



పట్టణ పేదరిక నిర్మూలన సంస్థ, తెలంగాణ
Mission for Elimination of Poverty in Municipal Areas
Department of Municipal Administration and Urban Development, Govt of TS



From

Smt.P.Anuradha,
Mission Director, FAC
E-in-C(PH) Office Complex,
A.C.Guards, Hyderabad- 500 004.

To

All The Project Directors,
MEPMA- IKP-Urban
of Telangana.

Sir/Madam,

Lr.Roc.No. 467/2014/MEPMA/F1, Dated: 24.07.2014

Sub: MEPMA (IKP-Urban) – Review of functioning of Project Functionaries – Review with Accounts Officers and Administrative Officers of DPM Units – Review meeting on 26-07-2014 at 10.30 AM in ENC,(PH) Conference Hall 7th floor, ENC (PH) Building, AC Guards, Hyderabad – Reg.

It is proposed to conduct a review meeting with Accounts Officers and Administrative Officers of District Units of Telangana State on 26-07-2014 at 10.30 AM in ENC,(PH) Conference Hall 7th floor, ENC (PH) Building, AC Guards, Hyderabad on the following issues:-

- Month wise Receipts & Payments and Bank Reconciliation Statements for the period from 01.04.2014 to 18.07.2014.
- Furnish the details of Releases, Expenditure and Balances available indicating the progress for the years 2013-14 & 2014-15 (as on date) in the Proforma enclosed.
- Submission of Utilization Certificates for 2007-08, 2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14 and as on date.
- Advance and Adjustment particulars for the period from 01.04.2014 to 18.07.2014.
- Component wise Releases and date of adjustment for the period 01.04.2014 to 18.07.2014.
- Closing of Books of Accounts for the period from 01.04.2014 to 30.06.2014.

Therefore, all the Project Directors are requested to depute Accounts Officers and Administrative Officers of District Units to attend the review meeting scheduled on 26-07-2014 at 10.30 AM in ENC,(PH) Conference Hall 7th floor, ENC (PH) Building, AC Guards, Hyderabad together with the said information in the prescribed formats without fail.

Yours Faithfully,



MISSION DIRECTOR

*Copy to
24/7*

Copy to:

The Table of Mission Director

The AMDs (Admn., SD-I)

The AO's of all the DPMUnits

for the year 2013-14

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