

PROCEEDINGS OF THE MISSION DIRECTOR
Present: Smt Anita Ramachandran, I.A.S., Mission Director, MEPMA.

Proc. Roc. No. 175/11/ IB, **Date: 8 .7.2013.**

Sub: MEPMA – Implementation of MEPMA activities – Training to EC&OB members of SLFs on 2nd phase for strengthening of SHGs and their federations in urban areas – Sanctioned – Orders issued.

Read: 1. This office circular 5/IKP urban dated 16.8.2008
 2. Action plan of MEPMA for the year 2013-14
 3. Minutes of the Executive Committee meeting dated 28.4.2011.

ORDER:

As per the Action plan 2013-14, it is proposed to take up the training programmes to EC&OB members of 1500 Slum Level Federations in new ULBs and Mission Cities with a budget of Rs 30.00 lakhs.

In the ref 3rd read above, it was agreed to enhance the EC & OB members training cost from Rs 1600/- to Rs 2000/- for 2nd phase.

Now, it is proposed to release an amount of **Rs 20,93,200/- (Rupees Twenty Lakhs Ninety Three Thousand and Two Hundred only)** under UCDN component – Training to EC&OB members of 1091 SLFs for 2nd phase @ Rs 2,000/- for the SLFs formed in new ULBs as on 30.6.2013

The budget norms for 2nd phase

Sl.No	Activity	For 40Nos (for 2 days)	Cost
1	Photos & Stationery		250/-
2	a) Resource fee (outside the town)	250+100(Inclusive of food transport & accommodation per day	700/-
	b) Resource person (Local Nagaradeepika IB)	125/- day	250/-
3	Banner showing the name of the SLF & name of the slum	1 unit	200/-
4	provision of tea and snacks	30-40 Nos	600/-
	Total		2000

Sl.No	Name of the District	Sl.No of ULBs	Name of the ULBs	No of SLFs existed as on 30.06.13	No of SLFs for which funds released for 1st Phase at Rs. 1600/- per SLF	2nd phase training @ Rs 2000/- per SLF	Amount proposed for released now	REMARKS
1	East Godavari	4	Mummidivaram	48	50	96000	92800	Deducting 2SLF @ Rs. 1600 Released earlier i.e Rs 3200/-
			Gollaprolu					
			Yeleswaram					
			Anaparthi					
2	West Godavari	1	Jangareddy Gudem,	26	25	52000	52000	
3	Prakasam	4	Addanki	94	110	188000	162400	Deducting 16 SLFs cost @ Rs. 1600/- per SLF i.e Rs 25600/-
			Cheemakurthi					
			Kanigiri					
			Giddalur					
5	Ananthapur	5	Puttaparthi	105	107	210000	206800	Deducting 2 SLFs cost @ Rs. 1600/- per SLF i.e Rs 3200/-
			Goothy					
			Madaksira					
			Paamidi					
			Kalyanadurgam					
6	Warangal	4	Parakala	85	83	170000	170000	
			Narsampeta					
			Mahaboobabad					
			Bhupal pally					
7	Nalgonda	4	Kodada	125	111	250000	250000	
			Nakirekal					
			Huzurnagar					
			Devarakonda					
8	Mahaboobnagar	6	Nagar Kurnool	96	68	164000	164000	Deducting 2nd Phase funds Already released to Ija for 14 SLFs
			Kollapur					
			Shadnagar					
			Jadcherla					
			Ija					
			Kalwakurthy					
9	Karimnagar	5	Vemulavada	92	103	184000	166400	Deducting 11 SLF cost @Rs. 1600/- per SLF ie Rs. 17600
			Peddapalli					
			Jammikunta					
			Huzurabad					
			Husnabad					
10	Visakhapatnam	2	Narsipatnam	69	73	138000	131600	Deducting 4 SLFs cost @ Rs. 1600/- per SLF i.e Rs. 6400
			Yellamanchali					
	Vizianagaram	1	Nellimarla	0	0	0		SLFs not formed
11	Krishna	3	Tiruvuru	70	67	140000	140000	
			Vuyyuru					
			Nandigama					
12	Kurnool	5	Atmakur	157	132	314000	314000	
			Nandikotkur					
			Allagadda					
			Gudur					
			Banaganapalli					

