



**From**  
Smt Anita Ramachandran, I.A.S.,  
Mission Director,  
MEPMA (IKP-Urban),  
A.P., Hyderabad

**To**  
Project Directors,  
MEPMA-IKP-Urban,  
DPM UNIT,  
Rangareddy/Nellore/Chittoor,  
Khammam and Guntur Districts.

**Lr.Roc.No.1153/MEPMA/2008/F1, Dt: 21-12-2013.**

**Sub:** MEPMA – Preparation of Finance & Accounts Manual – Meeting with functional heads of Head Office and DPMUs & CGG staff – Finalisation of Chart of Accounts (CoA) in the manual – Reg.

**Ref:** Lr.No.CGG/UMRG/DVR/2340/2008-09, Dt: 05/12/13 of DG, CGG.

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In the reference cited, The Director General, CGG requested to convene a meeting with functional heads and few district officers of MEPMA to finalise Chart of Accounts (CoA) in the manual and get the approval of government for the manual.

In this regard, it is to inform that the draft Chart of Accounts (CoA) has been prepared by CGG technical team who has given a demo on 11/12/2013. To finalise the CoA and to incorporate it in finance & Accounts manual of MEPMA, a meeting with functional heads of Head Office & that of some of the Districts Viz., Ranga Reddy, Nellore, Chittoor, Khammam and Guntur along with CGG technical wing & consultant (urban group), CGG will be conducted on 30/12/2013 at 11.30 A.M. in the Conference Hall of MEPMA office, A.P., Hyderabad.

The PDs are hereby instructed to attend the meeting along with Accounts Officers and functional heads working under them to finalise the CoA, so as to enable to get approval of the Government for the manual.

  
Mission Director