

**MUNICIPAL ADMINISTRATION DEPARTMENT
MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS
(MEPMA), TELANGANA, HYDERABAD**

From
Dr.N.Satyanarayana, I.A.S.,
Mission Director,
MEPMA,
Hyderabad.

To
All the Project Directors,
DPMU-MEPMA.
TelanganaState.

Lr.No./MEPMA/E1 Dated: 04/04/2022

Sir/Madam,

Sub: - MEPMA – Estt – HR/Non-HR Employees– Submission of Form-16 for the year 2021-22-Reg.

Ref:- Circular No. Finance Section F1/2021-22/1 MEPMA, Dated: 09.03.2022 of the Finance Manager, O/o the MEPMA, TS, Hyderabad.

I invite your attention to the reference cited, and forward herewith the remuneration particulars of HR employees working in the O/o Project Director, MEPMA of your District for the year 2021-22.

2. Therefore the Project Directors are requested to obtain and submit the statement of Form-16 of the individuals for the year 2021-22 of HR employees and Government Employees working in the O/o Project Director, MEPMA to reach this office by 6th April, 2022 through Special messenger. Any delay in the matter will be viewed seriously.

3. This may please be treated an important item of work.

(This has approval of the Mission Director, MEPMA)

Encl: Salary Particulars

Yours Faithfully


Finance Manager


Copy to the individuals through Project Director, DPMU-MEPMA.

Copy to the Accountants /Administrative Officers working in the O/o Project Director, DPMU-MEPMA for information and necessary action

Copy to the Finance wing O/o MEPMA for follow up.

Copy to the Additional Collectors (Local Bodies) for information.