

Mission For Elimination of Poverty in Municipal Areas
MA & UD Dept. Government of Telangana

From
Dr.T K.Sreedevi, I.A.S
Mission Director
Telangana, MEPMA

To
The Addl. Commissioner UCD GHMC
All the Project Directors
DPMU, MEPMA
Telangana State

Lr.No MEPMA/SMID/1/IEC/2017 Dated 30.10.2019

Sub: - MEPMA- Swachhata Excellence Awards, the Federations (ALFs) and TLFs and for the year 2019-20 -Time line for SLF and TLFs Swachhata Excellence Awards nominee application by 13th November 2019 to MEPMA Head office & City Swachhata Livelihoods Award-apply for this award -through Online application before 15th November 2019 forwarding of Guidelines - Reg.

Ref: - File No. K-12012(9)5/2019-UPA II Dated:
1. 28.10.2019 of the Under Secretary, Ministry of Housing and Urban Affairs, UPA Section, Government of India to the Principal Secretary MA & UD Dept.
2. G.O. Rt.No 80 , MA & UD (UBS) Department Dated 28.01.2019 Government of Telangana

I invite your attention to the reference cited. The Ministry of Housing and Urban Affairs, UPA Section, Government of India have decided to institute the Swachhata Excellence Awards for the Slum Level Federations (Area Level Federations (ALFs) and Town Level Federations/ City Level Federations (TLFs/CLFs) for their initiatives related to Cleanliness Drive including Elimination of Open Defecation, bring out behavioral change towards Health sanitation practices, creating awareness about sanitation and its linkage with Public health, modern and scientific Solid Waste Management.

Community Based Organizations has nurtured under Deendayal Antyodaya Yojana National Urban Livelihood Mission (DAY-NULM)/(MEPMA) participated actively in the cleanup activities and awareness campaigns under Swatcch Bharat Abhiyaan. These groups are involved creating awareness by way of peer group influence towards Open Defecation free cities.

1) Objectives :

The main objectives of Swachhata Excellency Award are:

- To bring cleanliness and sanitation as well as livelihoods in the sanitation sector to the forefront of social discourse
- To encourage ULBs, ALFs and CLF for their initiatives related to elimination of open defecation, eradication of manual scavenging, behavioral change towards healthy sanitation practices creating awareness about its impact on public health and modern and scientific solid waste management.
- To incentivize ULBs to mainstream informal sanitation workers improve their income earning capacity and engage community organizations to achieve sanitation and cleanliness outcomes

II) Eligibility and Award Amount

This year 2019-20 Eligibility for selection criteria , in three areas it is selected , the details as follows :

1.City Swachhata Livelihood Award:

The award would recognize ULBs efforts regarding sanitation related livelihoods.

These efforts may include

- Engaging community –based organizations (SHGs, ALFs, CLFs) through municipal contracts for sanitation and solid waste management work .
- Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/Safai karmacharis.
- Facilitation access to credit and entrepreneurship development programs for sanitation related enterprises
- Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

The award amount City Swachhata Livelihood Award

| Category | Award Amount 1 st Prize | Award Amount 2 nd Prize | Award Amount 3 rd Prize |
|------------------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| For Cities with Million Plus Population | Rs.10,00,000/- | Rs.7,50,000/- | Rs.5,00,000/- |
| For Cities under 1 million population | Rs.10,00,000/- | Rs.7,50,000/- | Rs.5,00,000/- |

Eligibility criteria for City Swachhata Livelihood Award is enclosed in Annexure

2. Swachhata Excellence Award for Slum level Federations / Area Level Federation

The award is meant for SLFs/ ALFs which have been the driving force for effective sanitation coverage in the respective ULBs . SLFs/ALFs duly recommended and nominated by the State for consideration .

| Category | No of States | No of Awardees | Award Amount |
|----------|--------------|----------------|--------------|
| States | 37 | 18 | 200000 |

Eligibility criteria for Swachhata Excellence Award for Slum level Federations / Area Level is enclosed

3.Swachhata Excellence Award for Town level Federations / City Level Federation :

The award is meant for TLFs which have been the driving force for effective sanitation coverage in the respective ULBs. TLFs duly recommended and nominated by the state are eligible to be considered for the award .

