

**MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS  
MA & UD DEPARTMENT, GOVERNMENT OF TELANGANA**

From  
Smt.Pamela Satpathy,IAS.,  
Mission Director, MEPMA  
Hyderabad

To  
The Commissioner, GHMC  
The Municipal Commissioners in the State

**Lr.No5356./MEPMA/SUH/Gen/23/2017 Date12/10/2023**

Sub: MEPMA-Shelter for Urban Homeless ( SUH) –Proposal for Special shelter for most vulnerable group of Transgender persons- eligible TGs-certain instructions-Reg.

Ref: 1.Lr.No K-13011 (1)/6/2023 –UPA-1-MOHUA-Part (1) dt:03.10.2023 of Under Secretary to Government ,MoHUA,GoI.

2.D.O.No.DP-13011( 7)9/2021 –DP-1-Part(1) Dt.22.06.2023 of Secretary ,MoHUA & MoSJE GoI.

\*\*\*

The Attention of all the MCs in the state is invited to the sub & ref cited, wherein it is informed that States /UT may initiate provisioning of shelter homes for Transgender community in metropolitan areas and States /UT capital at first instance.

2. It was also conveyed that Urban Local Bodies (ULBs) may either earmark a dedicated section in the existing shelter for Urban Homeless for transgender persons or set up separate shelter homes where the number justify the same. Further it was suggested to identify places/shelters for making the cities more inclusive for transgender community.

3. As in the Concept Note the selection criteria for considering Transgender Persons for the special shelters for Transgender persons is as follows:

- Transgender persons having a Transgender ( TG) Persons Certificate issued by the National Portal for Transgender person and preferably living below the poverty line . In case TG person does not have Certificate, they should apply for the same on National Portal for Transgender Persons on admission to the shelter.
- Transgender person who are abandoned and aged above 18 years.
- TGs should not engaged in sex work and beggary.

4. Further, it has been requested that the ULBs to submit the details of places/shelters indentified for setting up shelter spaces for transgender community and to furnish proposal as appropriate regarding setting up Shelter homes for eligible Transgender person ULB wise in pursuance of ref 2<sup>nd</sup> cited to MoHUA at the earliest.

5. In this regard, ULBs need to furnish the following details for onward submission to MoHUA,GoI.

- Number of transgender (TG) persons identified in the ULB.
- Number of TGs having TG persons certificate.
- Number of transgender persons identified as per the eligible criteria with homeless.
- Whether identified transgender persons can be accommodated in the existing shelter or need to set up a separate shelter home for transgender persons.

- Places/Shelters identified for accommodating transgender persons and setting up separate shelter homes
- To furnish the proposal for setting up separate Shelter for TG persons.

6. Hence, the Commissioner, GHMC and MCs of all ULBs are hereby requested to furnish the information related to the eligible transgender (TG) persons with project proposal on Special shelters for this category .

Encl : Concept on Shelter for Transgender Persons

Pamela Satpathy  
I A S  
MISSION DIRECTOR (FAC)-  
MEMPA

To

The Municipal Commissioner of all ULBs.

The Commissioner, GHMC

The Project Directors/DMCs MEPMA of all Districts

Copy to the RDMA's of Hyderabad and Warangal Regions for information and necessary action

Copy to all the ACLBs (Except Hyderabad & Mulugu Districts ) for information

Copy to the Collector & District Magistrates (Except Hyderabad & Mulugu Districts) for information

Copy submitted to the Secretary to Government, Women,Children Disabled and Senior citizens for information .

Copy submitted to the Special Chief Secretary to Government ,MA& UD Department for information.

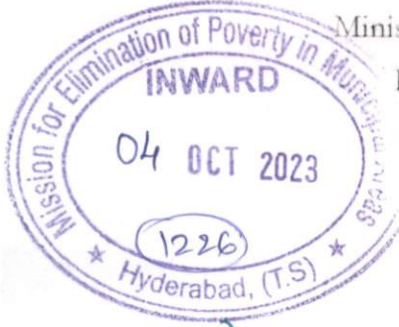
F.No. K-13011(1)/6/2023-UPA-I-MoHUA – Part (1) (E-9164334)

Government of India/(भारत सरकार)

Ministry of Housing and Urban Affairs/(आवासन और शहरी कार्य मंत्रालय)

Deendayal Antyodaya Yojana- National Urban Livelihoods Mission

(दीनदयाल अंत्योदय योजना- राष्ट्रीय शहरी आजीविका मिशन)



Nirman Bhawan New Delhi/निर्माण भवन, नई दिल्ली

Dated: 03 October, 2023/दिनांक: 03 अक्टूबर, 2023

State Mission Director

DAY-NULM

All States/UTs

Subject: Proposal regarding Special Shelters for the most vulnerable group of Transgender Persons - reg.

