File No.MEPMA-SMID/SHGR/1/2020-SMC-SUSV-MEPMA

MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS
MA&UD DEPARTMENT, GOVERNMENT OF TELANGANA

From
The Mission Director,
MEPMA,
Telangana State, Hyderabad.

To
The Commissioner, GHMC
The Project Directors of MEPMA in the State

Roc.No.20019/MEPMA-SMID/RF/2020 **Dated: #ApprovedDate#**

Sir/Madam,

Sub:- MEPMA–DAY-NULM-Social Mobilisation and Institution Development (SMID) – Sanitization of SHG records in DAY-NULM MIS – Revolving Fund (RF) to the eligible SHGs through the PAiSA portal - User Manual is furnished for guidance - Regarding.

Ref:- DO No. F-20019/2/2018-UPA-I (9060144) Dt: 06.05.2020 of the Director, Ministry of Housing and Urban Affairs, Govt. of India.

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I invite kind attention of the Commissioner, GHMC, Hyderabad and all the Project Directors, MEPMA in the state is invited to the reference cited, the Director, MoHUA, GoI have informed that, they have launched a Portal for Affordable Credit and Interest Subvention Access (PAiSA), in collaboration with the Indian Bank (earlier Allahabad Bank) for online crediting of interest subvention amounts directly to the beneficiaries of the Self Employment Programme (SEP) component of the Deendayal Antyodaya Yojana – National Urban Livelihoods Mission (DAY-NULM), in November 2018. So far, 30 States/UTs and 160 Public and Private Sector Banks including RRBs and Cooperative Banks have on-boarded on the PAiSA portal.

2. Further, the Director, MoHUA, GoI, has informed that, releases of Revolving Fund (RF) to the eligible SHGs will be done through the PAiSA portal only. The States/UTs were required to sanitize SHG records in DAY-NULM MIS latest by 15.05.2020 to avoid any wrong/double payment. The User Manual is attached for guidance and reference.

3. The Director, DAY-NULM, MoHUA, GoI also informed that, eligible SHG data will be transmitted from DAY-NULM MIS to the PAiSA portal and same will be verified by the Banks concerned by 10th of each month. Bank accounts found correct by the Banks, will be visible to the ULBs for further verification / approval by 20th of each month. After completion of ULB level approval, these accounts will be visible in State/UT login for approving / rejecting payments by 25th of each month. Approved RF amount will be credited in beneficiaries account on T+2 (Transaction Date + 2 Days) basis and same will be intimated to the beneficiaries through a SMS. Existing ULB/State level users on PAiSA can process the RF release.

4. I, therefore, request the Commissioner, GHMC and the Project Directors of DPMUs of MEPMA to complete SHG data sanitization as per guidelines of GoI by 15.05.2020 and initiate RF release to the eligible SHGs from the current month through PAiSA portal only.

#ApprovedByName#
#ApprovedByDesignation#

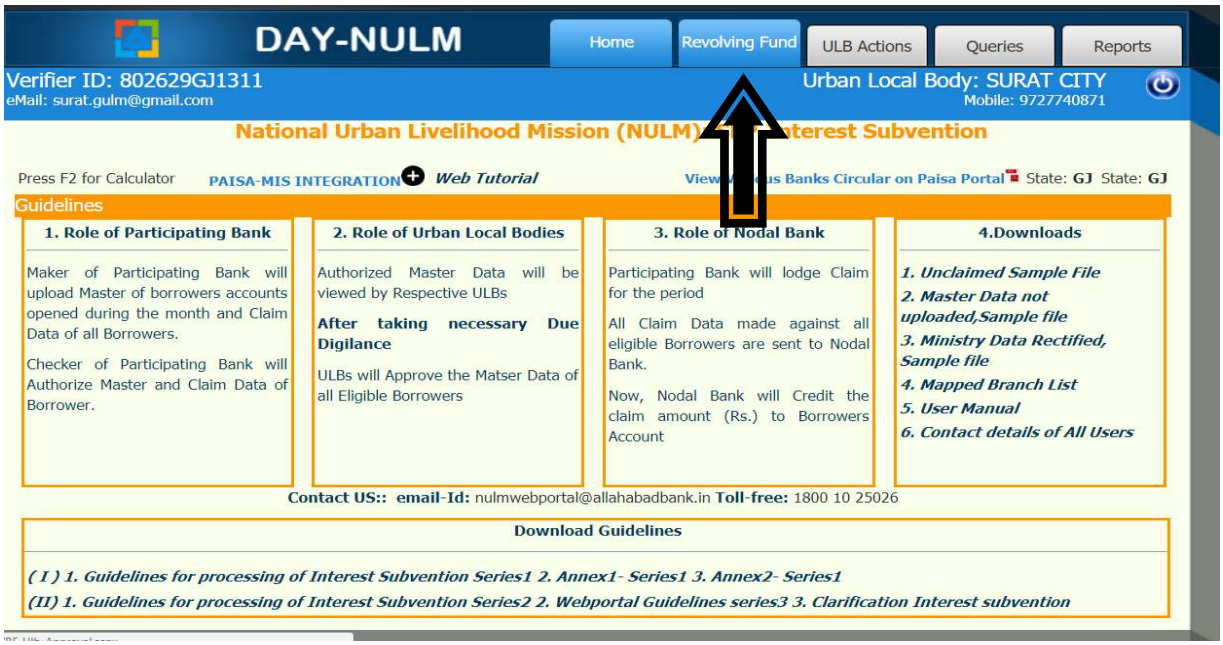
Copy to all the Additional Collectors, Local Bodies, in the state for information and necessary action

Signature valid

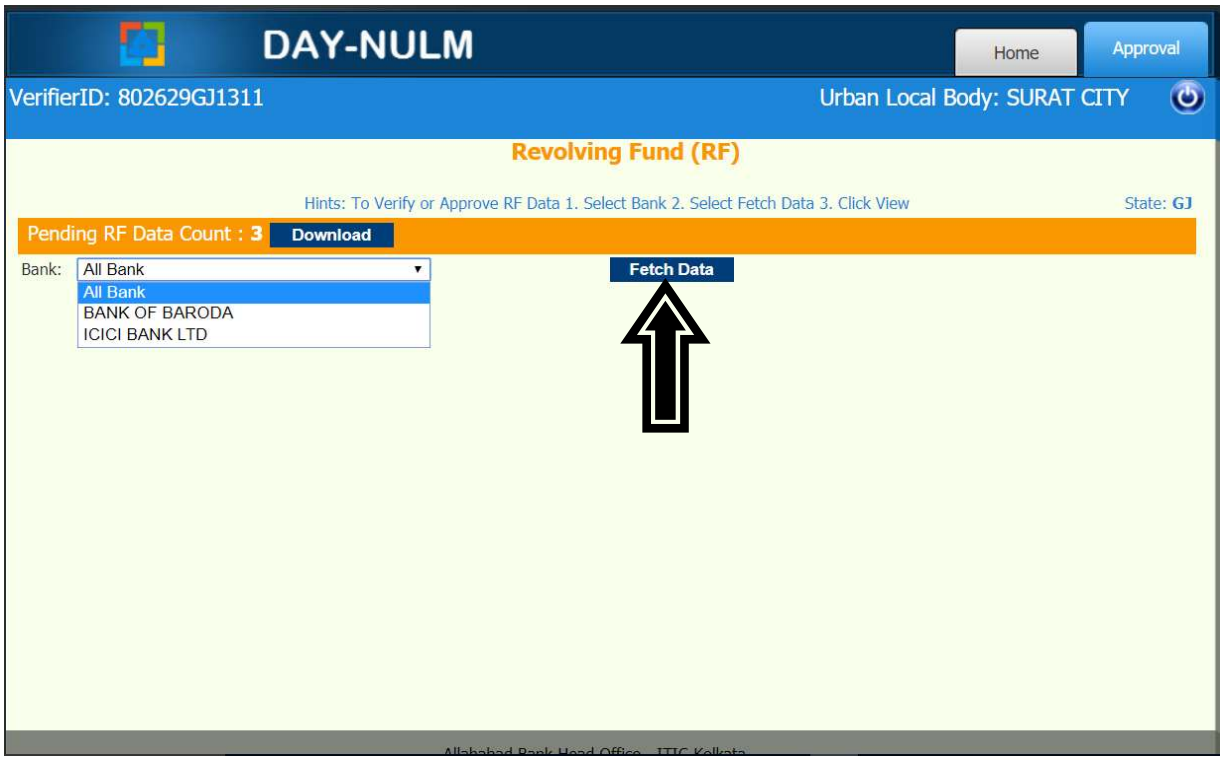
Digitally signed by Dr N Satyanarayana IAS
Date: 2020.05.08 09:34:33 IST
Reason: Approved

ULB VERIFIER

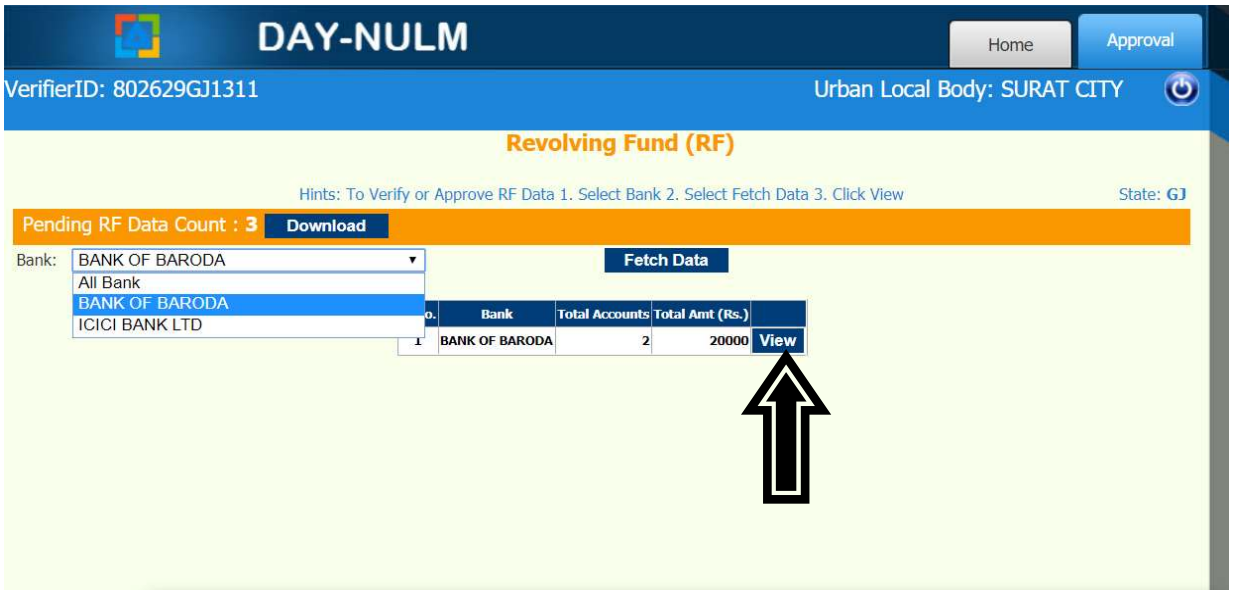
ULB Verifier will login using his user name and password home page will display as shown below



