

**Minutes of the Video Conference held on 25-08-2015**  
**by the Mission Director, MEPMA Dr. B. Janardhan Reddy, IAS. With all Project**  
**Directors, Municipal Commissioners, TLFs and Bankers**

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**List of participants:**

**Sri/Smt.**

- 1. Dr. Budda Prakash, IAS, Mission Director, NUHM**
- 2. K.Vidyadhar, Addl. Mission Director, MEPMA**
- 3. Project Directors, MEPMA**
- 4. Municipal Commissioners**
- 5. Bankers**
- 6. State Mission Coordinators, MEPMA**
- 7. District and ULB staff of MEPMA**

At the outset, Mission Director, MEPMA Dr. B. Janardhan Reddy, IAS has welcomed all the participants to the Video Conference and review the progress of all NULM components and activities of MEPMA and **given the following directions:**

**Social Mobilization & Institution Development (SM&ID):**

- Dr. Budda Prakash, MD, NUHM has highlighted the activities under NUHM and role of Municipal Commissioners in mapping of Health facilities. Further requested for Proposal for management of Urban Health Centers by SLFs/ TLFs.
- Three ULBs will be selected for GIS mapping of Health facilities.
- Opinion of TLF presidents has taken on management of UHC by SLFs and TLFs.
- Miryalaguda, Warangal and Mahabubnagar TLFs have expressed willingness for management of UHCs by SLFs .
- TLF president of Kassibugga (Warangal) has informed that the access of Primary Health Center is not available in Gandhinagar area and requested for additional UHC in that particular area.
- All PDs to follow the guidelines in releasing of RF to SLFs. While disbursing the RF, RO funds to SLFs, TLFs, SHGs, verify the bank accounts & involve TLF presidents, SLFs etc., and conduct a meeting to know the details of amounts released.
- All PDs to release the Revolving Funds to new SHGs and to update in the MEPMA web portal.
- MD interacted with TLF President of Warangal and PD Nalgonda and they have informed that Revolving Funds were released to concern SHGs and online updation is pending .
- All PDs to update the IB data of TLF, SLF, SHG, Member data as early possible.
- All PDs and ADMCs to speed up the online updation of MAS details in 41 towns of NUHM . Adilabad ULB has expressed that MIS problem regarding MAS updation in WEB portal.
- All Municipal Commissioner of Non NULM towns to release the budget towards remuneration of CLRPs , PWD Volunteers and Data Entry operators from Municipal General Funds.

(Action: All Project Directors, Municipal  
Commissioners, SMC and DMCS)

**Employment through Skill Training & Placement (EST&P):**

- 100% attendance of the trainees to be maintained.
- Reward the trainees who got 90-100% attendance
- Personal verification of the Project Director of the placed candidates.
- Placements to be updated in the portal as 1038 candidates have already been assessed and certified.
- Review would be done on daily basis regarding placements.
- Monitor the Skill Training Centers regularly.
- Ensure that the trainees would get the employable skills before completion of the programmed and ready for the job.
- Verification staff to complete the verification immediately after allotting the placements.
- Documentation of success stories.
- Submission of new courses which have potential placements.
- Payments to STPs shall be released in time

(Action: All Project Directors, SMC and DMCs)

**Street Vending:**

- Survey of street vendors to be completed by 15th September, 2015
- Issue of the pending ID cards and Vending Certificates to street vendors by 1st week of September, 2015
- Town Vending Committee meetings to be organize once in a month and communicated the minutes to Head office
- Ensure the completion of demarcation of Vending Zones in NULM towns immediately.
- Grounding of self employment units under SEP to Street Vendors
- Formation of Common Interest Groups (CIGs) of surveyed Street Vendors immediately

(Action: All Project Directors, SMC and DMCs)

**Shelters for Urban Homeless:**

- All the Municipal Commissioners and Project Directors should take special steps for establishing the Shelters for Urban Homeless immediately, as the progress is regularly monitored by Ministry of Housing and Urban Poverty Alleviation, GoI and Supreme Court of India.
- Temporary shelters to be established in
  - Khammam - 1
  - Warangal - 3
  - Ramagundam - 1
- Detailed proposals to be submitted for refurbishment/construction of shelters at Siddipet and Ramagundam, as the proposals received are without Project Plan, Building Fitness certificate, details of survey, photographs etc
- Tenders for construction / refurbishment of new shelters – Except in GHMC,



Warangal & Khammam no other ULBs have called tenders till now. Tenders should be called immediately and construction of shelters to be started immediately.