Sir/Madam,

I am directed to refer to DO letter dated 22.06.2023 (copy enclosed) jointly issued by Secretary, MoHUA and Secretary, MoSJE addressed to Chief Secretaries of all States/UTs regarding Shelter Homes for Transgender Person. In the said letter, it was conveyed that States/UTs may initiate provisioning of shelter/homes for the transgender community, in metropolitan areas and State/UT capital at first instance.

2. Apart from this, it was also conveyed that Urban Local Bodies (ULBs) may either earmark a dedicated section in the existing Shelter for Urban Homeless for transgender persons or set up separate shelter homes, where the number justify the same. Further, it was requested to identify places/shelters for making the cities more inclusive for transgender community.

SAC (SUH)  
put up  
8/10/23

please  
SUH (H)  
SUH (W)  
smes  
4/10/2023

3. Accordingly, it is requested to submit the details of places/shelters identified by ULBs for setting up shelter spaces for transgender community, and furnish proposal, as appropriate, regarding setting up Shelter Homes for Transgender person ULB-wise in pursuance of above mentioned D.O. letter to this Ministry at the earliest.

4. This issues with the approval of the Competent Authority.

Yours faithfully,

Encl: As above.

 31/01/2023

(Bharat Bhushan Upadhyay) (भारत भूषण उपाध्याय)

Under Secretary to Government of India/

अवर सचिव, भारत सरकार

दूरभाष / Tel: 23061530

Copy to:

1. Joint Secretary, NULM, MoHUA.
2. Joint Secretary, Ministry of Social Justice & Empowerment.

2213970/2023/JA TPL MEPMA



DO No. DP-13011(7)/9/2021-DP-I-Part(1)

Date: 22 June, 2023

**Dear Chief Secretary,**

The Ministry of Social Justice & Empowerment (MoSJE) is working towards social inclusion of marginalized sections of the Society, including Transgender Persons.

2. Ministry of Housing and Urban Affairs (MoHUA) is implementing a scheme 'Shelters for Urban Homeless (SUH)' under Deendayal Antyodaya Yojana- National Urban Livelihoods Mission (DAY-NULM) through respective States / Union Territories, which has a provision for Special Shelters for the most vulnerable groups within the homeless populations such as single women and their dependent minor children, aged, infirm, disabled, mentally challenged etc.

3. Transgender Persons are often deprived of basic necessities vis. food, employment, and housing. Keeping this in view, a scheme "SMILE - Support for Marginalized Individuals for Livelihood and Enterprise" has been framed by MoSJE, which includes a sub-scheme 'Comprehensive Rehabilitation for Welfare of Transgender Persons' consisting of several comprehensive measures for the community. One of objectives of the scheme is to provide Shelter to homeless Transgender Persons.

4. In this context, considering the special needs of transgender persons who are abandoned by their families, engaged in beggary or are homeless, States/UTs may initiate provisioning of shelter space/homes for the transgender community. At first instance, such shelter homes may be set up in metropolitan areas and State/UT capitals. Urban Local Bodies (ULBs) may either earmark a dedicated section in the existing Shelter for Urban Homeless for transgender persons or set up separate shelter homes, where

the numbers justify the same. Convergence may be drawn from existing programs of MoSJE, MoHUA or any other scheme of Central/State Government, for provisioning these facilities. A concept note on Shelter for Transgender Persons is attached herewith for your reference.

5. It is therefore requested to look into the matter and identify places/shelters for making the cities more inclusive for transgender community. An early action in the matter would be appreciated.