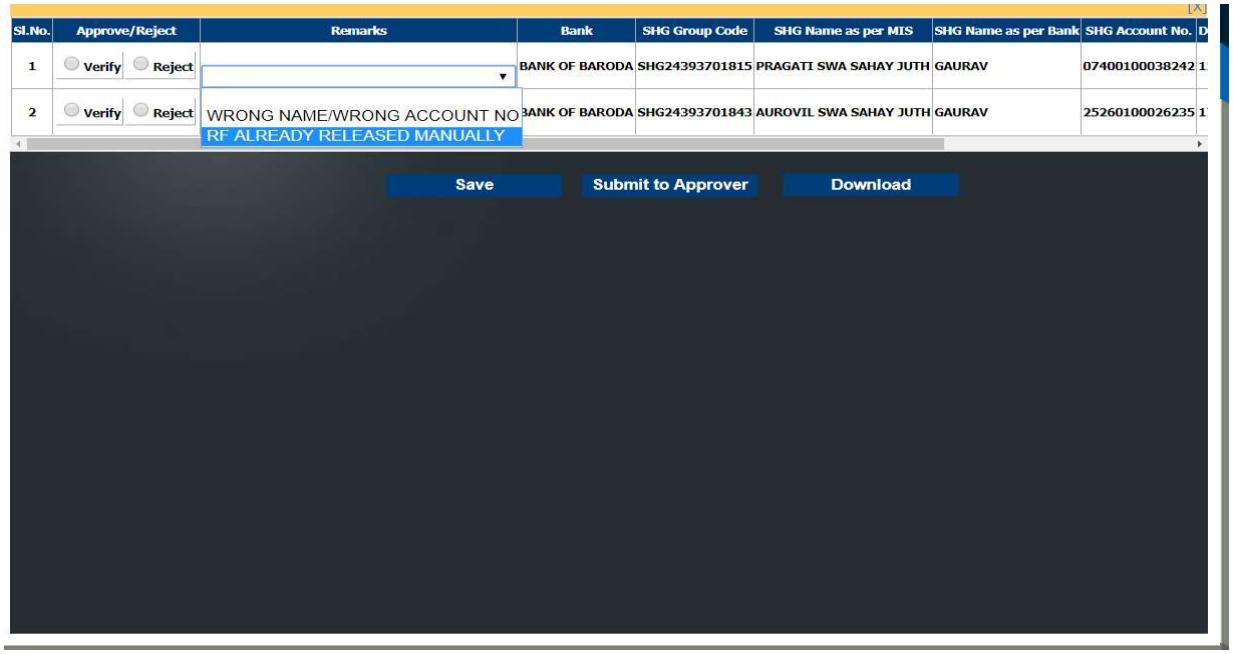
Click on Tab "**Revolving fund** " Approval page will display as shown below



Select bank and **fetch data** ,page will display as shown below



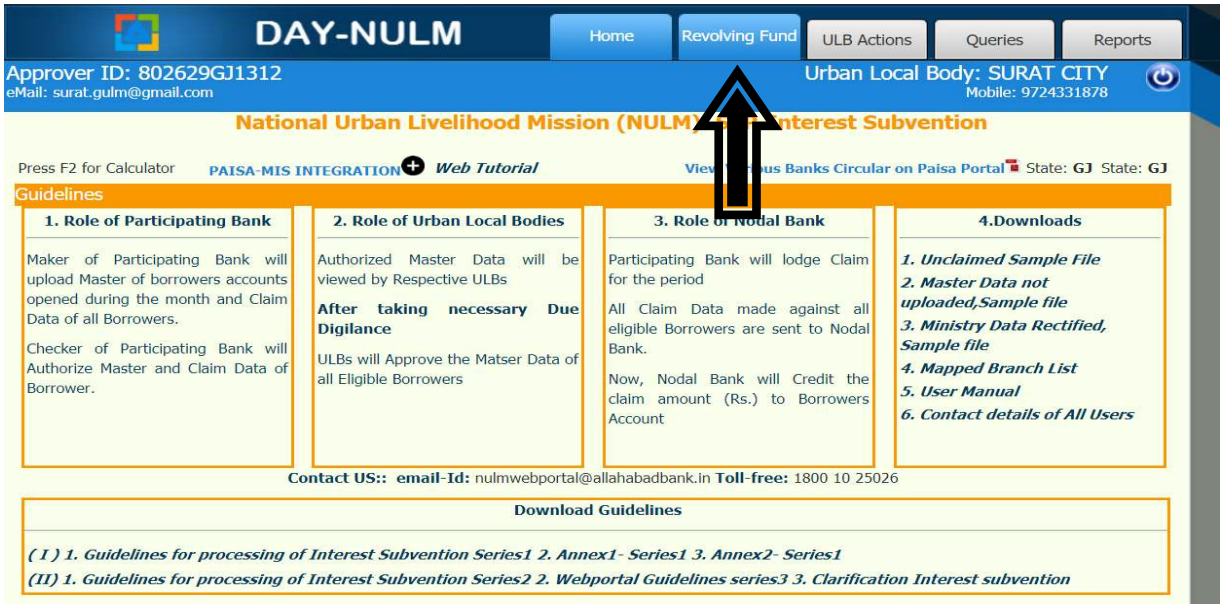
Click on **"View "** ,Page will display as shown below



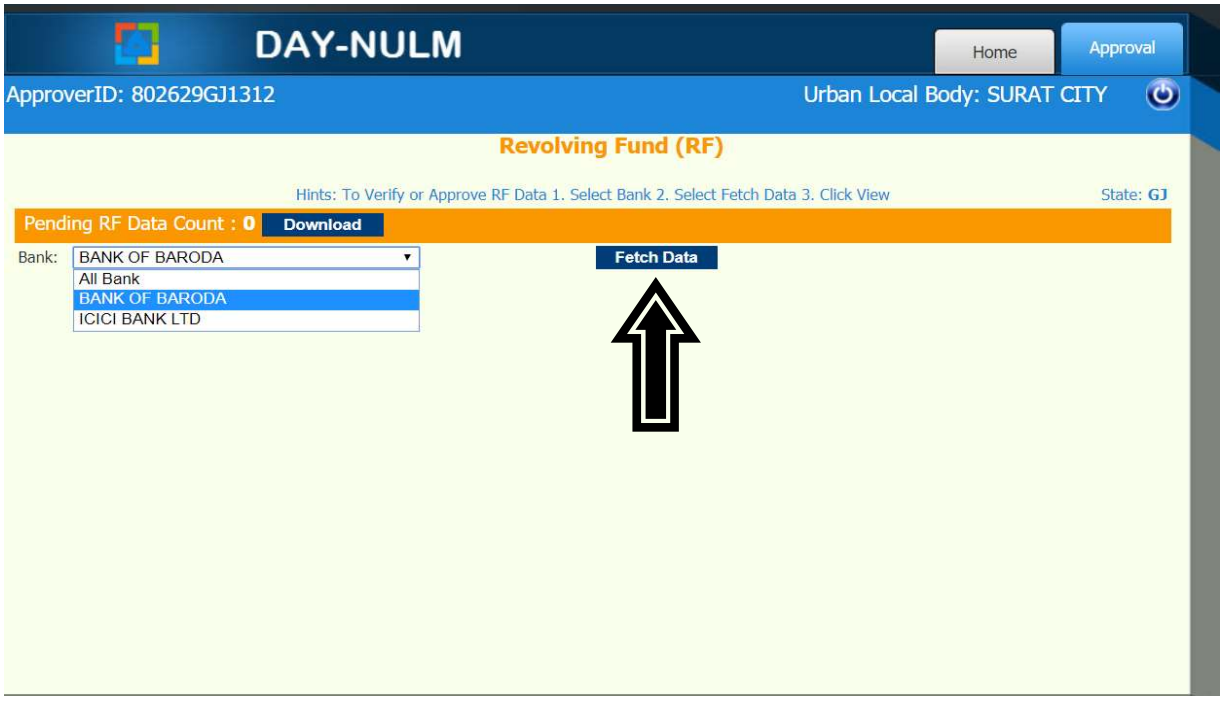
Select **Verifiy** and click on " **Submit to Approve**r" , in case of **Rejection** , appropriate Remark is mandatory through drop down before click on " **Submit to Approver**".

