

From
Smt. Anuradha,
Mission Director (FAC),
MEPMA,
Hyderabad.

To
The Project Directors,
Telangana State.

Lr Roc. No. 424/SM & IB/2014/ D2 , Dated: 16.11.2014

Sub: MEPMA- Conducting of Review meeting to DPMU staff on all activities – Reg.

It is proposed to conduct monthly review meeting on all the MEPMA Activities to the functionaries of DPMU Units under MEPMA at **MEPMA office , Conference hall , Hyderabad** on Dec,2014 the details are scheduled below.

The details are as follows:

S. No	Subject	Participants	No of Participants	Date
1	Admin & Financial related	Accounts & Administrative officers	20	17.12.2014
2	SM & ID	DMC-IB	10	23.12.2014
3	Health and Disability	ADMC-H&D	10	27.12.2014

Hence, all the Project Directors are instructed to depute the above mentioned staff to the meeting along with all the reports on all the MEPMA activities and shall ensure they would report at the venue by 10.00 am on the scheduled dates without fail.


Mission Director (FAC)

Copy to all the Project Directors in the districts for deputing the concerned.

Copy to the Administration officer for necessary arrangements.

