

From:
Smt Anita Ramachandran, I.A.S.,
Mission Director, MEPMA,
Hyderabad.

To:
The Director,
Institute of Co. Operate Management.
Rajendranagar, Hyderabad - 36

Lr. RoC. No. 699/C1/LH/2013, dated: 16-01-2014

Sir,

Sub :- MEPMA – Orientation and Training Programme to the DRPs / DMCs from all Districts from 27th January 2014 to 01st February 2014 – Regarding.

It is proposed to conduct 6 days training programme on Livelihood activities to the District Resource persons (Livelihoods) and District Resource persons (IB) from 27th January 2014 to 01st February 2014. DMCs will be given one day orientation. The schedule of the training programme is as follows:

| Sl. No. | Participants | Schedule | No. of Participants | Venue |
|---------|---|-------------------------------------|--------------------------------------|---|
| 1 | DRPs (Livelihoods) 2 Members from each District | 27- 01- 2014 to 01- 02 - 2014 | 60 members | ICM - Hyd Beside APARD Rajendranagar Hyderabad. |
| 2 | DRPs (IB) 2 Members from each District | 31- 01- 2014 to 01- 02- 2014 | 40 members (Total is 60+40=100) | |

Hence, I request you to make necessary arrangements for boarding and lodging for the said Training Programme including stationery, miscellaneous expenditure and course fee. You are also requested to send tentative expenditure plan by e-Mail.

Yours Faithfully

(sd/- Smt. Anita Ramachandran IAS)

MISSION DIRECTOR