ULB APPROVER

ULB Approver will login using his user name and password home page will display as shown below



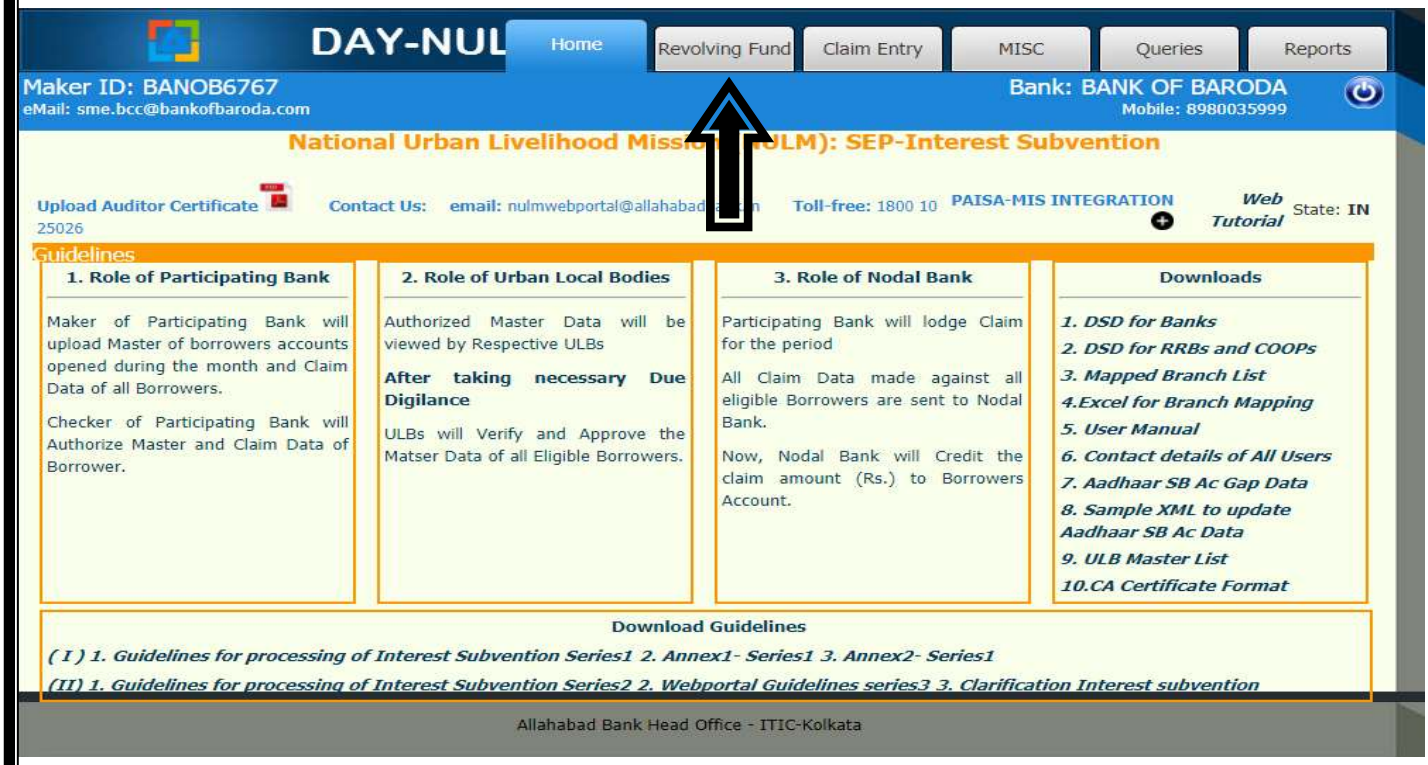
Click on Tab "**Revolving fund** " Approval page will display as shown below



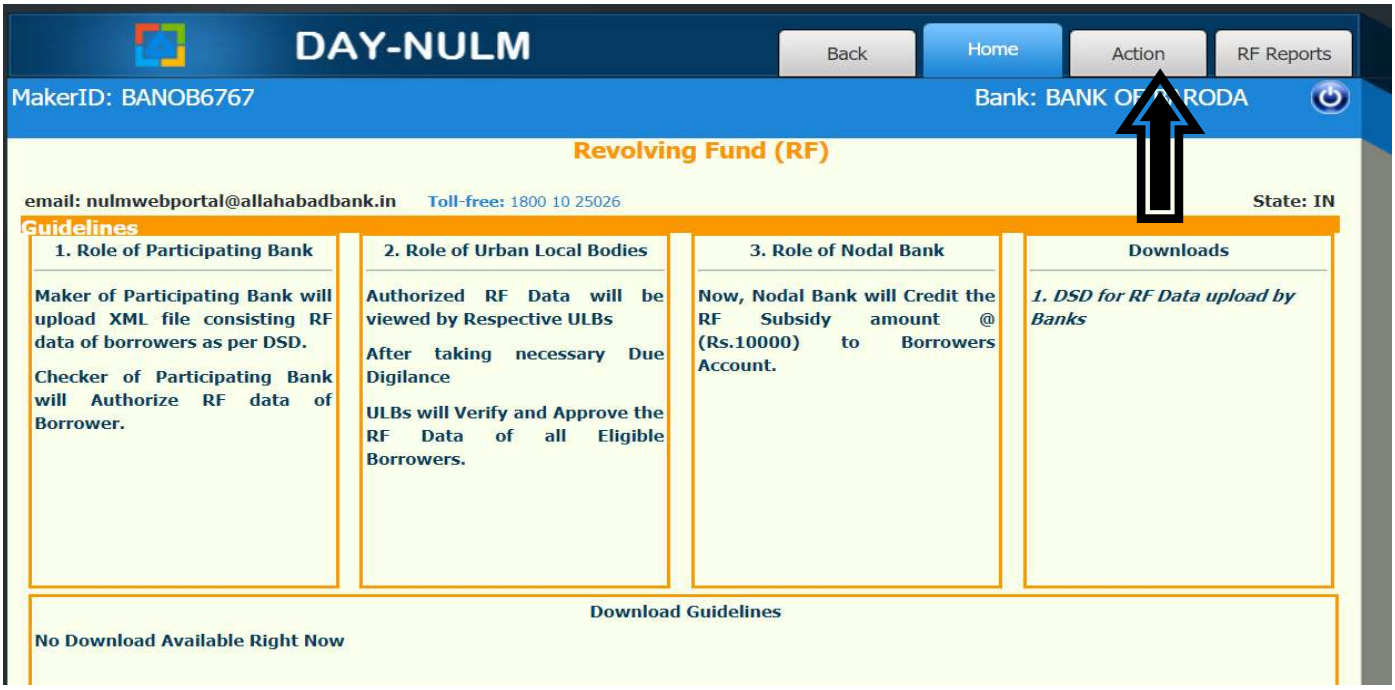
Select bank and "**fetch data** " after checking all the records ,"**Approve"** the data

BANK MAKER

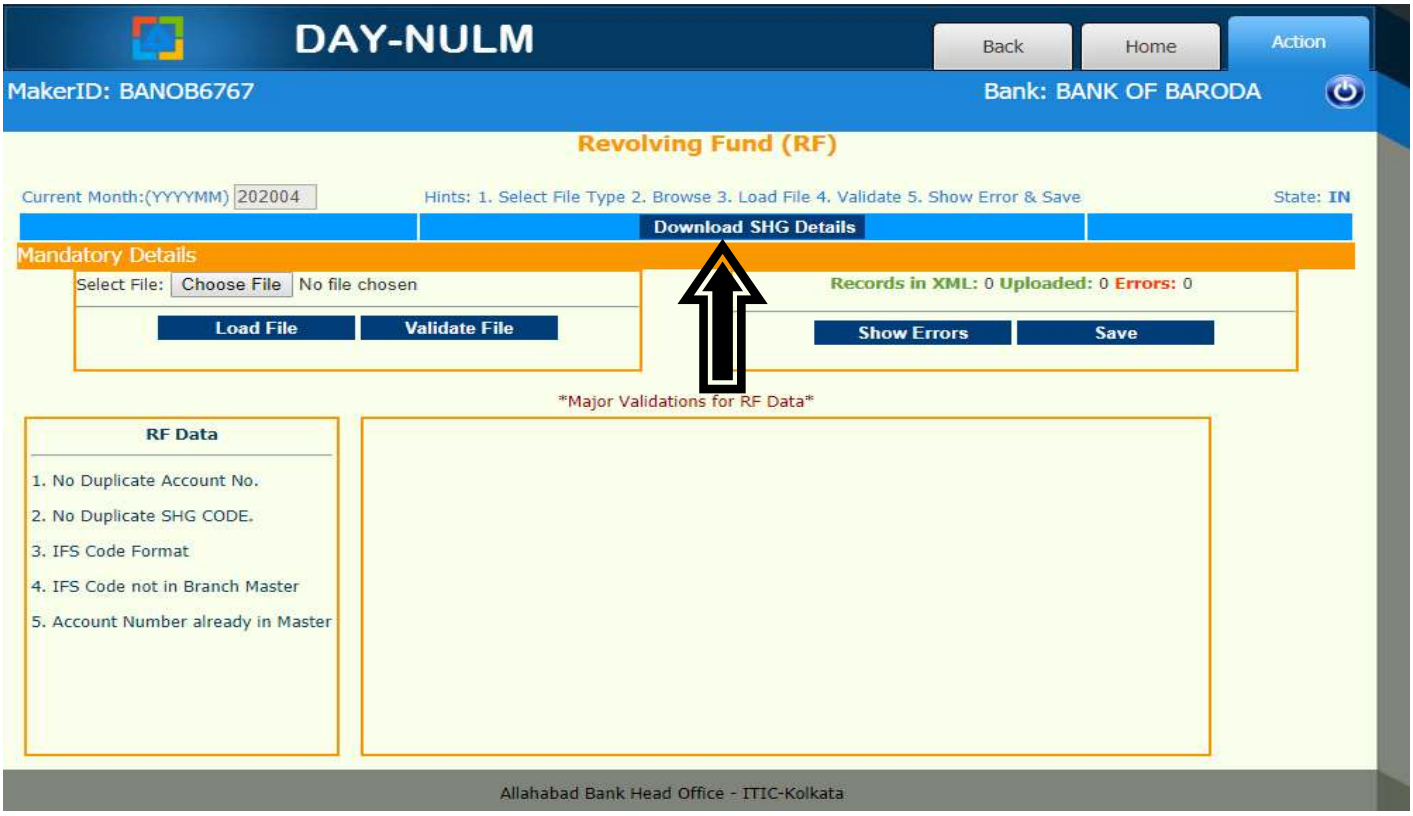
Bank maker will login using his user name and password, Home page will shown as below



