

Minutes of the Review Meeting by Commissioner & Director, Municipal  
Administration Dept. with Project Directors, MEPMA held on 11.03.2015

The following officers were present:

1. Smt. P.Anuradha, MD (FAC), MEPMA
2. Sri K.Vidyadhar, AMD, MEPMA
3. Smt. G. Vijaya Lakshmi, PD, Ranga Reddy/Karimnagar
4. Sri B.Venu Manohar Rao, PD, Khammam
5. Sri K.Prasad Rao, PD, Warangal
6. Smt. B. Adi Lakshmi, AO, Medak
7. Sri M.Prabhakar Reddy, AO, Nizamabad
8. Sri Ch. Srinivasa Rao, AO, Nalgonda
9. Sri M.Balaraj, DMC-IB, Mahabubnagar
10. Sri K.Srinivas, DMC-LH, Adilabad

At the outset the Commissioner & Director, MA Dept., has welcomed all the participants to the meeting. The Commissioner & Director has reviewed the status of all activities of MEPMA with the Mission Director, Addl. Mission Director and all Project Directors of DPMU in the state. He suggested the following steps- component wise, to be taken on top priority for the speed up the process.

**a) Social Mobilization & Institution Development (SM & ID):**

The Commissioner & Director has directed all the PDs of MEPMA in the state to take necessary action to activate the defunct groups by fixing the CO wise targets and suggested the district wise timeline as under:

- 1) Karimnagar - by May 2015
- 2) Adilabad - by March 2015
- 3) Mahabubnagar - by April 2015
- 4) Medak - by April 2015
- 5) Nalgonda - by March 2015
- 6) Nizamabad - by April 2015

All PDs have been directed to monitor the repayment of outstanding loan amount on daily basis and must report to Mission Director.

The SLF registration process to be completed as per the schedule given below:

• Karimnagar	36 SLFs	by 18 <sup>th</sup> March
• Khammam	47 SLFs	by 18 <sup>th</sup> March
• Mahabubnagar	3 SLFs	by 12 <sup>th</sup> March
• Siddipet	31 SLFs	by 21 <sup>st</sup> March
• Nalgonda	63 SLFs	by 28 <sup>th</sup> March
• Nizamabad	40 SLFs	by 25 <sup>th</sup> March
• Secunderabad	25 SLFs	by 24 <sup>th</sup> March
• Warangal	97 SLFs	by 22 <sup>nd</sup> March
• Adilabad	10 SLFs	by 22 <sup>nd</sup> March

Action: All Project Directors of MEPMA in the state.

**b) Employment Skill Training & Programme (EST&P):**

The Commissioner & Director has reviewed the EST&P program in depth and requested the Municipal Commissioner and all PDs to take the following actions for further strengthening the program.

- Training Centers to be inspected regularly with the check list and report to be submitted.
- Municipal Commissioner should check the training centers regularly.
- Driving course to be taken up under EST&P wherever potential for driving course identified.
- D.O. letter to the Executive Director, RTC may be sent from the C&DMA requesting for a meeting with E. D., RTC, to discuss the possibilities of the training course on heavy vehicle driving for the urban unemployed youth.
- Training to be organized properly in all centers.
- Courses like Bed Side Patient Assistant and Home makers to be introduced wherever potential is existing.
- A meeting with the GMR foundation to be arranged for discussions about placement oriented potential courses run by them.
- Training to the unemployed youth with banking institutes to be organized immediately.
- Regular monitoring of the trainings and placements must be conducted.
- The funds of the State Government to be utilized for the purpose of Non-NULM and PDs to mobilise candidates and start the programme.

Action: MD, MEPMA and all Project Directors in the state.

**c) Shelter for Urban Homeless (SUH):**

- All the Project Directors are directed to ensure that the Shelters would be operationalised by 20<sup>th</sup> March, 2015 in all NULM towns thereby to comply the Hon'ble Supreme Court's directive.
- Shelters to be planned in the premises of the Government Hospitals for the poor patients and attendants and the DPRs to be submitted early.
- The shelters to be categorized viz., for Men, women, children, families, Persons with Disabilities (PWDs) and persons with chronic diseases.
- The support of NGOs or Trusts may be taken for arrangement of food for all inmates in the shelters.
- Regular health check-up to be arranged for the inmates of the Shelter duly coordinating with the local Primary Health Center (PHC).
- Priority shall be given to CBOs (SLF/TLF) for maintenance of the shelters.
- The Shelters are operational for 24x7 and should not be mere night shelters.

Action: All the Project Directors and concerned Municipal Commissioners.

**d) Support to Urban Street Vendors (SUSV):**

- Copy of the Proceedings of Town Vending Committees formation to be submitted immediately.
- Action taken by the ULBs on Street Vending activities as per G.O.Ms.No.398 dt:25-09-2004, from 2004 to 2014 till passing of the Street Vendors Act.
- The ID cards and Vending Certificates to be issued to the Street Vendors (SVs) and upload the same into the portal on top priority.
- Bank linkage facility to be provided to the Street Vendors.
- Training to the SVs to be provided under EDP category.
- 2 seat toilets to be provided at the Markets under Swatch Bharat by involving the Banks/Corporate sector under Corporate Social Responsibility (CSR)
- Commissioners should submit the Street Vending Plan immediately (as per Section 22) for approval of the Govt.
- Organizing the Green Zone (free-vending zone) to be started first.
- Conducting of Counseling programme to the stake holders to be completed at the earliest.
- Pending works of Street Vending programme to be completed on war foot basis.
- Proposals to provide *infrastructure to the existing markets* and *establishing new markets* to be submitted immediately.

**e) MIS :**

MD and C&DMA reviewed the NULM components and suggested to do the following changes /new screens/reports in the existing modules.

**1. Street Vendor:**

- a. MD reviewed street vendors and suggested to give provision for uploading Street Vendor Zone maps in Commissioner login.
- b. AO, Nalgonda suggested that in Common Interest Group (CIG) Formation, presently street vendors in the same ward can be formed a Common Interest Group (CIG), which shall be changed to within the ULB.

**2. SM&ID:**

- a. Log reports shall be maintained to verify, no of SHGs revived out of 221 defunct groups which are having loans outstanding.
- b. Log reports shall be maintained to verify, no of SHGs formed from 11.03.2015 to March 31<sup>st</sup>, 2015.
- c. Provision to capture Revolving Fund for NULM towns.
- d. Report on Member account opening in monthly progress report.
- e. Report on Formation of TVS and Revolving fund


**3. Bank Linkage & Interest Subvention:**

C&DMA reviewed percentage of repayment which has been calculated based on the December'14 month data. In which only 47.72% SHGs are repaying 81.45% of amount. C&DMA instructed to update the SHG repayments in the portal at the end of every month.

**4. EST&P:**

Provision of ULB wise Excel download for the youth registered in DMC login.

Action: Mission Director/ SMC – MIS.

  
Commissioner & Director  
Municipal Administration

  
4/3/15