The Number of entries, awardees and award amounts are as follows

| No .of Entries per State | Total Number of awardees | Award amount |
|--------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------|
| 2 | 3 | 1 st Prize –Rs 2.5 Lakhs 2 nd Prize –Rs 2 Lakhs 3 rd Prize –Rs 1.5 Lakhs |

Eligibility criteria for Swachhata Excellence Award for TLFs is enclosed

III. Selection Committees for Evaluation and Finalization of list for awards:

a) City/ULB Level : There shall be a Selection Committee at ULB level with the following

Composition:

- Commissioner(ULB) - Chair Person
- Two members - City Project Officer
- Project Manager of PMU (SBM)

Or

Local Anganwadi Worker (if PMU of SBM is not existing in city)

b) State Level : With reference to 2nd cited the State selection committee -constituted at State level in Telangana for evaluation and finalization of Swachata Excellence Awards for SLFs and TLFs .

In this regard the Additional Commissioner UCD, GHMC and all the Project Directors of MEPMA are directed to select and nominate the Slum Level Federation (SLF)s and TLF for Swachhata Excellence Award for the year 2019 -20 as per the eligibility criteria (enclosed) and submit the applications to MEPMA head office before 13th November 2019 (Last date 13.11.2019).And also directed to facilitate the City Swachhata Livelihoods Award of your concern ULBs through Municipal Commissioners and update the applications in online in NULM Portal . Last for online application for City Swachhata Livelihoods Award by 15th November 2019 .

Encl:- Criteria for Selection, Guidelines for Swachhata Excellence Award

(This has with approval of Mission Director Dated : 30.10.19)

For Mission Director

Copy to :

1. The Principal Secretary, MA & UD Dept. Government of Telangana
2. The Commissioner, GHMC
3. All the Municipal Commissioners in the State for taking necessary action.

Signature Not Verified

Digitally signed by SRIIDHAR P
Date: 2019.11.02 08:22:51 IST
Reason: Approved



1422131/2019/UPA-II SECTION

F. No. K-12012(9)/5/2019-UPA-II (EFS - 9069873)

Government of India
Ministry of Housing & Urban Affairs
(UPA Division)

Nirman Bhvan, New Delhi

Dated 28.10.2019

To

The Principal Secretary (UD&H)
All States/ UTs

Subject:- Swachhata Excellence Awards 2019-20 under DAY-NULM -
Forwarding of the Guidelines - Reg

Sir/Madam,

I am directed to say that Ministry of Housing and Urban Affairs has decided to institute Swachhata Excellence Awards for the Area Level Federations (ALFs)/ City Level Federations (CLFs)/Urban Local Bodies (ULBs), which carry out exemplary work in the field of sanitation and cleanliness and to forward herewith the Guidelines for Swachhata Excellence Awards 2019-20.

2. States/UTs may recommend entries as per Guidelines, out of which entries from respective States/UTs will be selected for awards.

Encls : (As above)

Yours faithfully



(Surender Kumar)

Under Secretary to the Government of India

Tele No.2306 1185

Copy to:- The Mission Directors, SULM (All States/UTs)

**DEENDAYAL ANTYODAYA YOJANA-
NATIONAL URBAN LIVELIHOODS MISSION**

SWACHHATA EXCELLENCE AWARD 2019-20

for

**Area Level Federations(ALFs), City Level
Federations (CLFs) and Urban Local Bodies
(ULBs)**

(Guidelines)

**Ministry of Housing and Urban Affairs
Government of India
October 2019**

1. Preamble

The rapid pace of urbanization has brought in challenges for ensuring a clean environment. It is well known that poor sanitation leads to significant health costs and untreated sewage from cities is the single biggest source of water pollution in India. In this context, the Swachh Bharat Abhiyan is being implemented by the Ministry of Housing and Urban Affairs (MoHUA) and the Ministry of Drinking Water and Sanitation (MoDWS) for urban and rural areas respectively.

Community Based Organisations (CBOs), nurtured under Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM) have participated actively in the clean-up activities and awareness campaigns under the Swachh Bharat Abhiyan. These groups are involved in creating awareness by way of peer group influence towards open defecation free cities. Some of the groups are involved in solid waste management also.

The growing sanitation sector offers growing livelihoods opportunities for CBOs. Many Urban Local Bodies (ULBs) are making noteworthy efforts to engage CBOs in sanitation and solid waste management related works, leading to a sustainable income and dignified source of livelihoods for them.

DAY-NULM Swachhata Excellence Awards have been instituted by MoHUA to recognize the Area Level Federations (ALFs), City Level Federations (CLFs) and ULBs working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector.