Go to the **Revolving Fund** Tab given at Home page, Page will shown as below

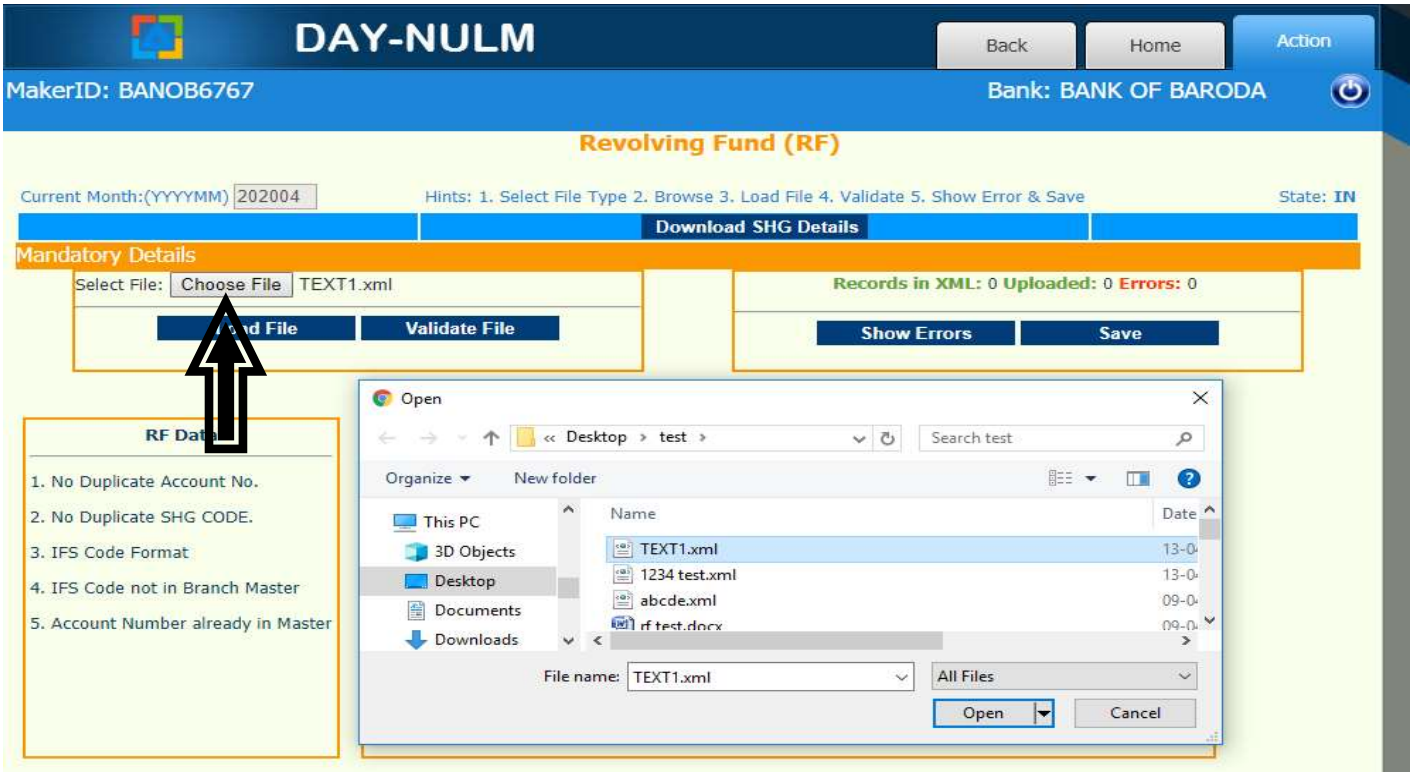


Go to the Action Tab, **Download SHG Details** as shown below



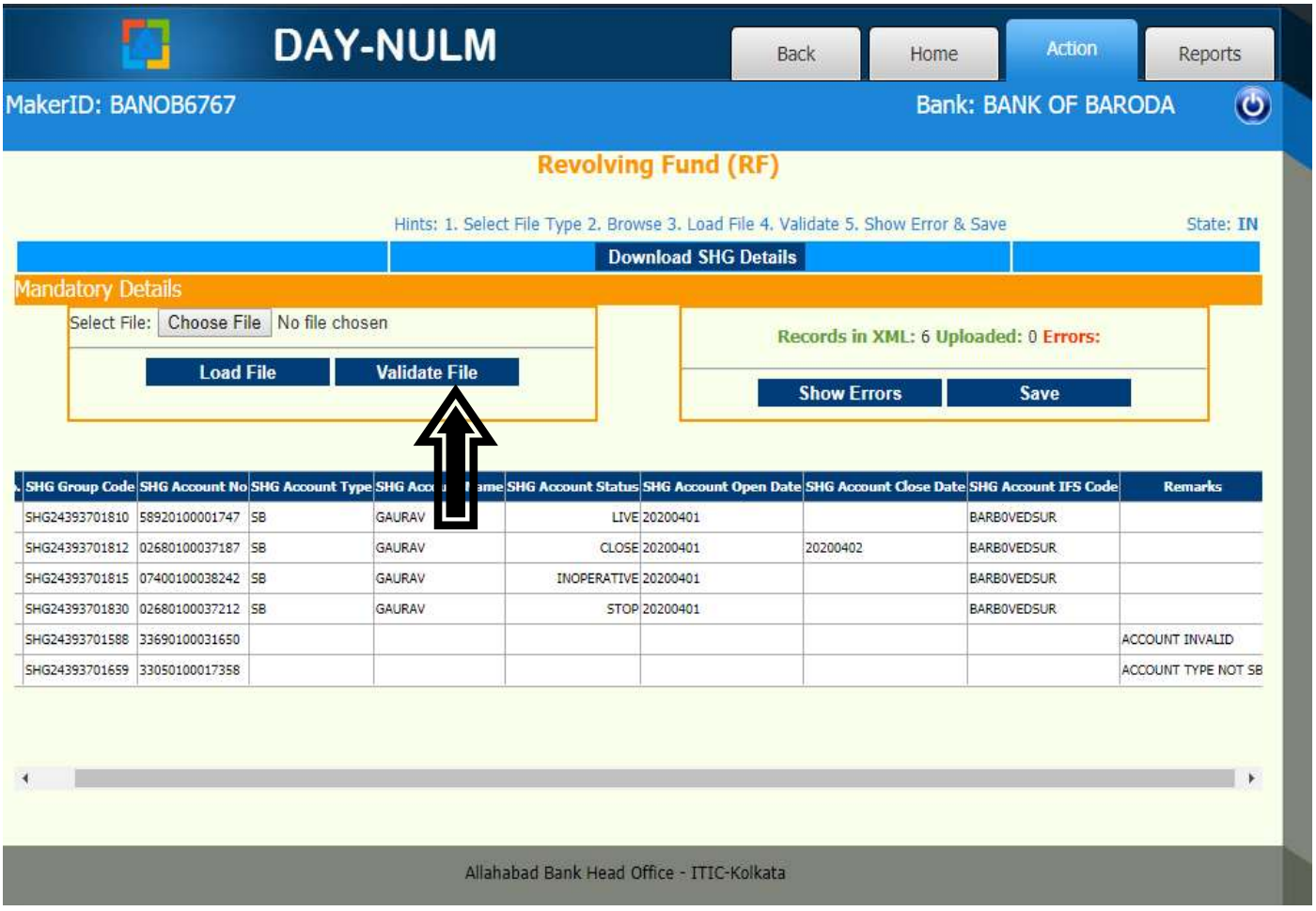
Check SHG Details and prepare XML (Sample xml available at home page) according to account status and upload file as

Shown below



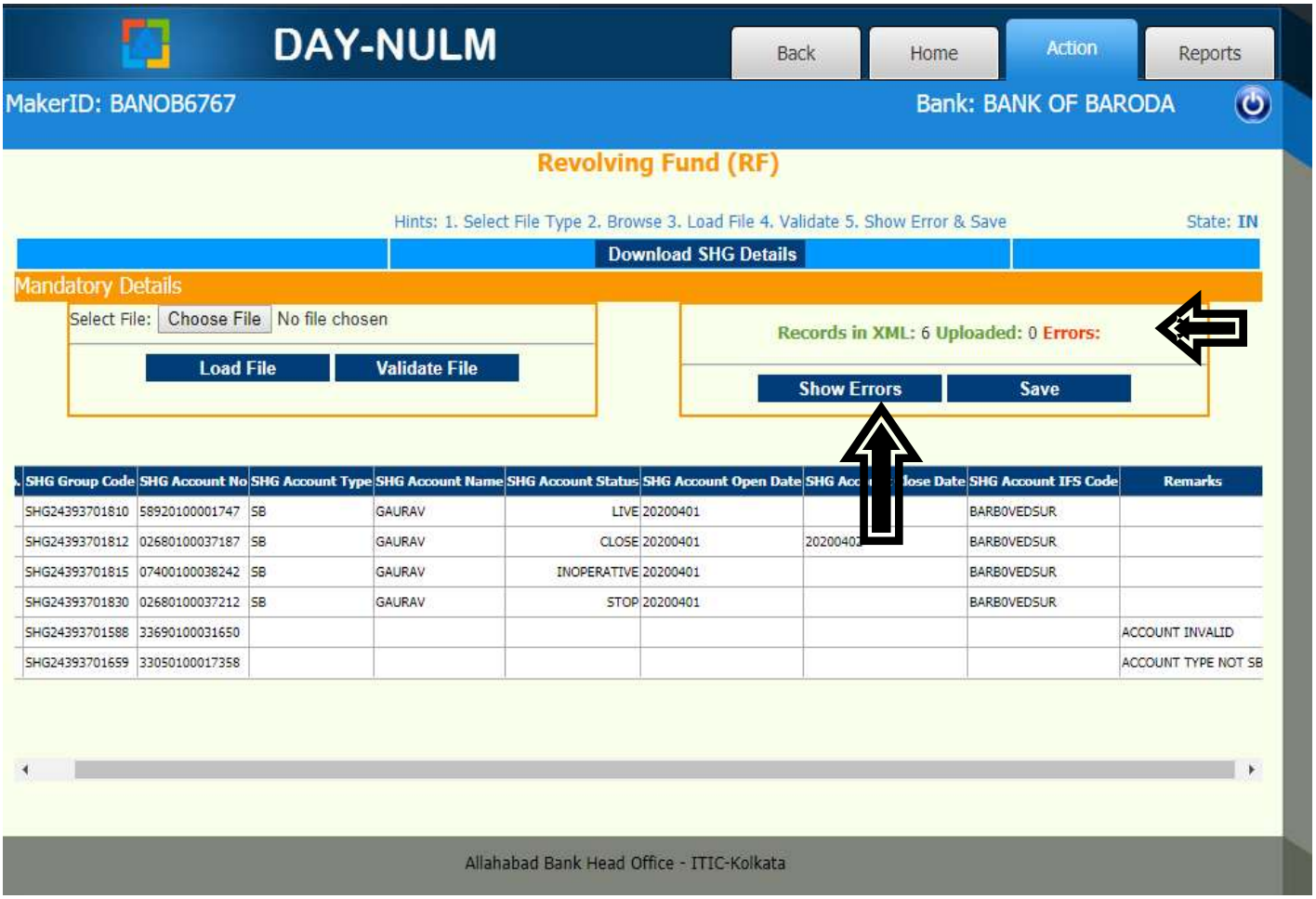
Click on **Load file** , Popup msg will display as **"Uploaded Successful. Now Validate and Save"**