With regards,

Yours sincerely,

*Manoj Joshi*

Manoj Joshi  
Secretary  
Ministry of Housing and  
Urban Affairs

*Saurabh Garg*

Saurabh Garg  
Secretary  
Department of Social Justice  
and Empowerment

To,

Chief Secretaries of all States and UTs

Annexure

**Concept Note on Shelter for Transgender Persons**

Ministry of Social Justice and Empowerment (MoSJE) is seeking convergence with existing scheme 'Shelters for Urban Homeless (SUH)' under Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM) of M/o Housing and Urban Affairs, MoHUA for setting up Special Shelters for destitute Transgender Persons.

**1. Background**

As per the Fifteenth Five Year Plan (2019-20 to 2024-25), inclusiveness as group equality is the way forward for the growth and socio-economic development of society. The Fifteenth Plan also proposes the empowerment of the transgender community by advocating that Ministries support their education, housing, access to healthcare, skill development, employment opportunities and financial assistance.

Shelter homes will not only ensure that the community has access to a safe and secure environment, it will also go a long way in the empowerment of Transgender Persons. Presently, there are many welfare schemes for the vulnerable groups, but a huge section of the community doesn't have access to above facilities including proper housing facilities. There is an urgent need to start the shelter home facility with linkage to skill development schemes.

**2. Aims and objectives of Shelter for Transgender Persons**

The main aim is to provide shelter to Transgender persons with basic amenities like shelter, food, primary health care and recreational facilities.

- To ensure the shelter home with facilities of lodging and boarding, clothing, recreation, medical assistance.
- To safeguard the rights of Transgender persons and protect them from atrocities.
- To empower a Transgender person through linkage with skill-development and skill upgradation programmes.

### **3. Structure of Shelter for Transgender Persons**

The shelter home will be managed by the Shelter Management Agency under the supervision of the Shelter Management Committee with local ward member, ULB representative, caretakers, and few nominated residents of the shelter as members of the committee as envisaged in scheme Shelter for Urban Homeless of the M/o Housing and Urban Affairs.

### **4. Eligibility Criteria**

The following are selection criteria for residents of Transgender Person:'

- Transgender persons having a Transgender person's certificate issued by the National Portal for Transgender persons and preferably living below the poverty line. In case TG person does not have Certificate, they should apply for the same on National Portal for Transgender Persons on admission to the Shelter.
- Transgender persons who are abandoned and aged above 18 years.
- TGs should not be engaged in sex work and beggary.

### **5. Convergence Services**

Shelters will be a space for convergence and provisions of various entitlements of social security, food, education and health care systems. All homeless persons in the shelters should be given priority under various schemes, and government programmes. A list where such convergence desirable is given below:

- Identity Card & Elector's Photo Identity Card (EPIC) etc.
- Old age and disability pensions
- BPL cards, ration cards, etc.
- Bank, Post Office, Jan Dhan Yojana Accounts
- Rashtriya Swasthya Bima Yojana
- Admissions to public hospitals for healthcare
- Pradhan Mantri Awas Yojana – Housing for all
- Free Legal Aid
- Skill training and Prime Minister's Kaushal Vikas Yojana
- Any other facilities deemed fit and beneficial to the Transgender Persons.



## 6. Registers and Records

GOVERNMENT OF ANDHRA PRADESH  
A B S T R A C T

National Urban Livelihood Mission (NULM) – Scheme of Shelter for Urban Homeless – Operational Guidelines for implementation of the scheme in the State Orders – Issued.

---

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (UBS) DEPARTMENT

---

G.O.Ms.No. 511

Dated:28.12.2013.

Read the following:

1. From Joint Secretary, Gol, Ministry of HUPA, D.O.No.E-14013/1/2013-USD, dated 04.11.2013.
2. From Mission Director, MEPMA letter Rc.No.1172/SUH/2013/C2, dated 16.11.2013.
3. From Joint Secretary, Gol, Ministry of HUPA, MemoNo.K-14014/58(19)/2012-SLSU- SNPUPR Dated: 13.12..2013.

<>0<>

**ORDER:**

Government of India launched National Urban Livelihood Mission (NULM) on 23-09-2013 and introduced Scheme of Shelter for Urban Homeless (SUH) as one of the components. Under this scheme the Government of India would fund 75% of the construction of shelters. This initiative has been experimentally implemented in GHMC since 2010 onwards. Government after careful review of lessons from the experience of GHMC and basing on the Operational guidelines issued by Government of India and for effective implementation of the scheme for Shelter for Urban Homeless, issue following guidelines for implementation of the scheme in the State.