2. Objectives

The main objectives of Swachhata Excellence Awards are:

- ❑ To bring cleanliness and sanitation, as well as livelihoods in the sanitation sector, to the forefront of social discourse
- ❑ To encourage ULBs, ALFs and CLFs for their initiatives related to elimination of open defecation, eradication of manual scavenging, behavioural change towards healthy sanitation practices, creating awareness about its impact on public health and modern and scientific solid waste management
- ❑ To incentivize ULBs to mainstream informal sanitation workers, improve their income earning capacity and engage community organizations to achieve sanitation and cleanliness outcomes

3. Eligibility and Award Amounts

I. City Swachhata Livelihoods Award for ULBs

1422131/2019/UPA-II SECTION

The award would recognize ULBs' efforts regarding sanitation related livelihoods. These efforts may include -

- I. Engaging community-based organizations (SHG, ALFs and CLFs) through municipal contracts for sanitation and solid waste management work
- II. Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ safaikaramcharis
- III. Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises
- IV. Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

The award amounts would be as under -

| Category | Award Amount (1 st Prize) | Award Amount (2 nd Prize) | Award Amount (3 rd Prize) |
|-----------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
| For Cities with Million Plus Population | Rs. 10,00,000 | Rs. 7,50,000 | Rs. 5,00,000 |
| For Cities under 1 million population | Rs. 10,00,000 | Rs. 7,50,000 | Rs. 5,00,000 |

The parameters for selection of winners would be as follows -

| Program | Criteria | Verification Documents |
|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Engaging community-based organizations (SHGs, ALF, CLF) through municipal contracts for sanitation and/or solid waste management work | <p>SHGs, ALF, CLF formally contracted with payment by the ULB in -</p> <ol style="list-style-type: none"> a. Operation and Maintenance (O&M) and construction of Community/Public Toilets b. O&M of municipal school toilets or municipal office premises c. Construction of IHHLs or conversion of insanitary to sanitary toilets d. Solid Waste Management (SWM) - door to door collection e. SWM - Road sweeping and cleaning contract | <p>Verification documents - contract document in the name of the SHG including</p> <ol style="list-style-type: none"> a. Time since they have been engaged in the above works b. Extent of coverage c. Training provided to SHGs on technical, health and safety aspects |

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>f. SWM - segregation of dry waste, processing and disposal</p> <p>g. Construction and emptying of septic tank/ twin pits</p> <p>h. Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads etc.) to ULB</p> <p>i. IEC for SWM and ODF</p> <p>j. Engaging SHGs in City Sanitation Task Force</p> <p>k. No. of SHS members engaged as <i>swachhagrahis/ swachhatadoots</i> under SBM</p> | |
| <p>Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ <i>safaikaramcharis</i></p> | <p>a. All <i>safaikaramcharis/</i> sanitation workers engaged by the ULB (as its own staff or contracted) have undergone RPL program</p> <p>b. Monitoring and enforcement of use of safety equipment</p> | <p>a. Evidence of skilling/ RPL programs conducted</p> <p>b. Photographic evidence of monitoring and enforcing of use of safety equipment</p> |
| <p>Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises</p> | <p>Facilitating access to credit for sanitation related enterprise under SEP (or any other govt. scheme), for example -</p> <ul style="list-style-type: none"> ○ Loans for mechanized de-sludging vehicles ○ Waste segregation centers ○ Composting equipment | <p>a. Interviews with de-sludging service providers</p> <p>b. Photographic evidence of safe mechanized de-sludging practices</p> |
| <p>Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains</p> | <p>a. Promoting alternative livelihoods, rehabilitation and access to govt. entitlements for erstwhile manual scavengers/informal</p> | <p>a. Evidence of rehabilitation, skill training, or other livelihoods support efforts for sanitation workers and the erstwhile manual</p> |

| | | |
|--|--------------------|-------------------------------|
| | sanitation workers | scavengers and their families |
|--|--------------------|-------------------------------|

*The above list of activities is indicative. ULBs may submit relevant activities not included in this list as well.

All ULBs are eligible to apply for this award, through an online application form.
Please refer to Annexures.

II. Swachhata Excellence Awards for Area Level Federations (ALFs)

Swachhata Excellence awards was instituted in FY 2017–18 for ALFs excelling in sanitation related work will continue this year, with modified criteria. The criteria for this year would focus on sanitation service provision models and revenue generating enterprise models demonstrated by ALFs in sanitation related work.

