



**పట్టణ పేదరిక నిర్మూలన సంస్థ, తెలంగాణ**  
**Mission for Elimination of Poverty in Municipal Areas**  
Department of Municipal Administration and Urban Development, Govt of TS



From  
Sri. M. Dana Kishore, IAS.,  
Mission Director,  
MEPMA,  
Hyderabad, Telangana.

To  
The Project Directors &  
Addl Commissioner, UCD, GHMC,  
MEPMA,  
Telangana.

**Letter Rc.No.68/2013/VLR/G1, dt: 27-08-2016.**

Sub: MEPMA – Hosting of SHG Member Aadhaar seeding entry screens – Updation of SHG Member Aadhaar data – Guidelines - reg

It is to inform you that SHG member Aadhaar seeding screens have been hosted in the website i.e., [www.efms.serp.telangana.gov.in/MEPMATG](http://www.efms.serp.telangana.gov.in/MEPMATG). The following are the steps in Aadhaar seeding of a SHG Member.

1. The User should login with the ULB credentials. Go to Registrations -> Member Aadhaar seeding service. Select the ward, slum and SHG. Total members in the SHG will be displayed.
2. User should enter the Aadhaar number of SHG member and click on seed button.
3. The SHG Member details as in MEPMA and Aadhaar database will be displayed.
4. The Data Entry Operator should verify the details thoroughly and click on Verify to complete the SHG member Aadhaar seeding.
5. The following fields also had given in SHG Member Aadhaar seeding screen.
  - i. Caste
  - ii. Religion
  - iii. Individual bank account details.
  - iv. Mobile Number
  - v. Individual toilet
  - vi. Water tap connection
  - vii. No of saplings planted during haritha haram.

The detailed guidelines with screenshots also placed in website under Reports -> R.19 Download under documents -> R19.2 Aadhaar Seeding Document.

Hence, the Project Directors are instructed to accomplish the Aadhaar seeding of all the urban SHG members on priority basis.

Copy to the SMC, SM&ID for information

Mission Director  
MEPMA

*(Signature)*  
20/8/16