



పట్టణ పేదరిక నిర్మూలన సంస్థ, తెలంగాణ

Mission for Elimination of Poverty in Municipal Areas

Department of Municipal Administration and Urban Development, Govt of TS



From  
Dr. T.K. Sreedevi, IAS  
Mission Director,  
MEPMA, Telangana,  
Hyderabad

To  
The Commissioner GHMC,  
All Project Directors,  
Telangana State.

**Lr.Roc.No.115/External Audit/MEPMA/2016/F1, dated: .02.2017.**

Sir,

**Sub:-** MEPMA- (IKP\_Urban)- Chartered Accountant firm to undertake External Audit of MEPMA Head Office, all DPMUs and GHMC for the period from 01.04.2015 to 31.03.2016 for the year 2015-16- Audit Programme- Communicated- Reg.

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With reference to the subject cited, it is stated that MEPMA proposes to conduct audit of accounts of the Centrally Sponsored and other Schemes that are being implemented in the state for the period from 01.04.2015 to 31.03.2016. This work has been entrusted to S. Bhalotia & Associates. Chartered Accountants, Hyderabad.

In this connection it is stated that the team of Chartered Accountants will be visiting your District/ULB as per the Schedule enclosed herewith. You are requested to extend your co-operation to the Chartered Accountant team visiting your District/ULB and arrange to produce the following records to them for taking up audit of Accounts for the year 2015-16.

1. Cash Books of all Schemes.
2. Utilization Certificates and Vouchers etc.
3. Reconciliation Statements.
4. Audit replies of previous Audit paras.
5. All concerned Registers & Records.
6. Receipts & Payments and Balance Sheet.
7. Bank Pass Books along with Bank Statements.
8. ESI & EPF Challans.
9. Any Other records required for Audit.

Yours faithfully,

Encl: Schedule of External Audit

for Mission Director

Copy submitted to S. Bhalotia & Associates, Chartered Accountants, Hyderabad.

### Tentative Schedule of External Audit Team for the Financial Year 2015-16

| Sl.No. | Team Name            | Cell No.   | Name of the DPMU | Audit Dates              |
|--------|----------------------|------------|------------------|--------------------------|
| 1      | Binod Kumar Sahoo +1 | 7306607721 | Sangareddy       | 27.02.2017 to 01.03.2017 |
|        |                      |            | GHMC             | 04.03.2017               |
|        |                      |            | Ranga Reddy      | 05.03.2017 to 06.03.2017 |
| 2      | Sunny +1             | 8686844183 | Mahabubnagar     | 28.02.2017 to 02.03.2017 |
|        |                      |            | Karimnagar       | 06.03.2017 to 08.03.2017 |
|        |                      |            | Nizamabad        | 14.03.2017 to 16.03.2017 |
| 3      | Raja +1              | 9908066770 | Warangal         | 06.03.2017 to 08.03.2017 |
|        |                      |            | Khammam          | 09.03.2017 to 11.03.2017 |
|        |                      |            | Adilabad         | 14.03.2017 to 16.03.2017 |
| 4      | Lopa +1              | 7330900834 | Nalgonda         | 07.03.2017 to 09.03.2017 |
| 5      | Anitha +1            | 9866853813 | Head Office      | 21.02.2017 to 23.02.2017 |

  
for **MISSION DIRECTOR**

*Ganesh*  
23/2/17