The award is meant for ALFs which have been the driving force for effective sanitation coverage in the respective ULBs. ALFs duly recommended and nominated by the State/UT are eligible to be considered for the award.

The total number of awards and the award amount will be as under. Two entries may be submitted per State/UT for consideration.

| Category | No. of States/UTs | No. of Awardees | Award Amount | Total Award Amount |
|-------------------------------------------------------------------|-------------------|-----------------|-----------------|--------------------|
| All States [Except States included in North-Eastern Region (NER)] | 18 | 10 | 2,00,000 | 20,00,000 |
| NER States[1] | 10 | 5 | 2,00,000 | 10,00,000 |
| Union Territories[2] | 9 | 3 | 2,00,000 | 6,00,000 |
| | 37 | 18 | 2,00,000 | 36,00,000 |

[1]States of Sikkim, Himachal Pradesh, Uttarakhand, Manipur, Nagaland, Mizoram, Tripura, Arunachal Pradesh, Assam, and Meghalaya

2 Including the newly formed UTs of Jammu & Kashmir and Ladakh

The criteria for recommendation and nomination will be as follows:

1. The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
2. The ALFs must have conducted regular meetings and cleanliness must be one of its agenda items in meetings.
3. The ALF must have a sanitation sub-committee.
4. The ALFs must have played a role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic

practices, toilet construction etc.

5. The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defecation free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).
6. The ALF must be engaged in a sanitation-based livelihoods activity -
 - a. The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model

OR

- b. The ALF must have a live contract for sanitation service delivery, from the ULB or any other institutional entity.

III. Swachhata Excellence Awards for City Level Federations (CLFs)

The award for CLFs was instituted in FY 2018-19 is to continue this year, with modified criteria. The award is meant for CLFs which have been the driving force for effective sanitation coverage in the respective ULBs. CLFs duly recommended and nominated by the State/UT are eligible to be considered for the award.

The number of entries, awardees and award amounts are as follows -

| No. of Entries per State | Total Number of awardees | Award amounts |
|--------------------------|--------------------------|---------------------------------------|
| 2 | 3 | 1 st prize - Rs. 2.5 Lakhs |
| | | 2 nd prize - Rs. 2 Lakhs |
| | | 3 rd prize - Rs. 1.5 Lakhs |

The criteria for recommendation/nomination will be as follows:

1. The CLFs must be registered as a society/an association under the relevant law of the State.
2. The CLFs must have played a role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.
3. The CLF must have worked actively towards formation and/or support of SHGs of informal sanitation workers.

Evaluation parameters for ALF and CLF Swachhata Excellence Awards -

| S.No | Parameters of the assessment | |
|-----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Solid Waste Management (SWM) | | Max Score - 35 |
| 1 | Community awareness and segregation of waste at source <ul style="list-style-type: none"> ● Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage ● Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention | |
| 2 | Waste collection and transportation <ul style="list-style-type: none"> ● No. of HHs covered for door to door waste collection and transportation ● Amount of segregated waste collected (in kgs) | |
| 3 | Recycling/re-use of waste <ul style="list-style-type: none"> ● On-site composting of wet (organic) waste by CLF/ALF members - amount of compost generated (in kgs) ● Reuse or recycling of dry waste by CLF/ALF members - amount of waste recycled (in kgs) ● Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc | |
| 4 | Livelihoods/ Income generating potential <ul style="list-style-type: none"> ● Does the CLF/ALF have an official contract from the ULB for SWM services such as - Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.? ● Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities? | |
| Open Defecation Free (ODF) <i>For activities up to 02.10.2019</i> | | Max Score - 35 |
| 1 | Awareness and motivation regarding construction of IHHLs and usage of toilets | |

| | |
|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> ● Number of new toilets (individual) constructed by ALF/SHGs ● Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood, Number of OD points eliminated in the area through CLF/ALF intervention ● Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood ● Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U ● Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF |
| 2 | <p>O&M of community and public toilets</p> <ul style="list-style-type: none"> ● Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members ● Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighborhood |
| 3 | <p>Livelihoods/Income generating potential</p> <ul style="list-style-type: none"> ● Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT ● Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities? ● Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks) |
| <p>Faecal Sludge and Septage Management</p> | |
| <p>Max Score - 30</p> | |
| 1 | <p>Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging</p> <ul style="list-style-type: none"> ● Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks ● Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers |

