

From  
Smt. Anita Ramachandran, I.A.S.,  
Mission Director, MEPMA,  
3<sup>rd</sup> Floor, E-n-C Office Building,  
640 – A.C. Guard,  
HYDERABAD

To  
All the Commissioners of RAY ULBs,  
and  
All the Project Directors in the State.

**Dr. Roc. No. 711 / 2010 / C / RAY,      Date: 07-02-2014**

Sir,

Sub : RAY- Creation of City Level Mission, City Level Technical Cell, Slum Dwellers Association – Reg.

Ref : RAY Guide lines 2013-22

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The Commissioners of the ULBs are hereby requested to form the following Committees as per the clause 16.3 and 16.5 of the reference guidelines to create an Administrative and Implementation structure at the City Level for RAY.

### 1. CITY LEVEL MISSION:

A City Level Mission should be set up under the **chairmanship of the Mayor / Municipal** Chairman with the following suggested members.

- |  |   |                        |
|--|---|------------------------|
| 1. <b>Commissioner</b>                             | - | <b>Member convenor</b> |
| 2. Municipal Engineer – Section Head               | - | Member.                |
| 3. Town planning Head in the ULB                   | - | Member                 |
| 4. UCD wing Head in the ULB                        | - | Member                 |
| 5. Revenue Head in the ULB                         | - | Member                 |
| 6. Project Director, DPMU, MEPMA.                  | - | Member.                |
| (or) his representative<br>(of Concerned District) |   |                        |
| 7. Presidents of TLFs / SLF                        | - | Member.                |

The City Level Mission will be supported by a City Level Technical Cell with the following working group members

### **CITY LEVEL TECHNICAL CELL:**

1. Deputy Executive Engineer /AEE
2. Town planning officer / Town planning supervisor
3. Town Mission Coordinator / Community Organiser
4. Revenue Inspector
5. Senior Assistant
6. Data Entry operator

The City Level Mission should meet monthly for proper Implementation of RAY scheme in the respective city.

## 2. SLUM DWELLERS ASSOCIATION:

The SLF itself will act as Slum Dwellers Association by co-opting other RAY beneficiaries if necessary. It shall monitor the house hold survey and mobilize all the slum dwellers for community participation during the implementation of RAY scheme.

In this connection, all the Project Directors are here by requested to entrust A.P.D /IB specialist to monitor the ULBs for RAY implementation.

All the Commissioners are here by requested to treat this as most **URGENT** and action taken may be intimated to this office.

Encl: Model proceedings.

Yours faithfully,

  
**MISSION DIRECTOR**

Copy submitted to Commissioner and Director of Municipal Administration for kind information.

Copy forwarded to all Regional Directors and Appellate Commissioners, Visakhapatnam, Rajahmundry, Guntur, Anantapur, Hyderabad and Warangal for monitoring the ULBs for speedy preparation of DPRs.

Copy forwarded to all Regional Directors of Town Planning, Visakhapatnam, Rajahmundry, Guntur, Anantapur, Hyderabad and Warangal for monitoring the ULBs for speedy preparation of DPRs.

Copy forwarded to all the Superintending Engineers, P.H. Department, Visakhapatnam, Rajahmundry, Guntur, Nellore, Anantapur, Hyderabad and Warangal for monitoring the ULBs for speedy preparation of DPRs.

**Proceedings for Appointment of the CHAIRMAN of CITY LEVEL MISSION FOR RAY**

\_\_\_\_\_ Corporation / Municipality  
Present: Shri ..... COMMISSIONER.

**Proceeding No:** \_1\_/RAY/CLM-C-Number-Date

**Sub:** - Rajiv Awas Yojana [RAY] implementation in \_\_\_\_\_ corporation formation of CITY LEVEL MISSION FOR RAY and appointment of CHAIRMAN to CITY LEVEL MISSION FOR RAY – Orders issued -Reg.

**Ref:** - RAY Guidelines issued in September-2013.

The Govt of India has given orders for implementation of Rajiv Awas Yojana in all the ULBs as per Guidelines vide reference Cited. CITY LEVEL MISSION FOR RAY is hereby formed with effect from \_\_\_\_\_ Date.

Also Shri. \_\_\_\_\_, Special Officer of \_\_\_\_\_ Corporation is hereby appointed as Chairman to the CITY LEVEL MISSION for RAY in \_\_\_\_\_ Corporation / Municipality with effect from \_\_\_\_\_ (Date) until a Chairperson/Mayor is elected to this ULB. The CITY LEVEL TECHNICAL CELL FOR RAY for this ULB shall work under the control of the Mission.

Regards,

**COMMISSIONER**

To,

SHRI. ....,

Special Officer of \_\_\_\_\_ Corporation.

**Model-2**

**Proceedings for Appointment of the Members of CITY LEVEL MISSION FOR RAY**

\_\_\_\_\_ Corporation / Municipality

Present: Shri ....., COMMISSIONER.

**Proceeding No:** 2/RAY/CLM/----- **Dated**-----

**Sub:** - Rajiv Awas Yojana [RAY] implementation in \_\_\_\_\_ corporation  
- formation of CITY LEVEL MISSION FOR RAY and appointment of CHAIRMAN to  
CITY LEVEL MISSION FOR RAY – Orders issued -Reg.

**Ref:** - RAY Guidelines issued in September-2013.

The Govt of India has given orders for implementation of Rajiv Awas Yojana in all the ULBs vide reference cited. CITY LEVEL MISSION for RAY is hereby formed with effect from \_\_\_\_\_ Date. The following officials are hereby appointed as the members of CITY LEVEL MISSION FOR RAY.

**1. Commissioner**

**- Member convenor**

1. Municipal Engineer – Section Head
2. Town planning Head in the ULB
3. UCD wing Head in the ULB
4. Revenue Head in the ULB
5. Project Director, DPMU, MEPMA.  
(or) his representative  
(of Concerned District)
6. Presidents of TLFs / SLF

- Member.  
- Member  
- Member  
- Member  
- Member.  
  
- Member.

The CITY LEVEL TECHNICAL CELL FOR RAY for this ULB shall work under the control of the City Level Mission.

**COMMISSIONER.**

To,

The members as above.

**Model-3**

**Office order for formation of CITY LEVEL TECHNICAL CELL FOR RAY**

\_\_\_\_\_ Corporation / Municipality  
Present: Shri \_\_\_\_\_, COMMISSIONER.

**Proceeding No:** \_2\_/RAY/CLM-C-Number-Date

**Sub:-** Rajiv Awas Yojana [RAY] implementation in \_\_\_\_\_  
appointment of CITY LEVEL TECHNICAL CELL MEMBERS to ULB- for Preparation of  
DPRs and related activities of RAY Scheme – Regd.

**Ref:** - RAY Guidelines issued in September-2013.

The Govt of India has given orders for implementation of Rajiv Awas Yojana in all the ULBs as per Guidelines vide ref cited. A CITY LEVEL TECHNICAL CELL is hereby formed with effect from \_\_\_\_\_ date. Below mentioned are nominated as members of the CELL.

1. Deputy Executive Engineer /AEE
2. Town planning officer / Town planning supervisor
3. Town Mission Coordinator / Community Organiser
4. Revenue Inspector
5. Senior Assistant
6. Data Entry operator

The Cell should work under City Level Mission for RAY for implementation of the Scheme.

**COMMISSIONER.**

TO,

The Members as above.