Annual Property returns in the forms prescribed in Annexure-I and II of the staff and to furnish the same to this office. so as to forward the same to the Director of Municipal Administration office .

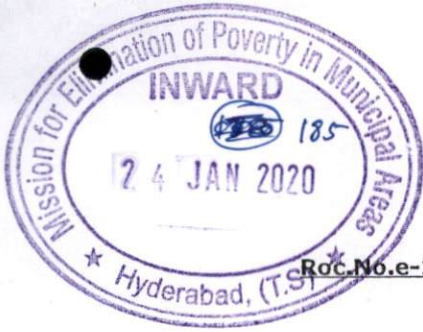
Encl: As above

Yours faithfully

Signature valid

Addl. Mission Director

Digitally signed by P
ANURADHA copy submitted to the DMA office (K2) section for kind information.
Date: 2020.01.31 10:07:19 IST
Reason: Approved



GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION DEPARTMENT

YD/Note Letter

O/o Commissioner & Director of
Municipal Administration,
Telangana State, Hyderabad.

ROC.No.e-18674/CDMA-K2/ESST/2018 SEC-CDMA, Dt.23/01/2020

CIRCULAR

Sub:- Establishment – O/o C&DMA., Hyderabad – Submission of Annual Property returns on or before 31.01.2020 – Instructions – Issued – Reg.

Ref:- 1.G.O.Ms.No.471 G.A. (Ser.C) Dept., dated.17.09.1964.
2.G.O.Ms.No.681 G.A (Ser.C) Dept., dated.11.09.2007.

The attention of all the staff members under the control of this office and noted in the address entry are invited to the references, and it is to inform that as per the standard instructions of Government, the Annual Property Returns have to be submitted promptly in terms of Sub-Rule 7 of Rule 9 of A.P.Civil Services (Conduct) Rules, 1964 and as amended from time to time, by 31st January of every year, by every Government employee, other than a member of Telangana Last Grade Service and a Record Assistant in Telangana General Subordinate Service in the forms prescribed in Annexure-I and II separately before 31 January of every year.

2. Therefore, all the staff members of this office (except last grade service employees, Record Assistant & Drivers) may be instructed to submit a statement showing of all Immovable Property/Properties whose value exceeds Rs.1,00,000/- owned, acquired, or inherited by him/her or held by him/her on lease or mortgage either in his own name or in the name of any member of his family, in the forms prescribed in Annexure-I and II separately on or before **31.01.2020**.

3. Any failure in this regard will be viewed seriously and action will be taken against the concerned, based on the Government Circular.Memo.No.695/Ser.C/2006, dated.12.10.2006.

4. The Superintendents, A, K & M-Sections are instructed to take action to obtain the A.P.Rs from the Gazetted and Non-Gazetted categories in ULBs.

5. Further, all the RDMA's in the state are requested to take necessary action to obtain A.P.Rs from the Staff members working under their control and to furnish a consolidated report in this regard to this office.

6. The Managing Director, TUFIDC Ltd., Hyderabad and the Mission Director, MEPMA, Hyderabad are requested to obtain the A.P.Rs of the staff members of this office working on deputation/working arrangements in their organizations and furnish the same to this office.

Encl:- Annexure-I & II

ANURADHA P,
ADDITIONAL DIRECTOR

To
All the Staff members of this office (except Last Grade Services, Record Assistants & Drivers)

Copy to the Superintendents, A, K & M-Sections of this office.

Copy to all the Officers of this office.

Copy to all the Regional Director-Cum-Appellate Commissioners of Municipal Administration in the State.

Copy to the Managing Director, TUFIDC Ltd., Hyderabad.

Copy to the Mission Director, MEPMA, Hyderabad.

Signature valid

Digitally signed by P. Anuradha, Principal Secretary to Government, MA&UD Department, Telangana State, Hyderabad.

ANURADHA

Date: 2020.01.23 15:48:52 IST

Reason: Approved

ANNEXURE-1
 STATEMENT OF IMMOVABLE PROPERTY POSSESSED, ACQUIRED AND DISPOSED OF BY SMT/SRI _____ OR ANY OTHER PERSON ON HER/HIS
 BEHALF OR ANY MEMBER OF HER/HIS FAMILY DURING YEAR ENDING 2019

(Sub-rule (7) of Rule 9 of A.P.C.S (Conduct) Rules, 1964)

Nature of Property	Situation of Property (Survey Municipal No. with extent.	Held in whose name	Date and mode of acquisition/disposal	Price paid/obtained	Source of Payment	Whether information given or sanction obtained (wired ref. no. & date	Annual Income from property
1	2	3	4	5	6	7	8
1. House							
2. Flat							
3. Shop							
4. House Plot							
5. Agriculture Land (dry or wet)							
6. Any other immovable property							

Signature of the Concerned

ANNEXURE-II

STATEMENT OF MOVABLE PROPERTY POSSESSED, ACQUIRED AND DISPOSED OF BY SMT /SRI. _____ OR ANY OTHER PERSON ON HER/HIS BEHALF OR ANY MEMBER OF HER/HIS FAMILY DURING YEAR ENDING 2019

(Sub-rule (7) of Rule 9 of A.P.C.S (Conduct) Rules, 1964)

1	2	3	4	5	6	7
Nature of Property	Held name in whose	Date & Mode of acquisition/disposal	Name and address of person from whom acquired/to whom disposed of	Whether transaction done within the limits of Jurisdiction	Price paid/obtained	Source of payment
Movable (whose value exceeds Rs.50,000/-)						
Vehicles:						
Motor Car						
Motor Cycle/Scooter any other vehicle.						
Electrical Goods:						
Air Conditioner						
V.C.R/Television						
Refrigerator						
Any other Goods.						
Jewellery:						
Ornaments						
Vessels etc.						
Investment & Cash:						
Bank						
Deposits/Debentures/Shares/Bank Balances etc.						
Furniture:						
Live Stock						
Any other goods						

Signature of the Concerned