**1. Objectives**

- 1.1. To ensure availability and access of the urban homeless population to shelter including the basic essential services like water supply, sanitation, safety and security.
- 1.2. To provide access to various entitlements especially to vulnerable sections viz. Social security pensions, PDS, ICDS, Identity, Financial inclusion, education, affordable housing etc., for homeless.
- 1.3. To formulate structures and framework of engagement for development, management and monitoring of shelters and ensuring basic services by state and civil society organisations including homeless collectives.

**2. Definition**

“Homeless person” means, an individual who lacks a fixed, regular, and adequate night-time residence or those who, on a specific, purpose attend towns and cities and remain shelter-less e.g., street children and street adults, destitute, single unprotected child especially girls and rag-pickers. The homeless are located mostly by the road side, on pavements, in Hume pipes, near hospitals, railway platforms, bus terminals, temples/ mosques/ churches and other religious structures, commercial / traffic junctions, parks, open spaces etc.

**3. Categorization of Homeless**

- a). **Location tied:** People accompanying the patients admitted in the hospitals and persons habituated to a particular areas for livelihood.

Contd...2..

- b). Location free:** The persons wandering / roaming around the town and take shelter at any open place during nights. eg. those who sleep in parks, pavements, road sides etc.

#### **4. Scope of the scheme**

- a) The scheme will be implemented in all district headquarter towns and other towns with population of one lakh or more as per 2011 Census. Depending on local conditions, each shelter could cater to 50-100 persons.
- b) Separate shelters for men, women, family and special shelters for single women and their depended minor children, old-aged, infirm, disabled, mentally challenged etc., are to be provided.

#### **5. Strategy**

##### **5.1. Profiling**

- a) To conduct operational survey in all areas of town/ city, to identify the shelter-less and provide them to a shelter concomitantly.
- b) The ULB has to allocate areas to the teams of staff under the supervision of Asst. City Planners/ Town Planning Officer / Town Planning Supervisor, Municipal Health Officers, Sanitary Supervisors, Sanitary Inspectors, Town Project Officers / TMCs along with civil society representatives, who have to go around the town / city in night times to identify homeless sleeping in any open places without roof.
- c) The teams have to conduct the survey and obtain information along with photo of the person as per prescribed format at annexure-I and enter the data online in the prescribed formats of MEPMA website under Shelter to Homeless component.
- d) The identified homeless persons will be given identity cards and permitted to stay in the shelter nearest to their work place or place of their need.
- e) Through ethnographic survey determine the precise nature of vulnerability to bring them into the mainstream.

##### **5.2. Location of Shelter**

Location of the shelter should be close to homeless concentration and work sites as far as possible ie., railway stations, bus-stands, markets, wholesale markets, market-yards and central places of the ULB etc. For locating shelter, Govt. Buildings, Community halls are to be identified and used as shelters for the homeless. The location could be decided after mapping the concentration areas where homeless persons reside and work.

##### **5.3. Visibility**

It is the responsibility of ULB, to create awareness among the general public regarding the plight of the homeless with a view to enlist their support to rescue and rehabilitate them.

#### **6. Design of Shelter**

- 6.1. For all the shelters, a space of 50 square feet / 5 square meters per person is required and accordingly the shelter is to be planned.
- 6.2. Where infrastructure/ public buildings are being used, suitable refurbishment is to be done to meet requisite services/ space requirement. For this purpose, Building fitness certificate shall be obtained from the concerned authorities.

#### **7. Facilities at the Centre**

The shelter shall on regular basis and open round the clock. Following facilities/ amenities are to be provided at the shelters.

- a) Well ventilated rooms

- b) Water arrangements for both drinking and sanitation
- c) Adequate bathing & toilets
- d) Standard lighting of shelter
- e) Adequate fire protection measures
- f) First aid kit
- g) Pest and vector control
- h) Regular cleaning of blankets, bed spreads and beds along with maintenance of other services
- i) Common kitchen, necessary utensils for cooking and serving, cooking gas etc
- j) child care facilities for children and linking them to nearest Anganwadi centre
- k) Facilitation for convergence with other services/ entitlements.

