



పట్టణ పేదరిక నిర్మూలన సంస్థ, తెలంగాణ
Mission for Elimination of Poverty in Municipal Areas
Department of Municipal Administration and Urban Development, Govt of TS



From

Smt. P. Anuradha.,
Mission Director (FAC),
E-in-C(PH) Office Complex,
A.C.Guards, Hyderabad- 500 004.

To

All The Project Directors,
MEPMA- IKP-Urban
of Telangana.

Sir/Madam,

Lr.Roc.No. 467/ MEPMA/2014/ F1, Dated: 20.01.2015

Sub: MEPMA (IKP-Urban) – Review of functioning of Project Functionaries – Review with Accounts Officers and Administrative Officers of DPM Units – Review meeting on 21.01.2015 at 11.00 AM in MEPMA Office – Reg.

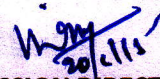
It is proposed to conduct a review meeting with Accounts Officers and Administrative Officers of District Units of ~~TELANGANA~~ State on 21.01.2015 at 11.00 AM in MEPMA Conference Hall on the following issues:-

- Month wise Receipts & Payments and Bank Reconciliation Statements for the period from 01.04.2014 to 31.12.2014.
- Closing of Books of Accounts for the period from 01.04.2014 to 31.12.2014.
- Furnish the programme wise details of Releases, Expenditure and Balances available indicating the progress (Periodical Statement from 1.4.2014 to 31.12.2014)
- Submission of Utilization Certificates for 2007-08, 2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 as on date.
- Advance and Adjustment particulars for the period from 01.04.2014 to 20.01.2015.
- Component wise Releases and date of adjustment for the period 01.04.2014 to 20.01.2015
- List of Registers maintained in DPMU Unit
- NULM Bank Statement along with Xerox copy of Pass Book newly opened, if not submitted

- Earlier rectifications/Suggestions given/Said in last meetings compliance report.
- Any other item with the permission of higher authorities..

Therefore, all the Project Directors are requested to depute Accounts Officers and Administrative Officers of District Units to attend the review meeting scheduled on 21.01.2015 at 11.00 AM in the Conference Hall of MEPMA Office, Hyderabad together with the said information in the prescribed formats without fail.

Yours Faithfully,


MISSION DIRECTOR

Copy to:

The Table of Mission Director (FAC)

The AMDs (Admn., SD-I)

The AO's of all the DPMUnits