| | |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2 | <p>Mechanical desludging services</p> <ul style="list-style-type: none"> ● Whether CLF/ALF members undertake emptying/ de-sludging of on-site sanitation systems/septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month ● Whether CLF/ALF members promote reuse and recycling of waste water |
| 3 | <p>Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles</p> <ul style="list-style-type: none"> ● Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF ● Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles |
| 4 | <p>Livelihoods/ Income generating potential</p> <ul style="list-style-type: none"> ● Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities? ● Do all members involved in FSSM activities use protective gear/safety equipments? ● Does the CLF/ALF have an official contract from the ULB for de-sludging services? |

4. Selection Committee for Evaluation and Finalization of Entries at City/ULB, State/UT&Central Level:

City/ ULB Level: There shall be a Selection Committee at ULB level with the following composition:

- | | | |
|--------------------|---|----------------------------------------------------------------|
| Commissioner (ULB) | - | Chairperson |
| Two members | - | City Project Officer; Project Manager of PMU (SBM) |
| | | or |
| | | Local Anganwadi Worker (if PMU of SBM is not existing in city) |

State Level: There shall be a Selection Committee at the State/UT level constituted with the approval of Principle Secretary/Secretary (Urban Development) of State. The composition of the Committee will be as under:

- Mission Director (DAY-NULM) - Chairperson

Two Members

-Nominated by Principle Secretary/
Secretary (UD)

National Level: The State Level Committee would make its recommendations to MoHUA. The final selection of award will be made by a three-member Committee constituted with the following composition:

- | | |
|----------------------------------|----------|
| a. Joint Secretary (NULM), MoHUA | Chairman |
| b. Joint Secretary (SBM), MoHUA | Member |
| c. Joint Secretary (SBM), MoDWS | Member |

5. Procedure for Forwarding the Application for Awards:

As the award distribution activity is time bound and is to be completed in the current year, the timelines are to be maintained at every level. Therefore, the following time schedule is to be adhered to at every level:

| | |
|-------------------------------------------------------|-----------------------------------------------------------------------|
| Release of Guideline | 22 October, 2019 |
| Submission of entries by the Cities to the State | 15 November, 2019 |
| Submission of entries by the States to the NULM MoHUA | 30 November 2019 |
| Independent Validation | 1 st December- 31 st December, 2019 |
| Finalization and Distribution of Awards | Convenient time after December 2019 (During Shehri Samridhi Utsav) |

7. Distribution of awards:

The selected ULBs, CLFs and ALFs will receive the award from the MoHUA at a national level function. The date and venue will be communicated to the States/UTs well in advance. The TA/DA expenses for the representatives of the award-winning CLFs/ALFs for maximum 2 persons per CLF/ALF, as per prevalent state rules can be paid by respective States and reimbursement thereof shall be claimed from MoHUA. The selected ULBs will have to bear the TA/DA expenditure of their representatives attending the award function.

8. Usage of the award amount:

The award money will be transferred digitally to the account of the ALF/CLF. Apart from the award money, the selected ALFs/CLFs will also receive mementos and

certification of excellence by MoHUA for their work in the field of sanitation and cleanliness. ULBs may use the award amount for taking up activities related to promoting and upgrading livelihoods in the sanitation sector. CLFs and ALFs should use the award amount for:

1. Revolving Fund to the member SHGs,
2. Vulnerable Fund/aid to SHG or its members,
3. Invest in waste management activities,
4. Invest in other livelihoods activities of SHGs/ ALFs,
5. Any other innovative activity

9. Accounts Maintenance:

The ULB/CLF/ALF will maintain an account of incentive amount received and the purpose for which it is spent. Expenditure of this amount will be monitored by State/ULB.

APPLICATION FORM FOR
CITY SWACHHTA LIVELIHOODS AWARD

This application form is intended for Urban Local Bodies, to apply for the City Swachhata Livelihoods Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2019-20. ULBs may attach additional documents for verification of the information provided along with the filled form to be submitted.

1. Award applies to:

City with Population over 1 million

City With population under 1 million

2. Name of the Urban Local Body (ULB) and name of the State:

.....

3. Population of the ULB (As per Census2011):

.....

4. Name of the proposer:.....

Designation:.....

Address:.....

.....

Signature with Stamp:.....

