

**Minutes of the review meeting held on 20-07-2015  
by the Mission Director, MEPMA Dr. B. Janardhan Reddy, IAS,  
at Mini Conference hall, C&DMA**

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The Mission Director, MEPMA has reviewed the Action Taken Report on the decisions taken on the Staff review meeting held on 13-07-2015 with the MEPMA staff and representatives of APITCO, CGG, TCS.

**General Instructions:**

- Don't accumulate the things to attend. Settle the issues as when arises by the poor and do justice timely.
- Amounts not to be incurred on unproductive activities. Encourage persons who spent less money on unproductive activities by praising them in a meeting or in a suitable forum. This should be included in all training programs to TLFs/SLFs/CLFs.
- SMS can be sent directly to Mission Director, MEPMA, when ever facing specific problems, while on field visits.

**Action: All.**

**Street Vending:**

- APITCO to expedite the process of analyze units of the street vendors regarding the loan taken and the profit earnings.
- Letters from MD to Warangal and Mahabubnagar collectors to expedite the process of Street Vending Zones.
- **Sanctioned proceedings to be sent to District Collectors in name cover.**
- **DO letters to Nalgonda dist. Collector, to resolve the pending issues.**
- The concerned officials, Executive Engineer and Specialist - Planning & Projects to pursue with ULBs to get 2 to 3 proposals from ULBs every week.

**Action: SMC – Street Vending, EE.**

**Social Mobilization & Institution Development (SM&ID):**

- APITCO has to capture the persons belongs to Manual Scavengers for rehabilitation.
- Manual Scavengers persons data to be available on MEPMA website.

**Action: SMC- IB.**

**SEP:**

- **APITCO shall conduct gap funding analysis** to work out additional requirement for continuation of already established units and also facilitating further loans from banks, to avoid approaching money lenders.

**Action: DMC-LH and APITCO**

**MIS:**

- **Total process & time taken for transfer of amount to SHGs A/c. to be kept in Dash Board.**
- **A workshop to be conducted on provision of Unique ID to all SHG members- with PD, Ranga Reddy, SMCs, TCS and Bankers – Report to be submitted within a week.**
- **Bankers mail IDs to be kept in group mail.**
- **Congratulations letter to bankers.**
- **Coordinate with the Director, IT, O/o C&DMA to resolve the Software and Hardware issues.**
- **E-News letter to be created in Telugu language.**
- **MEPMA website to be linked with C&DMA website.**

**Action: SMC M&E**

Sd/- B.Janardhan Reddy

**MISSION DIRECTOR (FAC)**

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**Addl. Mission Director**