



**PROCEEDINGS OF THE MISSION DIRECTOR, MEPMA**  
**Present: Dr. T.K. Sreedevi, I.A.S.,**

Progs.No MEPMA-SMID/PWDA/1/2017

Date .03.2017

**Sub:** MEPMA (IKP-Urban) - Disability & Inclusive Development–Facilitation of Aids & Appliances by conducting of free Aids & Appliances fitment cum Distribution camp for the Orthopedically Handicapped in collaboration with ( BMVSS) for four batches from 16<sup>th</sup> March 2017 to 29<sup>th</sup> March 2017 in Four Districts –certain guidelines -Orders issued .

- Ref:** 1. Secretary - Bhagavan Mahavir Vikalang Sahayata Samiti( BMVSS) through email 08.03.2017  
 2. Action Plan 2016-2017

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**ORDERS:**

As part of Disability interventions in MEPMA , in collaboration with M/S BMVSS, Hyderabad Branch of Jaipur Limbs) have conducted free Aids & Appliances camps (10) in 10 districts. Vide reference 1<sup>st</sup> cited read above , it is proposed to facilitate free Aids & Appliances to Person with Disabilities ) from 16<sup>th</sup> March 2017 to 29<sup>th</sup> March 2017 in Four Districts of Karimnagar, Warangal, Khammam , Nalgonda PWDs and Children with Special Needs for fabrication and fitment of Calipers, Artificial Limbs and Splints

Accordingly, for these camps technical persons are being deputed to districts from Bhagavan Mahavir Vikalang Sahayata Samiti –BMVSS (Hyderabad branch of Jaipur Artificial Limbs) which is reputed NGO having experience for the fitment The camp will be for 3 days and further extendable as per the needs . The persons will take not only measurement but also undertake fabrication and fitment of walkers, Calipers and Artificial Limbs to the PWDs and CWSNs in the camp itself.

The proposed dates for above said Camps are ;

SNO	DATES	DISTRICT	Coverage near by ULBs
1	16 <sup>th</sup> to 18 <sup>th</sup> March 2017	Karimnagar	Jagitia, Husnabad, Huzurabad, Jagtial, Jammikunta, Karimnagar, Koratla, Metpally, Peddapalli, Ramagundam, Sircilla, Vemulavada.
2	20 <sup>th</sup> to 22 March 2017	Warangal	Bhupalapally , Jangoan ,Mahabubabad ,Narasmpet, Parakala, Warangal
3	23 <sup>rd</sup> to 25 <sup>th</sup> March 2017	Khammam	Khammam Kothagudem, Madhira Manuguru, Palwancha Satupally, Yellandu
4	27 <sup>th</sup> to 29 <sup>th</sup> March 2017	Nalgonda	Bhongir, Devarakonda Huzurnagar, Kodada Miryalaguda ,Nalgonda ,Suryapet



**File No.MEPMA-SMID/PWDA/1/2017-SMC-SMID-MEPMA**

Hence The District Project Directors of Karimnagar, Warangal, Khammam and Nalgonda MEPMA are directed to mobilize the needy persons of PWDs (minimum 250 needy persons ) from all near by ULBs of concern District for Aids & Appliances fitment cum for three days going to conduct from 16<sup>th</sup> March 2017 to 29<sup>th</sup> March 2017 and follow the guidelines for smooth conduct of the of the above said Camp as per the annexure -I

Hence the District Project Directors of Karimnagar, Warangal, Khammam and Nalgonda MEPMA are directed to send the test check report certified by the PD and counter signed by the District Collector.

The PDs are requested to ensure that the camps are conducted effectively and the PWDs are not put to any inconvenience during the camps.

Therefore, Sanctioned is accorded for the payment of Rs 50,000/- ( Rupees Fifty thousand only ) each district towards Aids & Appliances fitment camps with - Bhagavan Mahavir Vikalang Sahayata Samiti( BMVSS ) of MEPMA District Project Directors of Karimnagar, Warangal, Khammam and Nalgonda

Hence, the Finance Manager, MEPMA is requested to release an amount of Rs. 2,00,000/- ( Rupees Two Lakhs only) towards Aids & Appliances fitment camps with - Bhagavan Mahavir Vikalang Sahayata Samiti( BMVSS ) of MEPMA District Project Directors of Karimnagar, Warangal, Khammam and Nalgonda as per the statement of annexure -II .

The expenditure meet from the IEC component of DAY-NULM .

**MISSION DIRECTOR**

Copy to the

Finance Manager, for taking necessary action.

The Project Director MEPMA Karimnagar, Warangal, Khammam and Nalgonda

All the Municipal Commissioners.