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13	Kadapa	2	Mydukur Yerraguntla	51	42	102000	102000	
14	Medak	4	Gajwel Atmakur Dubbaka Andol-Jogipet	15	18	30000	25200	Deducting 3 SLFs cost @ Rs. 1600/- per SLF i.e Rs.4800
15	Nellore	3	Sulurpet, Atmakur Naidupeta	58	37	116000	116000	
16	Srikakulam	1	Palakonda	0	0	0		SLFs not formed
17	Khammam	1	Madhira	0	0	0		SLFs not formed
18	RangaReddy	4	Medchal Pedda Amberpet Badangpet Ibrahimpatnam	0	0	0		SLFs not formed
Total		59		1091	1026	2154000	2093200	

Payment procedure: PDs are requested to release the said amounts directly to the A/c of SLFs well in advance for enabling the SLFs to meet the expenditure of banner, photo and resource fee and tea & snacks as mentioned above.

Hence Sanction is hereby accorded for release of an amount of **Rs 20,93,200/- (Rupees Twenty Lakhs Ninety Three Thousand and Two Hundred only)** training to EC&OB members of SLFs on 2 phase, towards meeting the cost of training & other expenditure related to the programme as per the action plan 2013-14.

The Project Directors concerned are requested to book the expenditure under a separate head of A/c as shown in the budget norms above. They are requested to utilize the same for the purposes mentioned above, duly following the guidelines already communicated in the ref 1st cited, which may be accessed at web **www.apmepma.gov.in**.

The respective PDs are also instructed to ensure that, the above funds would fulfill the SC/ST Sub- plan and furnish the particulars of % of SC, ST beneficiaries benefited through above funds in the following proforma along with U.C.

[illegible]

EC&OB trainings shall not be started without the SLF book sets .SLF book sets are made available to them.

The Finance Manager is authorized to draw and issue cheques for **Rs 20,93,200/-** towards training to EC&OB members of SLFs for 2nd phase , in favour of the Project Directors, MEPMA as mentioned in the statement shown above, from out of UCDN component of SJSRY – **SLF EC-OB members training through E-transfer .**

Sd/-Anita Ramachandran

MISSION DIRECTOR

To the Finance Manager for taking necessary action

The Project Director, Urban.----- District -
Copy to the Collector and District Magistrate concerned.

Encl: detailed schedule of the programme along with the content.

SLF EC,OB Members 2nd phase Training Schedule

Day – I

Time	Topic	Content	Method	Facilitator
10.00 – 10.30		Registration Welcome and Prayer		MEPMA
10.30 – 11.00	Introduction	Introduction Expectations Training objectives	Game Exercise ILM	Facilitator
11.00 – 11.15	Tea Break			
11.15 – 1.30	SLF Book Keeping	- SLF book Keeping - Importance of Books - Types of books - SLF Book keeper Roles and responsibilities	Exercise ILM	Facilitator
01.30–02.30	Lunch Break			
02.30 – 05.30	Financial Management	- Financial Management - Savings - Loans - Interest rates Calculations - Corpus	Small group discussion, ILM CD	Facilitator
05.30 – 6.00	Feed back	Feed back	Round robin	Facilitator

Day – II

09.30 – 10.00	Recap	Presentation by Members		Team
10.00 – 1.30	Managerial Skills	- Planning and Budgeting - Preparation of Annual Action Plans - Preparation of Annual Budgets - Preparation of Annual Reports	SGD ILM	Facilitator
01.30 – 02.30	Lunch Break			
02.30 – 4.30	Sustainability - Self regulatory techniques	- Regular Monitoring - Regular Book keeping - Regular Meetings - Systematic auditing and monitoring of funds - Systematic election - Continues education/awareness and training	SGD Exercise ILM	Facilitator
04.30 – 5.00	Conclusion	- Action plan - Feed back - Conclusion	ILM	Facilitator