



O/o. Mission Director,  
MEPMA Telangana,  
III Floor, ENC (PH) Office Complex,  
640, A.C. Guards, Hyderabad-04.

**U.O. Note**

**Reminder-1**

**Rc.No.48/2015/MEPMA-TS/E1**

**Dated: 20-08-2015**

Sub:- Establishment – MEPMA Telangana – Proposed to convene 2<sup>nd</sup> Executive Committee Meeting of MEPMA Telangana – Request to furnish Agenda items - Reg.

Ref: - This office Rc.No.48/2015/MEPMA-TS/E1, dt: 04-08-2015.

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The attention of all the Officers and State Mission Coordinators of this office is invited to the subject cited and they are informed that it is proposed to convene the 2<sup>nd</sup> Executive Committee meeting of MEPMA Telangana in the month of August, 2015. Hence, all the Officers and State Mission Coordinators of this office are requested to submit approved Agenda notes on items to be approved by EC and items already approved by the Chairman, EC but to be ratified by EC pertaining to their Subjects / Sections to place before the 2<sup>nd</sup> EC. **The Agenda items shall reach on or before 7<sup>th</sup> August, 2015 without fail** vide reference cited. Even though the Agenda items are not furnished by the concerned after due date.

Hence, all the Officers and State Mission Coordinators of this office are once again requested to submit approved Agenda items on top priority.

This should be treated as MOST IMPORTANT AND URGENT.

  
For MISSION DIRECTOR

To  
All the Officers and SMCs  
MEPMA Telangana.