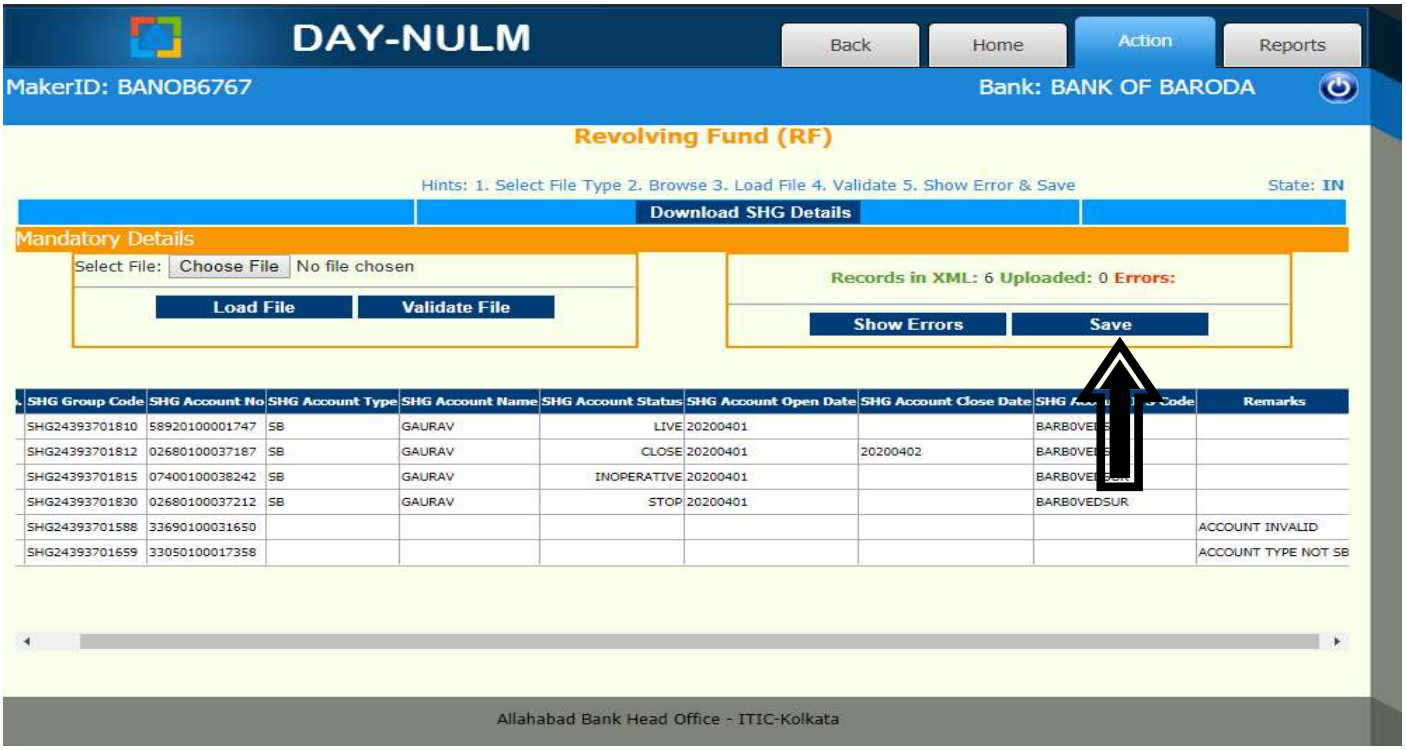
After validating Details of uploaded data will as shown below



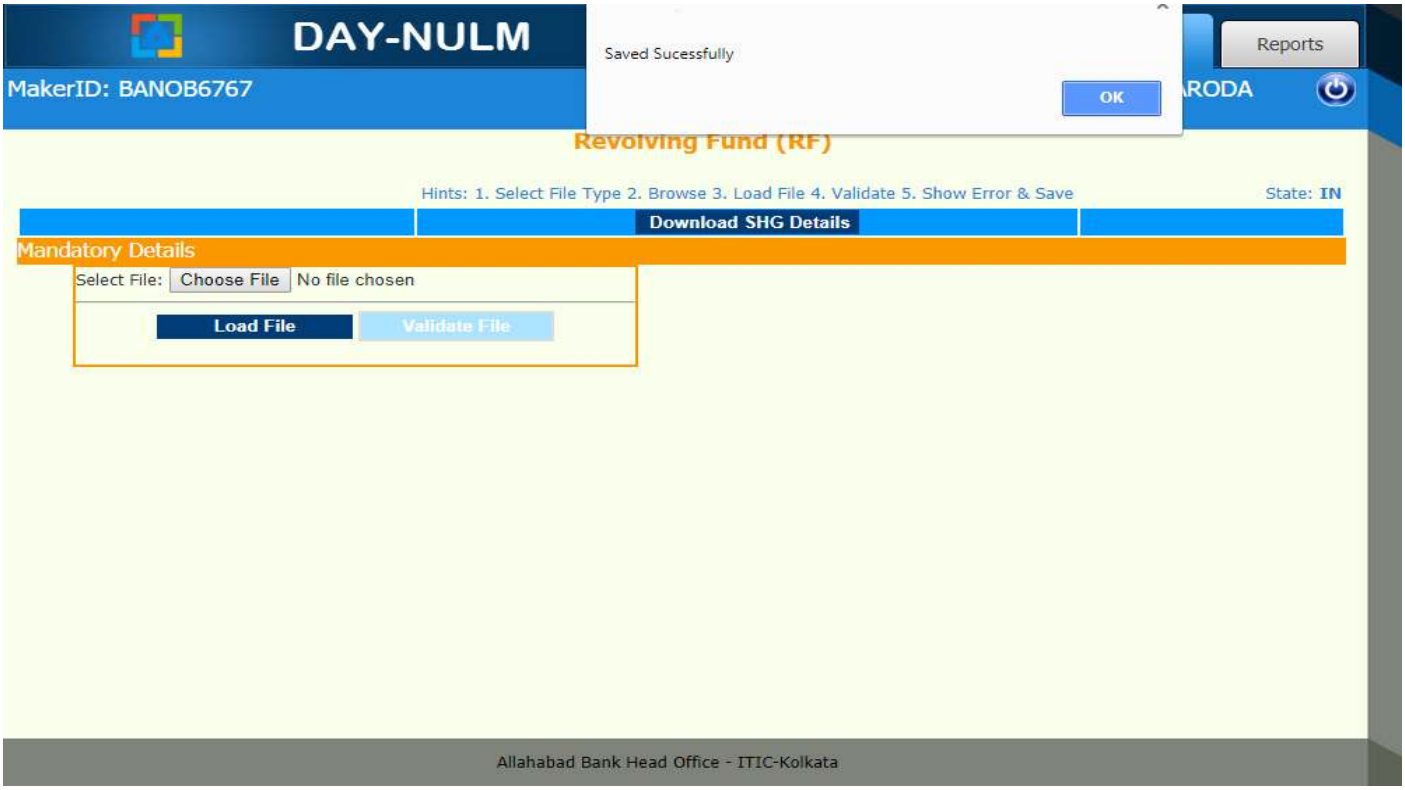
SHG Group Code	SHG Account No	SHG Account Type	SHG Acc... ame	SHG Account Status	SHG Account Open Date	SHG Account Close Date	SHG Account IFS Code	Remarks
SHG24393701810	58920100001747	SB	GAURAV	LIVE	20200401		BARB0VEDSUR	
SHG24393701812	02680100037187	SB	GAURAV	CLOSE	20200401	20200402	BARB0VEDSUR	
SHG24393701815	07400100038242	SB	GAURAV	INOPERATIVE	20200401		BARB0VEDSUR	
SHG24393701830	02680100037212	SB	GAURAV	STOP	20200401		BARB0VEDSUR	
SHG24393701588	33690100031650							ACCOUNT INVALID
SHG24393701659	33050100017358							ACCOUNT TYPE NOT SB

In case of XML having any error will show as given below ,click on "**Show Error**" ,After removing Errors ,upload file again