5. Total number of Self-Help Groups (SHGs), Area Level Federations (ALFs) and City Level Federations (CLFs) in the ULB:

No. of SHGs:.....

No of ALFs:

No. of CLFs:

A. Awareness and Engagement of Community-based Organisations for FSSM / Sanitation/ SWM related Activities:

| Sr. No. | Question | Option | |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----|
| | | Yes | No |
| 1. | Has the ULB done any awareness campaign on construction of Individual Household Latrines (IHHL) and usage of toilets (Including IHHL, CT and PT), ODF etc. with | | |

E. ULBs efforts on Rehabilitation of Manual Scavengers:

4. Whether ULB has identified and listed manual scavengers?

Yes

No

(If yes, please describe methodology for identification and number of identified manual scavengers)

.....
.....
.....
.....

5. Whether ULB has?

Provided incentives to children of manual scavengers in higher educations

Provided identity card to identified manual scavengers

Provided health and safety equipment to manual scavengers

6. Describe in detail any initiatives undertaken for rehabilitation of manual scavengers.

.....
.....
.....
.....

E. Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

7. Whether ULB have initiated any innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains.

Yes

No

(If yes, please provide details of the initiatives)

.....
.....
.....

.....

*****End of the document *****

APPLICATION FORM FOR CITY LEVEL FEDERATION (CLF)
DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for City Level Federations (CLFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2019-20. CLFs may attach additional documents for verification of the information provided along with the filled form to be submitted. The applications may be submitted to the respective ULBs, who will forward them to the States. Shortlisted applications will be nominated by the States to the evaluation committee at the National Level.

1. Name of the City level federation (CLF), Urban Local Body (ULB) and state:

.....

2. Total number of CLF members:

.....

3. Total number of Area Level Federations (ALF) under CLF (if any):

.....
.....
.....

4. Name of the proposer

Position

Address.....

.....

.....

Signature with stamp

5. Whether CLF has engaged in livelihoods activities related to FSSM/Sanitation/collection and segregation of solid waste management?

Yes

No

6. Brief on CLF engagement in FSSM/Sanitation /SWM related livelihoods activities.

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.....

A. Engagement of City Level Federation (CLF) in Solid Waste Management Related Livelihoods Activities:

7. Whether CLF have involved in cleanliness drive for door to door collection and segregation of waste at source under Swachh Bharat Mission in their area?

Yes

No

(If Yes brief)

.....
.....
.....
.....

8. Whether ULB have engaged CLF through a contract for solid waste management related work?

Yes

No

9. Whether CLF have involved in door to door waste collection system?

Yes

No

(If Yes brief on number of HHs covered by CLF for door to door collection of SWM)

.....
.....
.....
.....

10. Whether CLF have involved in segregation of waste at source?

Yes

No

(If Yes brief on amount of waste segregated by the CLF in a month (in kgs))

.....
.....
.....
.....

11. Whether CLF have involved in transportation of waste from source to waste dumpsite?

Yes

No

(If Yes brief on number of CLF members appointed as a driver or number of CLF member allotted Tricycle for waste transportation etc)

.....
.....
.....
.....

12. Whether CLF have engaged in street /road cleaning or sweeping (with or without any contract)? Give some brief.

Yes

No

(If Yes brief on list of CLF members with copy of contract)

.....
.....
.....
.....
.....

13. Whether ULB have engaged CLF or CLF Members in Re-cycling/ Re-using/ Re-selling of waste?

Yes

No

(If Yes brief on amount of waste recycled in a month (in kgs))

.....
.....
.....
.....

14. Whether CLF have earned revenue from Re-cycling/ Re-using/ Re-selling of waste?

Yes

No

(If Yes brief on total revenue earned and revenue generated per member)

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B Open Defecation Free (ODF) related Activities:

For activities conducted until 2 October 2019

15. Whether CLF had engaged in awareness and motivation drive on construction of Individual Household Latrines (IHHL) and usage of toilets each time?

Yes

No

(If Yes brief on awareness drive)

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16. Whether CLF had engaged in awareness drive for elimination of Open Defecation (OD) points?

Yes

No

(If Yes brief on number of OD points eradicated)

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17. Whether ULB had engaged CLF through a contract for construction of IHHL, CT and PT toilet block work?

Yes

No

(If Yes brief on number of IHHL, CT & PT constructed)

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18. Whether ULB had engaged CLF through a contract for retrofitting of CT and PT toilet block work?

