



## పట్టణ పేదరిక నిర్మూలన సంస్థ

Mission for Elimination of Poverty in Municipal Areas (MEPMA)

Department of Municipal Administration & Urban Development, Govt of Telangana



From  
Dr. N.Satyanarayana, IAS  
Mission Director,  
MEPMA, Telangana,  
Hyderabad

To  
The Commissioner GHMC,  
All Project Directors/ Municipal Commissioners,  
Telangana State.

**Lr.Roc.No.115/External Audit/MEPMA/2018/F1, dated: 01.02.2021.**

Sir,

**Sub:-** MEPMA- (IKP\_Urban)- Chartered Accountant firm to undertake External Audit of MEPMA Head Office, all DPMUs and GHMC for the period from 01.04.2019 to 31.03.2020 for the Financial years 2019-20 - Audit Programme- Communicated- Reg.

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With reference to the subject cited, it is stated that MEPMA proposes to conduct audit of accounts of the Centrally Sponsored and other Schemes that are being implemented in the state for the period from 01.04.2019 to 31.03.2020. This work has been entrusted to M/s. R.V.Chalam, Chartered Accountants, Hyderabad.

In this connection it is stated that the team of Chartered Accountants will be visiting your District/ULB as per the Schedule enclosed herewith. The Project Directors / Municipal Commissioners are instructed to reimburse the Conveyance/Lodging/ Boarding/Food charges as per the bills submitted duly certified by them to the DPMUs. You are requested to extend your co-operation to the Chartered Accountant team visiting your District/ULB and arrange to produce the following records to them for taking up audit of Accounts for the year 2019-20.

1. Cash Books of all Schemes.
2. Utilization Certificates and Vouchers etc.
3. Reconciliation Statements.
4. Audit replies of previous Audit paras.
5. All concerned Registers & Records.
6. Receipts & Payments and Balance Sheet.
7. Bank Pass Books along with Bank Statements.
8. ESI & EPF Challans.
9. Any Other records required for Audit.

**Please treat this as a priority.**

Encl: Schedule of External Audit

Copy submitted to M/s. R.V.Chalam, Chartered Accountants, Hyderabad.  
Copy to Asst. Director, Admn, MEPMA Head Office.

Yours faithfully,

Mission Director

*[Signature]*  
1/2/2021

## Tentative Schedule of TS-MEPMA External Audit for the F.Y. 2019-20

S.No	DPMU Office	Date
<b><u>Audit Team : Charan &amp; Arun</u></b>		
1	Yadadri Bhuvanagiri	08.02.2021
2	Janagaon	09.02.2021
3	Rangareddy	10.02.2021
4	Medchal Malkajgiri	12.02.2021
5	GHMC	15.02.2021
6	Bhadradi Kothagudem	17.02.2021
7	Khammam	19.02.2021
8	Nalgonda	22.02.2021
9	Suryapet	23.02.2021
10	Karimnagar	25.02.2021
11	Peddapalli	27.02.2021
12	Jagityal	28.02.2021
13	Rajanna Sircilla	01.03.2021
14	Mahabubnagar	03.03.2021
15	Nagarkurnool	05.03.2021
16	Wanaparthy	07.03.2021
17	Vikarabad	08.03.2021
<b><u>Audit Team : Madhav &amp; Gautham</u></b>		
18	Warangal Rural	08.02.2021
19	Warangal Urban	09.02.2021
20	Mahabubabad	10.02.2021
21	Jayashanker Bhupalpally	12.02.2021
22	Mulugu	13.02.2021
23	Sangareddy	15.02.2021
24	Medak	17.02.2021
25	Siddipet	18.02.2021
26	Adilabad	20.02.2021
27	Nirmal	23.02.2021
28	Mancheryal	25.02.2021
29	Komaram Bheem Asifabad	26.02.2021
30	Nizamabad	01.03.2021
31	Kamareddy	03.03.2021
32	Jogulamba Gadwal	05.03.2021
33	Narayanapet	06.03.2021
34	Head Office	08.03.2021

  
 Mission Director  
 MEPMA  
 11/2/2021