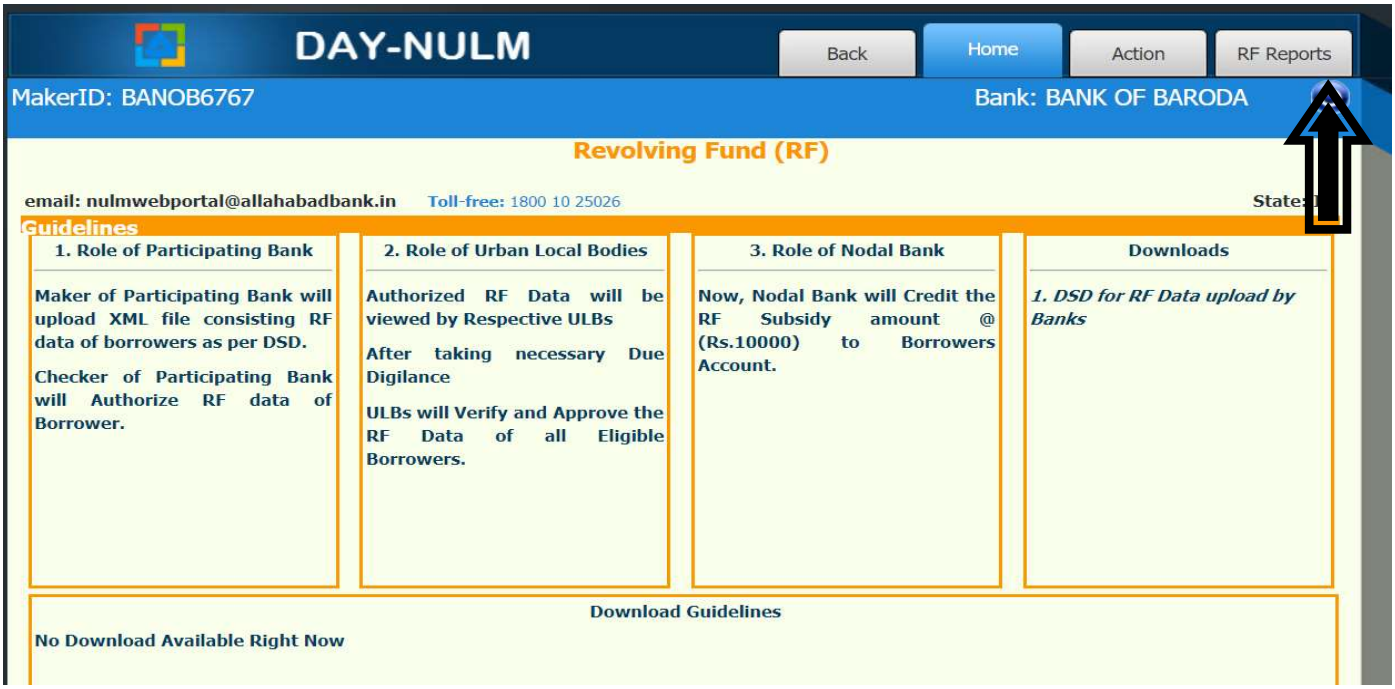


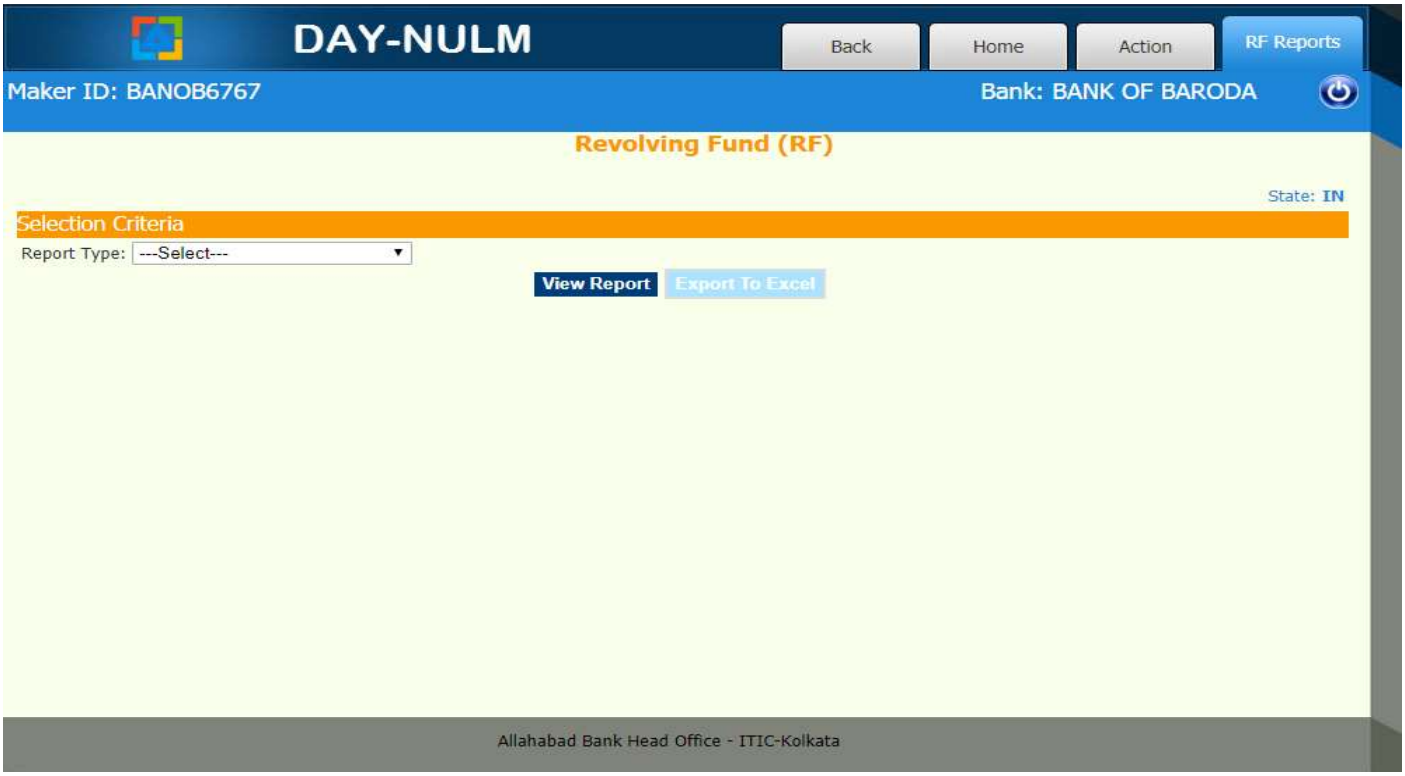


Click on **Save button** , Pop message will display as **“Saved Successfully”**

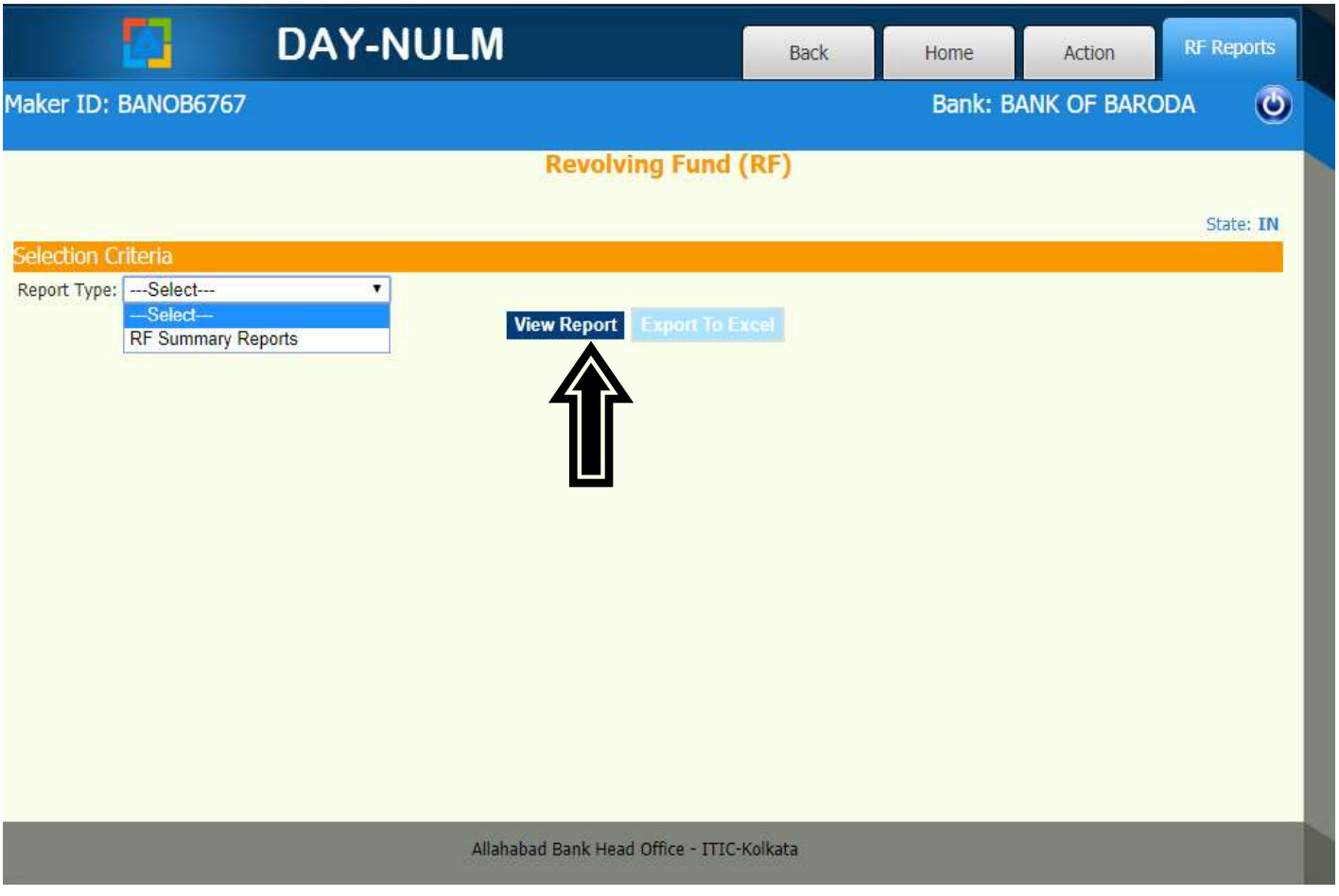


For Revolving Fund Report go the “**RF Report** “Tab