## **8. Operation and Management of Shelter**

- 8.1. The operations and management of shelter can be undertaken by ULB or any other agency identified by the executive committee of the shelter.
- 8.2. An Executive Committee at ULB level with minimum 10 members is to be set up with the Commissioner of ULB as Chairman. The members from Town Level Federations of women Self Help Groups (SHGs) / Non-Government Organizations (NGOs), staff members of ULB representing Public Health, Community Development and Town Planning, representative of Police / Women Welfare Department shall be taken.
- 8.3. The Executive Committee shall select implementing agency to run the shelter. It shall follow transparent process in selection as per norms. The agency selected by the above committee shall be from following categories:
  - a) Homeless persons' collectives
  - b) Women and Youth Community based groups
  - c) Universities and Institutions
  - d) NGOs and CSOs registered under the Societies Registration Act 1860 and Trust Acts or any other State Act.
  - e) Self Help Groups or their Federations
  - f) Resident welfare associations
  - g) Public/ Private sector companies or Associations
- 8.4. A shelter Management Committee (SMC) shall be constituted with local ward member, ULB representative, one of the caretakers, few nominated residents of the shelter as members for supervising day to day functioning of the shelter.
- 8.5. Each shelter shall have following minimum full time staff for looking after daily management, upkeep, cleanliness and discipline of the shelter.
  - a. One full time Manager with a honorarium of Rs. 5000/- per month.
  - b. Three Caretakers on shift basis of 8 hours each with honorarium of Rs.3500/- per month.
  - c. The staff shall be engaged through agencies/institutions responsible for running the shelters. They have to facilitate the staff through orientation and training.
  - d. Only Women shall be eligible for engaging as Managers/ Caretakers by the implementing agency, except in case of Men Shelters.

## **9. Functions of Executive Committee**

- a) To facilitate NGO / CBO / Partner for engaging suitable persons including caretaker of home and fix the job chart.
- b) Supervise and verify the accounts, stock register and other records showing personal details of the inmates to be maintained in the shelter.
- c) Evolve suitable guidelines and institutional support for better maintenance and functioning of the shelter.
- d) Ground the project by executing an Agreement between the Commissioner and NGO/ CBOs / Partner, which includes funds requirement, funds sharing between ULB and partner along with other norms and conditions for adoption and maintenance of a shelter.

- e) NGO / CBO / Partner has to submit weekly reports on functioning of shelters showing all details of each shelter including financial status, assets created, list of inmates and the programmes taken up to the Commissioner of ULB.
- f) Further the Commissioner has to report the progress to C&DMA and MEPMA on monthly basis.
- g) Arrange a periodical audit of the records of the shelter by designated auditor.
- h) Apart from that, social audit of each shelter should be organised at least once in a year.

#### **10. Records to be maintained**

- a) Register of inmates showing the details such as health status, skills, benefits provided to the homeless. .
- b) Permanent Register showing assets created including furniture, infrastructure.
- c) Stock register for consumables and other items.
- d) Attendance Register
- e) Accounts/ Cash Book showing the expenditure i.e. daily expenditure incurred with the details of vouchers and receipts for the amounts received including drinking water and electricity bills and any other related expenditure.
- f) Staff Attendance Register along with honorarium payment details
- g) Shelter Executive Committee/ Management Committee meetings register
- h) Complaints and suggestions register

#### **11. Project proposal**

- a. The shelters under this scheme would be established by the State/ ULB and operated either by ULB or through the agencies identified for the purpose.
- b. The agencies as mentioned in para 7.3 are to be involved in project preparation, execution and operations & management of the shelters as per local requirements. Such institutions are to be encouraged to contribute to the capital cost and O&M cost of the shelters. However the assets so created shall be under ownership of State/ ULB.
- c. ULB shall submit the project proposal for management of shelters with costs and timelines to the C&DMA, who in turn will send it to MEPMA, State Nodal Agency (SNA).
- d. The proposal should be accompanied by the Detailed Project Report (DPR) with all administrative clearances.
- e. For refurbishment of existing structures, the necessary approvals, lease agreement/ ownership deed and such necessary documents need to be submitted with the project proposal.
- f. The project proposal should also contain shelter management mechanism including details of the staff, constitution, roles and responsibility of EC, SMC, facilities/ amenities provided at the shelter, operational mechanism, Code of conduct for the staff and residents, responsibility of shelter inmates, delegation of power to manage/ operate the shelter etc., The project should also clarify to the state the process to be adopted for sustaining the shelter after 5 years of operation with indicative source of funding support for operations and management of the shelter.
- g. Mechanism for handing over assets created and its operations and maintenance should be clearly delineated before submission of proposal by the ULB.
- h. For the sanctioned projects, MEPMA would release funds to ULB in instalments based on the status of refurbishment. The MEPMA shall consider releasing funds to the ULBs in three instalments of 40%, 40% and 20%, subject to utilisation of the funds released earlier and satisfactory progress of the shelter.