Yes

No

(If Yes brief on number CT & PT blocks retrofitted)

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19. Whether Community and Public toilet blocks are operated and maintained by CLF?

Yes

No

(If Yes brief on number CT & PT blocks operated and maintained by CLF)

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20. Whether CLF have earned revenue from Operation and maintenance of community and public toilet blocks?

Yes

No

(If Yes brief on total revenue earned and revenue generated per member)

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C. Faecal Sludge and Septage Management (FSSM) related Livelihoods Activities:

21. Whether CLF have engaged by ULB in awareness and motivation drive on mechanized scheduled de-sludging of septic tank services in their area /ULB?

Yes

No

(If Yes brief)

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22. Whether ULB have engaged CLF through a contract for desludging of septic tank related services?

Yes

No

(If Yes brief on number of CLF engaged in desludging services)

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23. Whether ULB have engaged Manual Scavengers through a contract for desludging of septic tank related services?

Yes

No

(If Yes brief on number of Manual Scavengers are engaged in desludging services)

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24. Whether CLF members are engaged in installation of prefabricated septic tanks?

Yes

No

(If Yes brief on number of prefabricated septic tank installed)

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25. Whether CLF are engaged in construction/repair/ maintenance of septic tanks?

Yes

No

(If Yes brief on number septic tank repaired in last six month)

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26. Whether CLF engaged in supply of sanitation related material (cleaning consumables, phenyl, sanitary pads etc.) to ULB /Schools/ University/Hospitals/Hotels etc.?

Yes

No

27. Whether CLF members are using health and safety equipment's while doing FSSM related work?

Yes

No

28. Whether CLF have earned revenue from desludging services?

Yes

No

(If Yes brief on total revenue earned and revenue generated per member)

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APPLICATION FORM FOR AREA LEVEL FEDERATION (ALF)
DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for Area Level Federations (ALFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2019-20. ALFs may attach additional documents for verification of the information provided along with the filled form to be submitted.

This application is submitted for the category:

Union Territories

NER States¹

Other States²

1. Name of the Area level federation (ALF), Urban Local Body (ULB) and state:

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2. Total number of ALF members:

.....

3. Total number of Area Level Federations (ALF):

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.....

4. Name of the proposer

Position

Address.....

.....

.....

Signature with stamp

¹ Manipur, Mizoram, Tripura, Assam, Meghalaya, Nagaland, Arunachal Pradesh, Himachal Pradesh and Sikkim.

² All States excluding NER

5. Has ALF engaged in livelihoods activities related to FSSM /Sanitation/Collection and segregation of solid waste management?

Yes

No

6. Brief on ALF engagement in FSSM/Sanitation/SWM related livelihoods activities.

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A. Engagement of Area Level Federation (ALF) in Solid Waste Management Related Livelihoods Activities:

7. Whether ALF have involved in cleanliness drive for door to door collection and segregation of waste at source under Swachh Bharat Mission in their area?

Yes

No

(If Yes brief)

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.....

8. Whether ULB have engaged ALF through a contract for solid waste management related work?

Yes

No

9. Whether ALF have involved in door to door waste collection system?

Yes

No

(If Yes brief on number of HHs covered by ALF for door to door collection of SWM)

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10. Whether ALF have involved in segregation of waste at source?

Yes

No

(If Yes brief on amount of waste segregated by the ALF in a month (in kgs))

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11. Whether ALF have involved in transpiration of waste from source to waste dumpsite?

Yes

No

(If Yes brief on number of ALF members appointed as a driver or number of ALF member allotted Tricycle for waste transportation etc)

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12. Whether ALF have engaged in street /road cleaning or sweeping (with or without any contract)? Give some brief.

Yes

No

(If Yes brief on list of ALF members with copy of contract)

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13. Whether ULB have engaged ALF or ALF Members in Re-cycling/ Re-using/ Re-selling of waste?

Yes

No

(If Yes brief on amount of waste recycled in a month (in kgs))

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.....

14. Weather ALF have earned revenue from Re-cycling/ Re-using/ Re-selling of waste?

Yes

No

(If Yes brief on total revenue earned and revenue generated per member)

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.....

B Open Defecation Free (ODF) related Activities:

For activities carried out until 2 October 2019

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No

(If Yes brief)

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(If Yes brief on number of ALF engaged in desludging services)

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