



From
Smt. Anita Ramachandran, I.A.S.,
Mission Director, MEPMA
Hyderabad

To
The Project Directors
The Commissioners of GVMC, VMC

Lr. Roc. No. 412/13 /SPL/C, date: 10- 05-2013

Sub: MEPMA –Special initiative- SHG livelihoods-Stitching of Uniforms to the BC Hostels - through SHGs of urban areas - certain instructions -Reg.

Ref: 1. EC Meeting of MEPMA held on 06-04-2013
2. Lr.Rc.No.D1/3251/2013, Date: 23-04-2013



I invite your kind attention that during the Executive Committee meeting held on 6-04-2013, it was informed by the Director, Backward Classes Welfare Department that SHGs of MEPMA may stitch the uniforms of the students of 1391 BC Welfare hostels spread across the state including the BC Welfare hostels in rural areas. 1.25 lakh students are likely to be in these hostels for the year 2013-14.

Further, necessary instructions were given to the Deputy Directors/ District BC Welfare officers of BC Welfare department by the Director, BC Welfare to permit the Urban SHGs to stitch the uniforms of the BC Welfare Hostel boarders in coordination with the Project Directors of MEPMA.

In this regard, I request you to contact the Deputy Directors (BCW)/ District BC Welfare officers and prepare a plan of action, Hostel wise to undertake the stitching work of uniform dresses pertaining to the boarders (students) of BC Welfare Hostels in the Districts.

The uniforms are to be stitched at the hostel points of the BC Welfare department by taking the individual measurements of boarder. The stitching charge payable is Rs.40/- per pair and for each individual, 4 pairs are to be stitched. Quality has to be ensured at every stage.

All the PDs are requested to do the following strictly as per timelines:

1. Meet the Dy.Director/ BC Welfare officers of the district concerned and obtain the details of the hostels in the district, Town/Mandal wise and the number of boarders in each hostel.
2. Contact the SLF and obtain the list of SHG women who are into stitching activity and can do the work qualitatively.
3. Do matching and batching i.e., attach the SHG Women (tailors) residing in the town nearest to the hostel to take up stitching in that hostel.

4. Orient them about the task and about remuneration.
5. Assign each hostel to 5 women at an average of one woman per 20 boarders.
6. Food & accommodation will be provided by BC Welfare Department at the hostels.
7. Arrange transportation of their Sewing Machines to the hostel points.
8. Provide Travel allowance to the SHG women to whom the work has been assigned for the total number of working days.
9. Complete the attached format and submit to this office.
10. The tentative dates of stitching are between July 1st to July 20th and Project Director to prepare an action plan according to the schedule.
11. Assign the DLHS to complete the project as per the schedule.
12. Review the progress of the project on every day basis.

Yours faithfully,
Sd/-Anita Ramachandran
MISSION DIRECTOR

Copy to the Director, Backward Classes Welfare Department, A.P., Hyderabad.


ADDL.MISSION DIRECTOR