- To identify new locations (Hospitals) in coordination with the Medical Superintendents of the concerned hospitals and send proposals to Head Office for construction and establishment of shelters in Hospitals.
- To identify any Community hall / Government Building / Mahila Swashakthi Bhavans which are stopped in construction stage and propose for establishment of Shelter for Urban Homeless after necessary refurbishment/construction under NULM funds.
- All the concerned Municipal Commissioners and Project Directors should organize a meeting in existing shelters once in 15 days for discussing the issues pertaining to running of shelter and communicated the minutes to Head office without fail
- To instruct the Shelter Managers to prepare the case studies along with photographs of all inmates who are staying in the shelter.
- To encourage formation of various committees like cleaning, health, cooking, de-addiction etc., based on the local conditions and train the roles and responsibilities
- Details of the Shelters to be uploaded in NULM website as per the training given to D.E.O.s at Hyderabad
- To submit the Utilization Certificates for the amount utilized without fail.

(Action: All Project Directors, SMC and DMCs)

#### **Self Employment Program:**

- Streenidhi loans taken by SHG members for Livelihood activities shall be considered under Self Employment Program (SEP)
- SEP data to be updated online immediately.
- Town Level Bankers Committee meetings to be conducted.

(Action: All Project Directors, Municipal Commissioners, SMC and DMCs)

#### **Social Security:**

- Pradahana Mntri Suraksha Bima Yojana (PMSBY), Pradahana Mantri Jivan Jyothi Bima Yojana (PMJJBY), Atal Pension Yojana (APY) schemes to be covered 100% by 31.08.2015.
- Ensure coverage of all SHG members in PMSBY and PMJJBY schemes
- Updated reports to be sent regularly.
- Complete the Scholarships data entry under JBY & Abhayahastam

(Action: All Municipal Commissioners, Project Directors, DMCs)

#### **Housing for All:**

- All the Municipal Commissioners are directed to submit the copies of approved layouts pertaining to Weaker Sections duly showing the No. of vacant plots and also furnish the details in the prescribed format already communicated.

(Action: All Municipal Commissioners)

### **Management Information System:**

- Distribute the Vaddi Leni Runalu and Interest Subvention amount among the SHG members instead of using the amount for internal lending.
- In the next phase, after getting the VLR amount from Govt, the amount should be disbursed to Non- NULM towns on priority basis.
- A message should be displayed in the offices of Municipal Commissioner, Project Director and Banks that "The Self help Groups should repay the amount within the due date, then only the SHG would eligible for Vaddi Leni Runalu/Interest Subvention."
- Salaries to Data Entry Operators on Job Work Basis (Around Rs. 5000 - 6000/-) shall be given from the General Funds of Municipality on monthly basis.
- All the Project Directors are directed to update the Mobile Numbers of the Self Help Groups(SHG Basic Details), so that the SHGs will be informed through SMS whenever Vaddi Leni Runalu/Interest Subvention is released to them.
- Updation of data in the NULM MIS for the following components:
  - o Shelter for Urban Homeless
  - o Support to Urban Street Vendors
  - o Capacity Building and Training
  - o City Livelihood Centers
  - o Self Employment Programme

(Action: All Project Directors, SMC- MIS, SMC – BL, DMCs and Municipal Commissioners)

### **Administration:**

- Follow the earlier Circular/Guidelines in engaging the persons on outsource in DPMUs.

(Action: All Project Directors)

  
Mission Director  
MEPMA

  
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