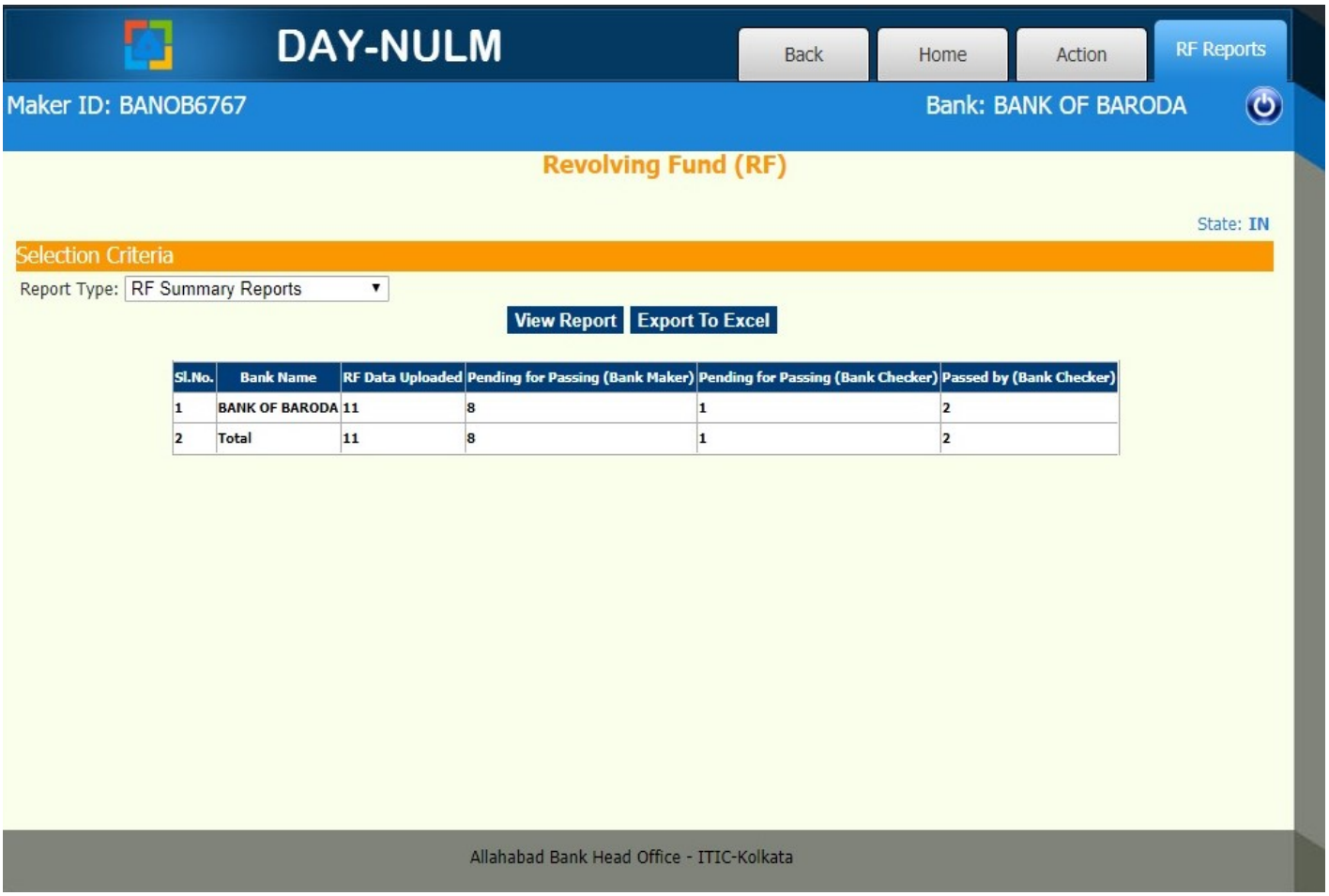




Select Report type " **RF Summary Reports"** and **View Report ,**report will display here

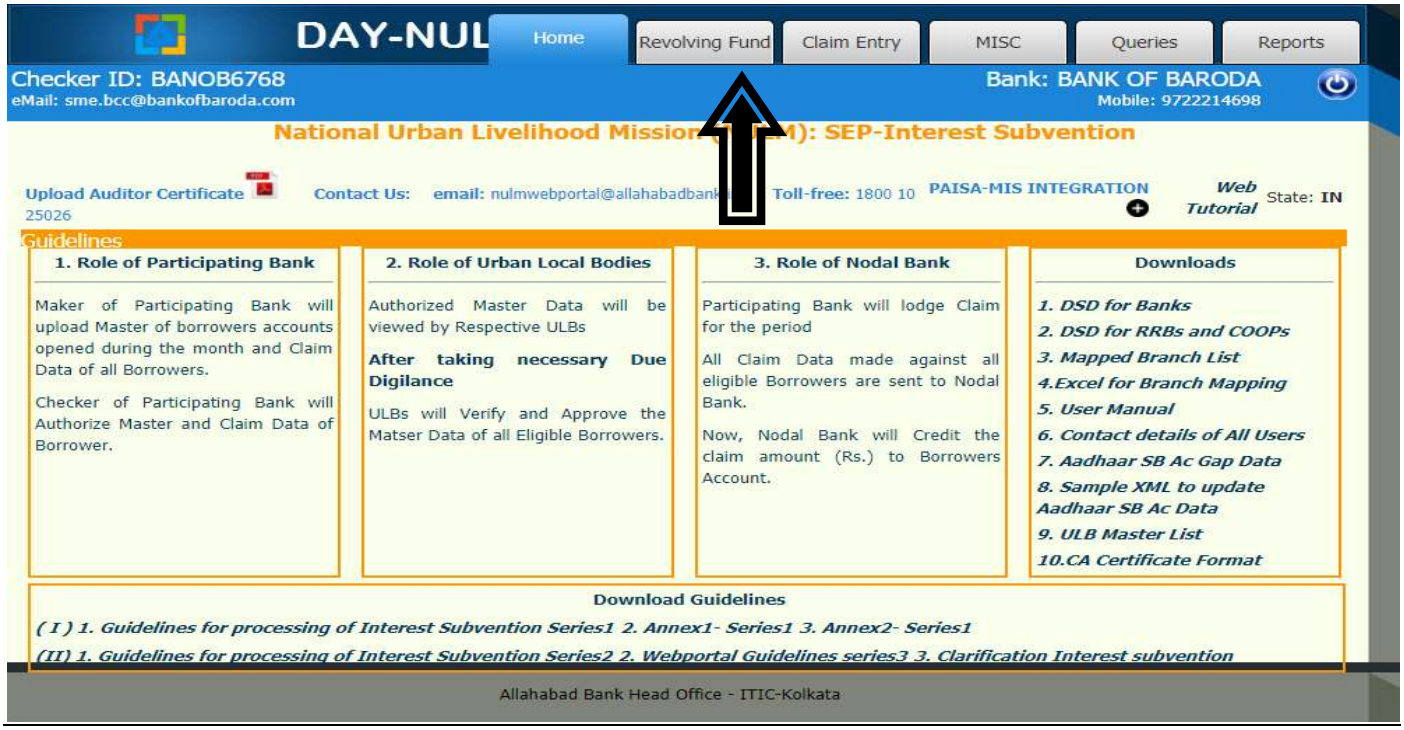


Page will display as shown below, Click on **Export to Excel** for report in Details

