



From  
Dr. T. K. Sreedevi, IAS,  
Mission Director,  
MEPMA, Hyderabad,  
Telangana.

To  
The Project Director / Municipal  
Commissioner & Project Director,  
MEPMA, Telangana.

Sub: MEPMA – MIS – Certain gaps in the SHG and Member database – Updation  
of Zero member SHGs in the database - Certain Instructions – Reg.

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The attention of the Project Director / Municipal Commissioner & Project Director is invited to the Subject cited, where in all the Project Directors / Municipal Commissioner & Project Directors are requested to take immediate steps to update the member data of SHGs in MEPMA website.

As per the guidelines, there should be minimum 10 members in Women SHG and 5 members should be there in Physically with Disability (PwD) SHGs. It is observed that, there are some SHGs which have zero members or less than 10 members in the database. The district wise SHG Member count report is attached for your ready reference.

In this regard, you are requested

A. To update the member data in the database if members existing in the SHG.

Or

B. To report the actual status of the SHG with remarks to head office.

The member data shall be updated by 31<sup>st</sup> October 2017 without fail and the same would be reviewed by the Addl Mission Director in the review meeting to be held on 02.11.2017 at MEPMA Head Office.

**This must be treated as important.**

**for Mission Director  
MEPMA, Telangana**