**12. Sanction of the Project**

A Project Sanction Committee shall be constituted with the Principal Secretary of Municipal Administration as Chairman. The Commissioner & Director, Municipal Administration, Commissioner ( Women& Child Welfare), Managing Director, APUFIDC, Engineer in Chief(PH), Inspector General of Police are members. Mission Director, MEPMA is the Member Convenor of the Committee. The C&DMA has to receive proposals from the eligible ULBs and submit the same to the Project Sanction Committee through MD, MEPMA.

**13. Suggested convergence activities**

The NGOs / Partner has to ensure that

- a) The children of homeless go to the nearby schools.,
- b) The disabled are linked to the handicapped corporation for financial assistance.
- c) The homeless are to be linked to various Government schemes subject to eligibility.
- d) With the Direct Benefit Transfer (DBT) concept to issue voucher for food, instead of providing food.

**14. Special attention to Vulnerable**

**A) Children – between age group of 3-18 especially girls**

- a) First they should be counselled to go back to their parents and their homes otherwise they can be admitted in residential facility like Balavihars.
- b) They should be enrolled into bridge schools and later on in regular schools.
- c) Vocational Training to be imparted for skill development of the adolescent children.
- d) Departments like Social Welfare, Women & Child Welfare, Education, Labour, Police and Revenue Departments can be involved in the rescue and rehabilitation
- e) For medical & health care, Health Department (Area Govt Hospitals), Arogyasri Trust and NGOs to be involved
- f) The street children especially girls have to be taken care a lot and necessary counselling, assistance is to be provided on priority basis.

**B) Disabled, diseased & destitute adults (Above the age of 19 years)**

- a) This group needs special attention.
- b) The mentally disabled can be admitted in the Government hospital for medical needs.
- c) NGOs like Upakaar-Sweekaar, CARE, DRF, Nandi Foundation, Bhagwan Mahaveer Trust can be involved to check up the physically challenged homeless and take up rehabilitation programmes by linking up to various welfare programmes.
- d) Single Women.
- e) Beggars, Rag-pickers, Drug users and Manual labours.

**15. Budget for each shelter**

The budget is proposed as per the operational guidelines of the Gol, of which the Gol will release grant in the ratio of 75% and the remaining is to be borne by the State Government/ ULB.

S. No.	Item	No of Units	Unit Cost	Total per Annum
1	<b><u>Non-recurring Expenditure:</u></b> infrastructure cost (As per annexure II )	1 Time	2,00,000	2,00,000
2	<b><u>Recurring Expenditure:</u></b> Honorarium of Manager @	1 Person	60,000 per annum	60,000

	Rs.5,000/- each / month			
3	<b><u>Recurring Expenditure:</u></b> Honorarium of Caretakers @ Rs.3,500/- each / month	3 Persons	1,26,000	1,26,000
3.	<b><u>Recurring expenditure:</u></b> cost of water, power, gas and house keeping	12 months	10,000 per month	1,20,000
4	<b><u>Recurring expenditure:</u></b> cost of food @ Rs.50/- per head per day (5 persons)	12 months	7500 per month	90,000
5.	<b><u>Miscellaneous Cost</u></b> For purchasing emergency medicines and material of First aid		4,000 per annum	4,000

**Total cost: Rs. 6,00,000/-**

**Total Cost per Shelter Rs.6.00 Lakhs per annum**

**Cost of 50 Shelters in 50 ULBs Rs.3.00 Cr. per annum**

#### **16.Publicity of information**

In order to ensure that the information about availability of shelters, location, contact details, adequate publicity measures should be taken by the ULB on regular basis.

