

From
Smt. Anita Ramachandran, I.A.S.,
Mission Director,
MEPMA,
Hyderabad.

To
The Commissioners GHMC,
GVMC & VMC,
All Project Directors,
DPM Units in the state,
Andhra Pradesh.

Sir/Madam,

Lr.Roc.No.4728/MEPMA/2009/F1/1, Dated:04/01/2014.

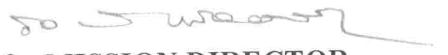
Sub: - MEPMA (IKP-Urban) – Appointment of Chaturvedi & Partners, Chartered Accountants firm to undertake External Audit of MEPMA (Head office) and its DPMU offices including GHMC, GVMC & VMC for the FY 2011-12 & 2012-13 – Audit Programme - Communicated- Reg.

With reference to the subject cited, I am to state that the team of Chartered Accountants will be visiting your district as per the schedule enclosed herewith. You are requested to co-operate with the Chartered Accountant team visiting your district and make necessary arrangements to produce the following records to them.

1. Bank Pass Books along with statements.
2. Cash Books of all schemes.
3. Utilization Certificates and Vouchers etc.
4. Reconciliation statements
5. Audit replies of previous Audit paras.
6. All connected Registers & records.
7. Receipts & Payments and Balance Sheet.
8. Any other record required for Audit.

Yours faithfully,

Encl: Schedule of External Audit.


for **MISSION DIRECTOR.**

Copy to R.N.Chaturvedi, Chaturvedi & Partners, Chartered Accountants.

**Tentative Schedule of Exeternal Audit Team for the Financial Year 2011-12
& 2012-13**

Sl.No	Team Name	Name of the DPMU	Audit Dates
1	(A)	Medak	06.01.2014 to 10.01.2014
2		Srikakulam	17.01.2014 to 20.01.2014
3		Vizianagaram	21.01.2014 to 24.01.2014
4		Visakhapatnam	25.01.2014 to 29.01.2014
5		GVMC	30.01.2014 to 01.02.2014
6		East Godavari	03.02.2014 to 06.02.2014
7		West Godavari	07.02.2010 to 10.02.2014
8		VMC	11.02.2014 to 14.02.2014
9		Krishna	15.02.2014 to 17.02.2014

1	(B)	Nalgonda	06.01.2014 to 10.01.2014
2		Chittoor	17.01.2014 to 20.01.2014
3		Nellore	21.01.2014 to 24.01.2014
4		Prakasam	25.01.2014 to 29.01.2014
5		Kurnool	03.02.2014 to 06.02.2014
6		Kadapa	07.02.2010 to 10.02.2014
7		Ananthapur	11.02.2014 to 14.02.2014

1	(C)	Mahaboobnagar	06.01.2014 to 10.01.2014
2		Khammam	17.01.2014 to 20.01.2014
3		Karimnagar	21.01.2014 to 24.01.2014
4		Guntur	25.01.2014 to 29.01.2014
5		Adilabad	03.02.2014 to 06.02.2014
6		Nizamabad	07.02.2010 to 10.02.2014
7		GHMC	11.02.2014 to 14.02.2014
8		Warangal	15.02.2014 to 17.02.2014

for MISSION DIRECTOR



Revised tentative Schedule of Exeternal Audit Team for the Financial year 2011-12 & 2012-13

Sl.No	Team Name	Name of the DPMU	Audit Dates
1		Nellore	21.01.2014 to 24.01.2014
2		Prakasam	25.01.2014 to 29.01.2014
3		Guntur	30.01.2014 to 03.02.2014
4		Krishna	30.01.2014 to 03.02.2014
5		VMC	04.02.2014 to 07.02.2014
6		Adilabad	21.01.2014 to 24.01.2014
7		Warangal	25.01.2014 to 29.01.2014
8		Chittoor	21.01.2014 to 24.01.2014
9		Kadapa	25.01.2014 to 27.01.2014
10		Ananthapur	30.01.2014 to 03.02.2014
11		Kurnool	04.02.2014 to 07.02.2014

Sd/-
Finance Manager