

Minutes of the review meeting held on 29-06-2015
by the Mission Director, MEPMA Dr. B. Janardhan Reddy, IAS,
at mini conference hall, C&DMA

The Mission Director, MEPMA has reviewed the Action Taken Report on the decisions taken on the Staff review meeting held on 22-06-2015 with the MEPMA staff and representatives of CGG, TCS and APITCO and given following directions.

General Instructions:

- Minutes of the Meetings to be prepared on the same day itself.
- Approved Minutes of the Meeting to be placed in Website.
- Meetings to be attended on time. Late attendance to be avoided by all Staff.
- Monthly Self Assessment reports to be submitted by all SMCs/ DMCs and ADMCs.
- Unspent amounts of NULM to be received back from DPMUs – by 30.06.2015.
- The performance indicators of each component of NULM to be displayed in the portal.

Action: AMD, AD, FM, SMCs and All Staff.

Pradhan Mantri Suraksha Bima Yojana (PMSBY) and Pradhan Mantri Jeevan Jyothi Bhima Yojana (PMJJBY):

- Directed the MEPMA staff to pursue the progress daily through contact with the concerned Municipal Commissioner and Dealing Officer at ULB level. Further, the MD reiterated for achievement of 100% enrolment of PH Workers in Prime Minister Insurance Schemes by 30.06.2015.

Action: SMC, MIS and all staff, DMC, LH , AD (Admin)

Social Mobilization & Institution Development:

- Opening of New Account for NUHM funds to be receiving from Health department, to be finalized along with Finance Manager, MEPMA.
- APITCO to provide Hand Holding support to TLFs for implementation of City Livelihood Center and to develop Module for training.

Action: SMC, IB, SMC, MIS

Employment through Skills Training & Placement:

- MoUs with M/s. IL&FS, Indo American Cancer Research Institute, etc. to be completed on priority.
- Meeting with Skill Training Providers to be conducted monthly on Wednesday of every 2nd week of every month.
- Video conference with the District & ULB Staff, Training partners, Assessment agencies, Beneficiaries and the parents to be standardized and should be organized every month.
- Mails to the trainees to be sent for obtaining their feedback on quality in training, assessment and placements.
- The attendance of the trainees must be 75% to qualify for assessment.
- D.O. letters to the collectors to release the payment or reject the payments for the ineligible batches.
- DO Letter to be addressed to Collector, Nalgonda district, regarding payments pending to STPs.
- Explanation to be called from Project Directors, MEPMA in the state, for payments not released to the Skill Training Providers.
- Dash Board of MEPMA website to be Revised and details of Yearly progress and current month progress to be available on Dash Board.
- Letter to be addressed to the Project Director, MEPMA, Ranga Reddy district, regarding release of payment to M/s. Skillpro for the training given to African Community in AC Guards area.
- Letter to all PDs, MEPMA in the state, regarding payments pending to STPs in EST&P program.
- The Executive Director of the REEMAP to be invited for the review meeting in the next week.
- The Non NULM candidates who are residing in NULM towns may be considered for GMR training center and NSDC Training centers.
- SMCs at State Level and DMCs at District level to talk with minimum 2-5 trainees per center on phone and submit feedback on daily basis.
- NSDC approved Centers and Courses details are to be kept in MEPMA website.

Action: SMC EST&P

Bank Linkage:

- Prepare agenda for Steering Committee regarding Bank Data sharing on daily basis.
- Letter to be addressed to PDs to obtain Cell numbers and e-mail ids of Bank Branch Managers.

Action: SMC BL

Self Employment Program:

- By 15th August at least 80 units to be grounded.
- Meeting of APITCO and DMCs to be arranged on Thursday 02-07-015.

Action: DMC - LH

MIS:

- Noted that TCS could not complete actual requirement under Interest subvention. Hence directed to recalculate the interest subvention from April 2014 to May 2015 including missing accounts.
- Directed to extract the information required directly from the Data shared by Bank and avoid manual at entry for data sharing Banks.
- To provide Feedback form in website to enable anyone to post suggestions/complaints.
- e-Newsletter to post the good and bad practices in the mission.
- To change website template.

Action: SMC M&E, SMC BL, TCS, PM CGG


MISSION DIRECTOR (FAC)

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30/6/15