2. The Mission Director, MEPMA, Hyderabad shall communicate these guidelines to the eligible ULBs for following the above guidelines to implement the scheme of Shelter for Urban Homeless.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. SAMEER SHARMA  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Mission Director, MEPMA, Hyderabad.

The Commissioner and Director of Municipal Administration, Hyderabad.

The Commissioner, Greater Hyderabad Municipal Corporation, Hyderabad.

The Commissioner, Greater Visakhapatnam Municipal Corporation, Visakhapatnam.

The Commissioner, Vijayawada Municipal Corporation, Vijayawada.

The Commissioner, Tirupathi Municipal Corporation, Tirupathi.

The concerned Commissioners and Municipalities through MD, MEPMA, Hyderabad.

Copy to:

The O.S. D. to Hon'ble M(MA).

The P.S. to Principal Secretary to Government (MA).

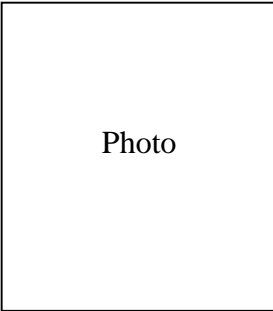
Sf/Sc

//FORWARDED BY ORDER//

ASSISTANT DIRECTOR

**Annexure-I**  
**REGISTRATION OF HOMELESS PERSONS**

Name :  
Name of Father/Mother/Husband:  
Age : Male / Female  
Education Qualification :  
Married/Unmarried : No. Of Children :  
Personal Identification marks :  
Location/ Whereabouts :  
Occupation / Activity :  
Place of Occupation / Activity :  
Native Place with address :  
Reference person & Phone No.:  
Health Status :  
Habits :  
Reasons for stay in the ULB :  
Stay : Permanent / Temporary  
Remarks/ Special Attention :



Signature / Thumb impression

Signature of the surveyor

Office Use

Name of the Shelter: \_\_\_\_\_  
Location : \_\_\_\_\_  
Ward No. : \_\_\_\_\_  
Name of the ULB : \_\_\_\_\_

Person in-charge of the Shelter

Dr.SAMEER SHARMA  
PRINCIPAL SECRETARY TO GOVERNMENT



**Annexure-II**  
**Budget towards Infrastructure of one shelter (50 persons capacity)**

S. No.	Item	No. of Units required	Unit Cost (Rs.)	Total Cost (Rs.)	Remarks
1	Buckets	10	200.00	2000	
2	Jugs	20	25.00	500	
3	Drinking Water Drum	1	1000.00	1000	
4	Plates	50	50.00	2500	
5	Glasses	50	20.00	1000	
6	Water Jugs	5	100.00	500	
7	Iron Cots	50	2000.00	100000	
8	Beds with Pillow	50	400.00	20000	
9	Bed Spreads	50	100.00	5000	
10	Blankets	50	200.00	10000	
11	Towels	50	50.00	2500	
12	Big Steel Almarah With Locker	1	5000.00	5000	
14	Utensils (Set)	1	15000.00	15000	
15	Television	1	10000.00	10000	
16	Water Purifier	1	13000.00	13000	
18	Office Table	1	3000.00	3000	
9	Chairs	5	400.00	2000	
20	Cooking Gas Cylinders 2, Big Stove	1	7000.00	7000	
	<b>Total Amount</b>			<b>200000</b>	

Dr.SAMEER SHARMA  
PRINCIPAL SECRETARY TO GOVERNMENT

Details of "Roof for All Homeless"

S.No	Name of the ULB	No of homeles identified in the survey				No of new shelters required	No of Govt/Municipal Buildings/ Community Halls available	Address/Location of each building	Plinth area of each building (sq. Mts)	No of persons to be accommodated in each building	Proposed budget for each shelter as per norms	Executive Committee formed or not	Whether NGO is identified If so, Name and address of NGO	Remarks
		Girls below 14 yrs	PH *	Women	Men									

\* PH = Physically Handicapped

Signature of the Commissioner:

Seal of the ULB.

Dr.SAMEER SHARMA  
PRINCIPAL SECRETARY TO GOVERNMENT