The District Collectors

The Chairman BMVSS, Hyderabad



**Annexure -1 –Guidelines to conduct the Aids & Appliances fitment camps with -  
Bhagavan Mahavir Vikalang Sahayata Samiti( BMVSS)**

- **Preparatory meeting with District Officers :** Under the chairmanship of the District Collector, preparatory meeting shall be organize with district level officers, i.e., Project Director,IKP-Urban, Project Director, DRDA, AD,DW dept, Private Hospitals, Municipal Commissioners, MEPMA Staff and NGOs working in the field of Disability etc., may be held for fixing the venue, Empanelling the Physiotherapists team for screening camps and Roles & Responsibilities of the officers shall be worked out.
- **Logistics- Venue Identification:** Open space and 10 rooms with electricity and water facilities to be identified (preferably TTDC/TTD Kalayanan Manadapama,Pvt Teaching hospitals,Govt. / Municipal High School with large space with 10 rooms). A mike may be used for guiding the disabled persons during the campTransport plan for the beneficiaries from the towns to the camp site.
- For this purpose arrange food, water and refreshments for the beneficiaries, Volunteers, Technicians, Officials and Doctors ( Local donors/ Philanthropists may be identified).Availability of Services of an Orthopedic Doctor and 1 - 2 Physiotherapists for conducting the screening for prescribing the Proper Aids & Appliances for the beneficiaries i.e, Calipers (KAFO/ KHAFO),Artificial Limbs (Above Knee Prosthesis /Below Knee Prosthesis) and Auxiliary Crutches, Elbow crutches etc.
- Three Phases uninterrupted power supply from 8 AM to 8.00 PM at the camp venue.
- Providing accommodation for BMVSS Technicians separate four rooms and one room for organizer.
- Provision of four gas cylinders for the heaters to mould the artificial limbs.
- Errection of Shamiyana , tables (10) and plastic chars (50) at the venue.
- Inform the local Hon'ble Minister, local MLA & Chairperson / Mayor/ Special Officer / Municipal Commissioner personally to visit the camp.Boarding & Lodging arrangements for 5 technicians of (Jaipur Limb centre) BMVSS. One room for camp coordinator for stay during the camp.
- Wide publicity is to be made through local media, Pamphlets and through SHGS of PWDs, TVs, TLFs and MEPMA functionaries.The transport for the PWD beneficiaries from the concerned towns to camp venue shall be arranged in consultation with the Municipal Commissioners.
- About 15 volunteers including if possible some physiotherapy students to train the Gait training for beneficiaries after fitment.
- The District Project Directors may issue press statement but it must be specified that the camp is limited to the orthopedically handicapped only
- The District Project Directors MEPMA are requested to install two computers with internet connectivity and printers with operators to make registration. There should be fixed registration time from 8 AM to 1 PM to avoid last minute rush. Only the candidate who got registration before 1PM will be examined till evening.
- Counters are to be arranged nearer to one another viz registration counters and Necessary boards are displayed in each counter to avoid confusion.
- The Assistant Engineer A.P Transco is requested to maintain continuous power supply from 8 A.M to 8 P.M. at the camp during the camp days.

For further information please contact Dr.Y.Sujatha State Mission Co-ordinator (SM& ID ), MEPMA (IKP-Urban) on Cell phones No 9701385131 . Mr Inder Chand Jain 98852-98100 and Mr Pradeep Ostwal No 92465-21120 of BMVSS for all information on Camps.



## Annexure-I

Budget Items for conducting of Aids &amp; Appliances at District level

S.No	Activity/Item	Physical	Unit cost	Total Amount	Remarks
1	Banners	3	350/-	1000/-	
2	Resource fee for TVS RPs for mobilization of eligible PWDs for the Aids & Appliances camp @ 2 per town	16	125/- per rp per day for max of 4 days	8000/-	PWDs that, who screened under SADAREM camps or from MEPMA website for Aids & Appliances required PWDs from urban areas shall only be mobilized for Appliances camp. Preferably food for the participants and Venue for the camp shall be used at free of cost from ULB.
3	Travel (@ 50% Concession) charges for PWD beneficiaries /Participants and TVS RPs from Towns to the Appliances Camp venue.		Actual	12500/-	
4	food charges for PWD beneficiaries and their escorts at the camp for 2 days			12,500/-	
5	Printing of screening camp formats, referral formats, Checklists, pamphlets ,Badges, registers etc.,	5000	0.50 Paise each	2500/-	
6	Honorarium for the Orthopedic Doctor /Physiotherapist Assessment team of Doctors for 4 days	2	500/- per day per doctor	2000/-	
7	Accommodation, Travel, Food charges for the technicians team of BMVSS	5	Actual	3000/-	
8	Erection Shamiyana and chairs, tables for the camp for 2 days			2500/-	
9	Rent for venue / hall for the camp			1000/-	
10	Water, Tea and Snacks for the Doctors and technicians for 2 days			1000/-	
11	Stationery for 4 days			1000/-	
12	Documentation i.e, Photos and Process documentation & Miscellaneous like Memento for M/S BMVSS			2000/-	
	Total Budget shall not exceed Rs: 50000/- per Aids & Appliances camp per District.			50,000/-	Rounded off to Rs:50,000/-

The budget shall be spent as per the above heads.

Mission Director, MEPMA



Annexure-II

Budget Statement

SNO	Name of the District	Amount Sanctioned in Rs	In Favour of
1	Karimnagar	50000	The concerned Project Directors
2	Warangal	50000	
3	Khammam	50000	
4	Nalgonda	50000	
	<b>Total</b>	<b>200000</b>	

MISSION DIRECTOR, MEPMA



Flow Chart for free Aids & Appliances Camp Organization

