## File No.MEPMA-E1/ESTT/19/2017-SA-ESTT-MEPMA



From Dr.T.K.Sreedevi, IAS, Mission Director, MEPMA Telangana, HYDERABAD. To All Project Directors, Municipal Commissioners & Project Directors, MEPMA, Telangana State.

## Lr.No.466/2014/MEPMA/E1, dated: -06-2019

Sir,

Sub: - Establishment – MEPMA Telangana – Implementation of HR Policy to the employees working in MEPMA Telangana – Payment of PF and ESI deductions— certain information called for – Reg.

Ref: - 1) Circular Resolution of the Executive Committee, dt: 16-01-2019.

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I invite your attention to the reference cited and inform that, the Executive Committee of MEPMA have approved on 16-01-2019, for the implementation of HR policy to the personnel who have completed 5 years of service in MEPMA upto 31-08-2018.

In this regard, the Municipal Commissioners & Project Directors, DPMU, MEPMA are requested to send following details of the individuals covered under HR policy working in MEPMA

- 1. Adhar card with date of birth
- 2. EPF Unique Account Number (UAN)
- 3. ESI employee code

Hence, the Municipal Commissioners & Project Directors, DPMU MEPMA are requested to send the above details latest by 20-06-2019 to facilitate payment of EPF and ESI deductions.

This may please be treated as important item of work and urgent.

Yours faithfully

Signature valid

For MISSION DIRECTOR

Digitally signed by DAVARI JOHN SAMSON Date: 2019 06.17 15:09:47 IST Reason. Approve