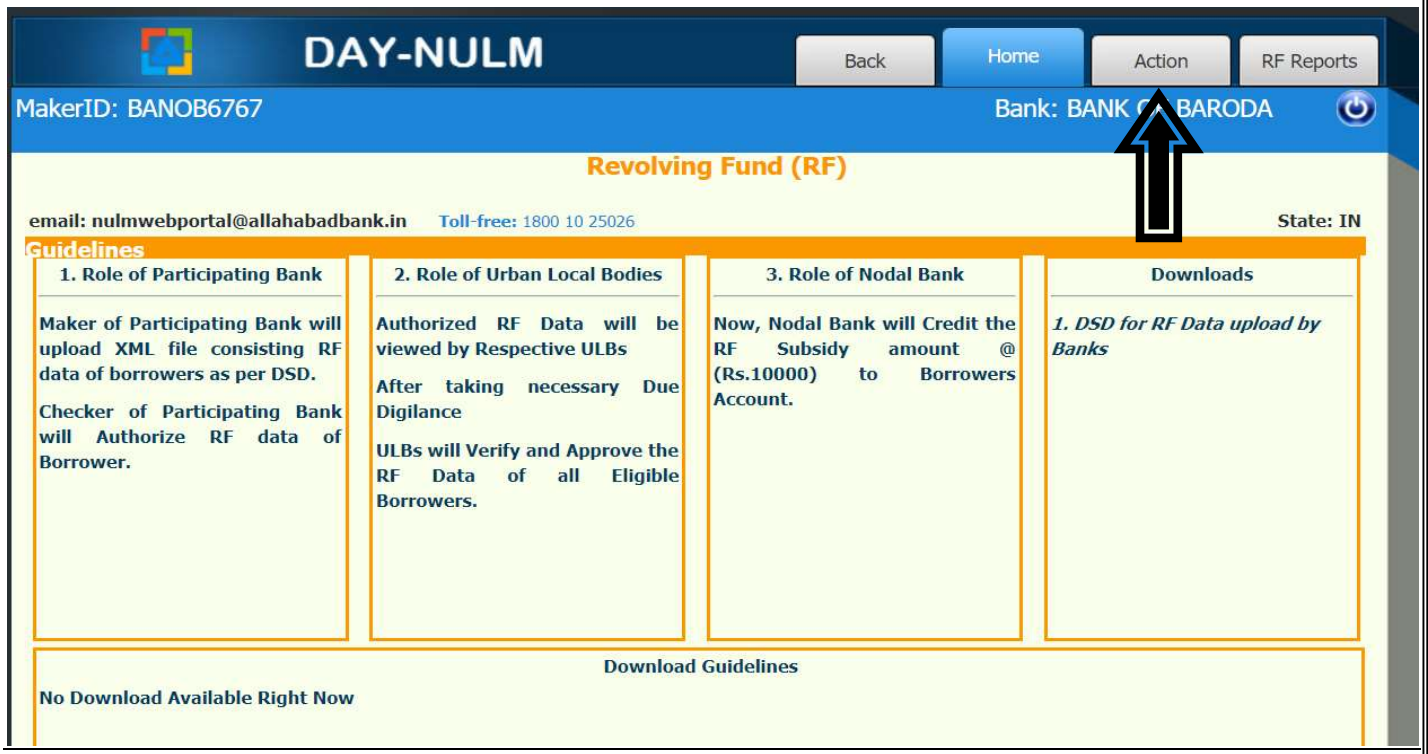


BANK CHECKER

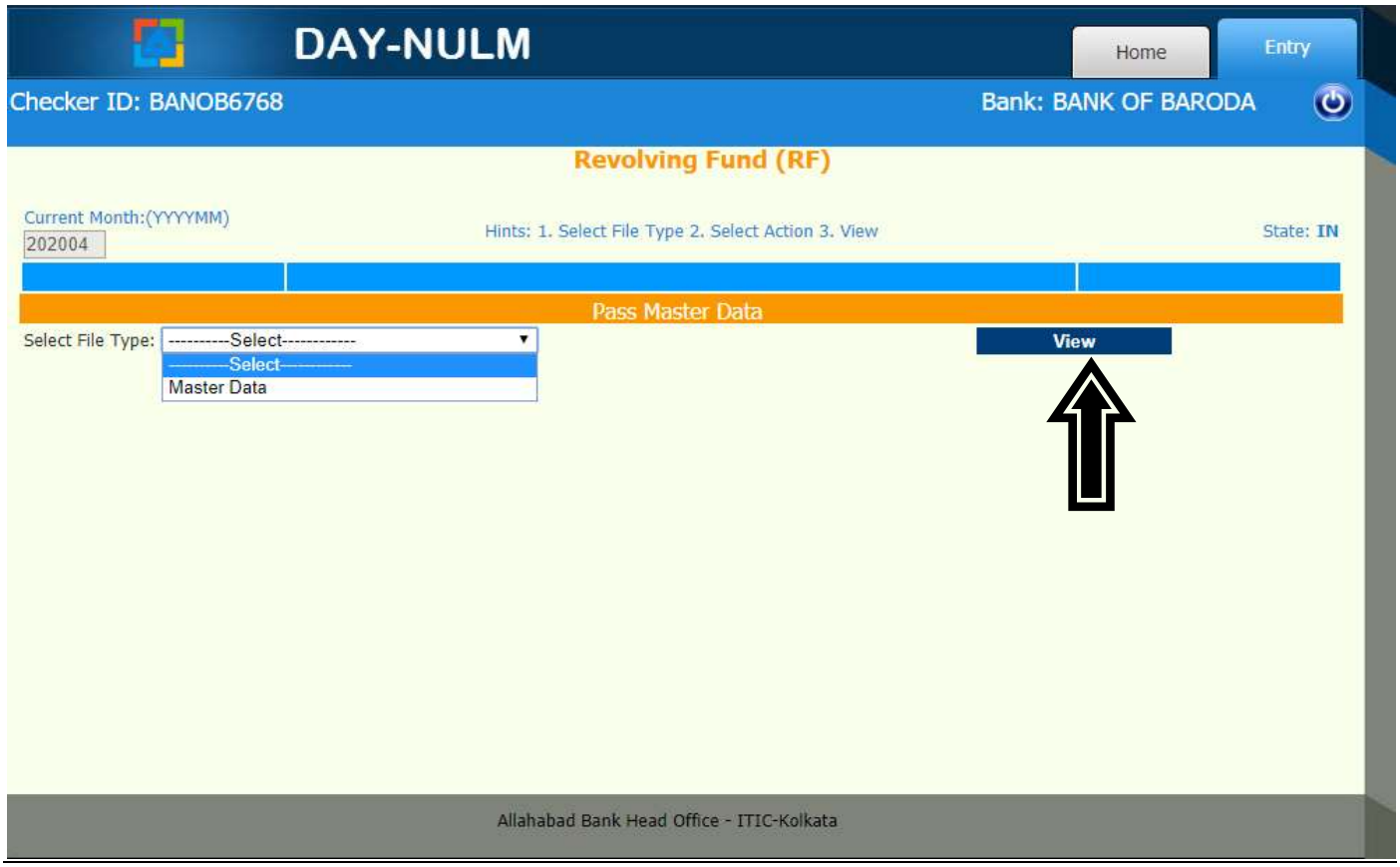
Bank Checker will login using his user name and password, Home page will shown as below



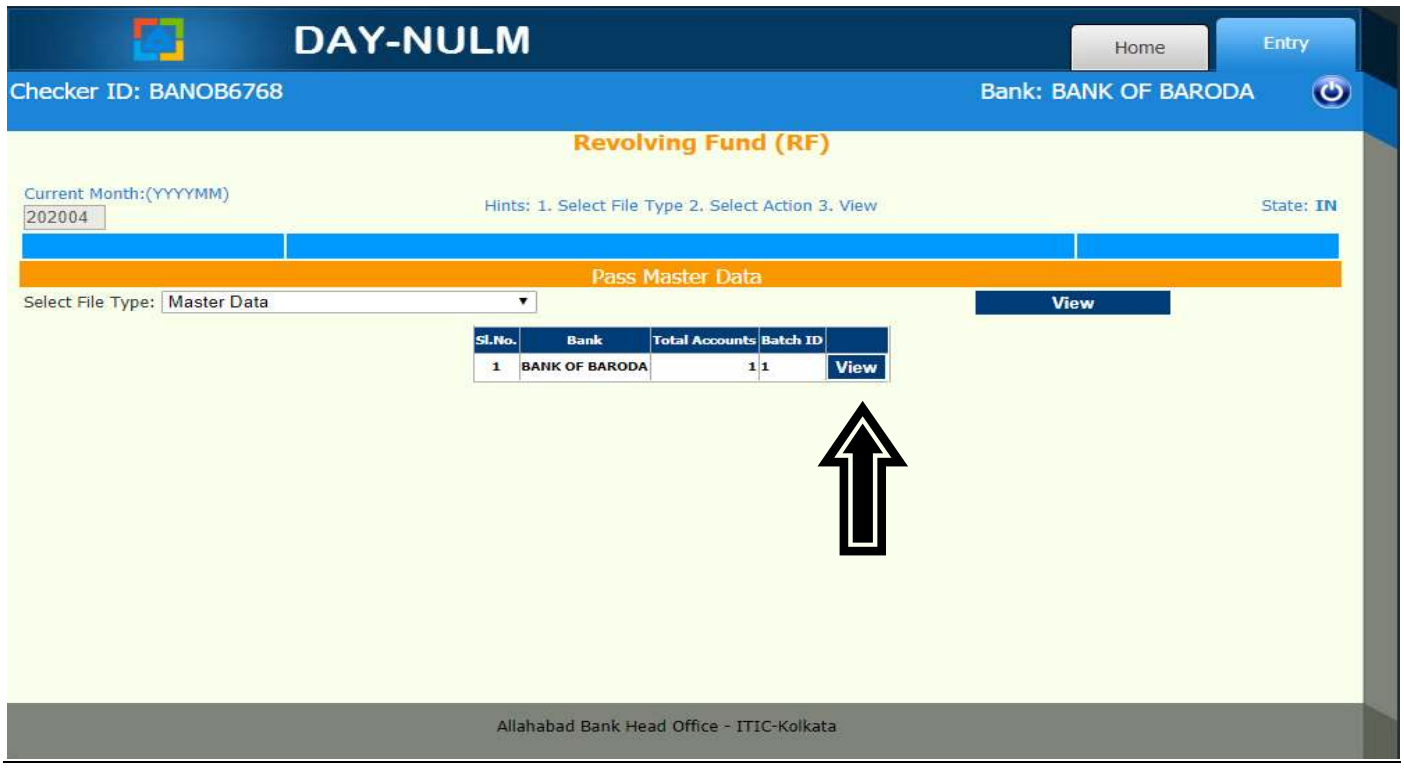
Go to the **Revolving Fund** Tab given at Home page, Page will shown as below



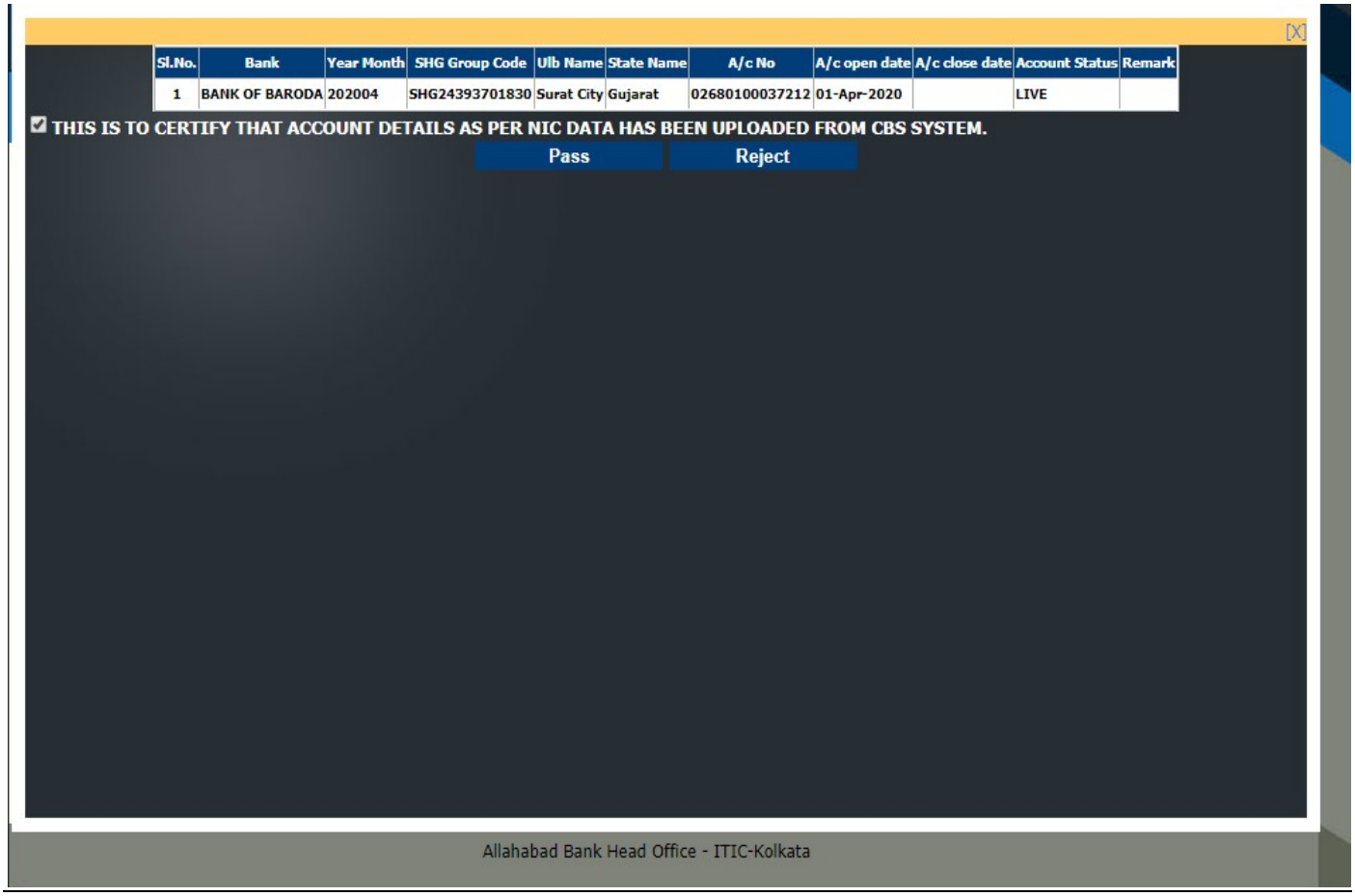
Go to the "**Action** "Tab , page will shown as below ,



select file type "Master Data" and click on **View,** Page will display as shown



Click on view as shown above , page will display as shown below



Click on check box and Pass/Reject uploaded Master data, passed data will be submitted to Concerned ULB.

***RF Report is also available in Bank checker , Steps for downloading /View report will same as given in Bank Maker Section in Manual.**