



పట్టణ పేదరిక నిర్మూలన సంస్థ, తెలంగాణ
Mission for Elimination of Poverty in Municipal Areas
Department of Municipal Administration and Urban Development, Govt of TS



From
Smt. P. Anuradha,
Mission Director (FAC),
MEPMA (IKP-Urban),
Telangana, Hyderabad

To
All the Project Directors of MEPMA,
MEPMA – IKP (Urban),
Telangana State.

Lr.Roc.No.599/2014/MEPMA/F1 , Dt: 21. 11. 2014.

Sir/ Madam,

Sub: - MEPMA (IKP – Urban) – Review of functioning of Project Functionaries – Review with Accounts Officers and Administrative Officers of DPMU units – Review Meeting on 25-11-2014 at 10.30 am in Conference Hall, MEPMA, 3rd Floor, ENC (PH) Building, AC Guards, Hyderabad – Regarding.

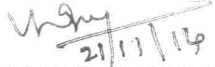

It is proposed to conduct a review meeting with Accounts Officers and Administrative Officers of District Units of Telangana State on 25-11-2014 at 10.30 am in Conference Hall, MEPMA, 3rd Floor, ENC (PH) Building, AC Guards, Hyderabad on the following issues:

- Month wise Receipts & Payments and Bank Reconciliation Statements for the period from 01-04-2014 to 31-10-2014.
- Furnish the details of Releases, Expenditure and Balances available indicating the progress (Periodical Statement) for the period from 01-04-2014 to 31-10-2014.
- Submission of pending Utilization Certificates for 2007-08, 2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 as on date.
- Advance and Adjustment particulars for the years 2012-13, 2013-14 and 2014-15 as on date (Advances made to staff individual wise as well as to other institutions pending statement).
- Component wise Releases and date of adjustment (Bank Accounts date) for the period from 01-04-2014 to as on date.
- List of registers maintained in DPMU unit.

- NULM – Bank Account Statement along with Xerox copy of Pass Book newly opened.
- Staff particulars of DPMUs & ULBs (Sanctioned/ Vacancies/ Working).
- Any other item with the permission of higher authorities.

Therefore, all the Project Directors are requested to depute Accounts Officers and Administrative Officers of District Units to attend the review meeting schedule on 25-11-2014 at 10.30 am in Conference Hall, MEPMA, 3rd Floor, ENC (PH) Building, AC Guards, Hyderabad together with the said information in the prescribed formats without fail.

Yours faithfully,


21/11/14
for MISSION DIRECTOR (FAC)


Copy to: The Additional Mission Director,
The Accounts Officers & Administrative Officer of all the DPMUs.