



CIRCULAR

Roc. No. 1172/ SUH/2013/C.2 Dated: 25.01.2014.

Sub:- MEPMA – NULM - Scheme of Shelters for Urban Homeless – Request for the proposals for implementing the Scheme in the State by conducting rapid survey- Reg.

Ref:- 1. Ref:- D.O. No. E-14013/1/2013-USD Dated: 4.11.2013 of the Joint Secretary, MoHUPA, Gol, New Delhi.
2. G.O. Ms. No. 511 Dated: 28.12. 2014 of MA&UD (UBS) Department.

The Joint Secretary, Ministry of Housing and Urban Poverty Alleviation, Gol, New Delhi has informed the Scheme of Shelter for Urban homeless is to be initiated in ULBs with population exceeds one lakh and necessary proposals are to be sent to the Government under NULM during 2013-14. For submission of proposals surveying the Urban Homeless is essential in the ULBs, whose population exceeds one lakh as envisaged in the guidelines of NULM..

In this connection, guidelines and formant for rapid survey have been prepared for rapid survey of Urban Homeless in the ULBs.

All Municipal Commissioners in the State are directed to form required teams and complete the rapid survey in all NULM ULBs and necessary proposals are to be submitted immediately for the Shelters as per guidelines envisaged in the G.O. cited, to take further action.

Encl: As above.

To

All Municipal Commissioners
of ULBs having more than a Lakh population

Sd/- Dr. Janardhana Reddy
Commissioner & Director
Municipal administration,
Hyderabad.

// Attested //

Asst. Director.

Scheme for Urban Homeless

Rapid Survey of people who sleep out in open / on footpath, etc

Introduction

Many people sleep outside on the footpath braving cold in ULB area. The Supreme Court has given specific directions to address the needs of such people.

Rapid survey

It is proposed to conduct a rapid survey of locations and people who sleep in open on footpaths etc by deploying maximum teams on night of 31st January, 2014

Objectives of rapid survey

The objectives of rapid survey are as follows:

- Identify locations where people sleep outside in open
- Count the number of people who sleep outside
- Understand and list reasons in format
- Prepare a report for each circle
- Later prepare an action plan to address these issues

Schedule

Survey will be conducted on 31st January, 2014 from 09.00 PM to 12.00 PM

Process

The Commissioner shall prepare a plan for conduct of survey by constituting a team of 3 persons. Each circle will have a minimum of 3 teams. More teams shall be formed based on the area and number of roads

Team

The team shall comprise of a Team leader (VO / AMO / EE / Dy.EE), TPrO/ PRP/ CO, and another active member from local NGO or sanitation who knows the area

Allocation

The Commissioner and AMOH will allocate roads to ensure that there are no overlaps

Photograph

A photograph for each location shall be taken in a way that number of persons sleeping can be conducted and background visible

Format

The following details will be captured in the format enclosed

- Location, road from and to, etc

- Number of persons – male, female (head count)
- Reasons shall be ascertained for sleeping in out – medical attendance, migrated to Hyderabad for work, in transit, comes to city for some work (show of hands)
- Toilet / bath where they go?
- Duration – how long they have been there – 1 year / 1 month / 1 week / 1 day
- How long they may sleep there – 1 year / 1 month / 1 week / 1 day
- How many willing to shift to nearest night shelter (tell them which one)

Report

Report would be submitted on 02.02.2014 by 01.00 PM in full shape

Monitoring

The Commissioner will personally monitor all Circles. All other Officers of ULB will participate in the survey in their respective areas

Rapid survey for Urban Homeless : 31st January, 2014

1. Survey Time: from _____ to _____

2. Date: _____

3. Circle: _____

4. Ward: _____

5. Road Name: _____

6. Road from _____ to _____

7. No of people sleeping outside on footpath etc

<i>By gender</i>		<i>By family Vs. individual</i>		<i>By adult & children</i>	
No. of Male		No. of families		Adult	
No. of Female		No. of family members		Children	
		No of singles			
Total				Total	

8. Reasons for sleeping out

Sl. No.	Reason	No.
1	For medical treatment as attendant	
2	Migrated for livelihood	
3	Just in transit	
4	Came temporarily for some work	
5	From city, but no home	
	Other reasons please specify	
6		
7		

9. Past stay Vs. Future likely stay

Sl. No.	Duration	No. stayed here for (Past)	No. who will stay here (Future)
1	1 Year		
2	1 Month		
3	1 Week		
4	1 Day		
	Total		

10. How you make a living?

Sl. No.	Living	No.
1	Agriculture at village	
2	Daily wager	
3	Casual wager now and then	
4	Begging	
	Others. specify	
5		
6		
7		

11. Most important problem

Sl. No.	Problem	No.
1	Night stay	
2	Toilet	
3	Food	
4	Security of belongings	
5	Harassment	
	Others. specify	
6		
7		

12. Nearest Night Shelter if any.

Location:

No. of persons willing to go there:

13. Details / Names of hospital where treatment is going for some of persons

Sl. No.	Details	Name	Designation	Signature
1	Team Leader			
2	Team Member 1			
3	Team Member 2			