



From  
Smt. Anita Ramachandran, I.A.S.,  
Mission Director,  
MEPMA  
A.P., Hyderabad.

To  
The Commissioner , GHMC/GVMC/VMC  
All Project Directors, MEPMA

Lr.Roc.No.463/13/C1/LH/Stationery Supplies Dt:24/04/2013

**Sub :** Stationery Supplies through SHGs as Livelihood Initiative requested-Reg.

Supply of Stationery requirements of all Govt. Offices, Public/Private Organizations /Educational Institutions etc., is considered to be a very big, continuous and highly profitable commercial activity.

At present, it is quite possible that arrangements for supply of Stationery Supplies to all Govt. Offices, Public/Private Organizations might be in place. However through a specific request to all concerned to encourage creation of Livelihood to SHGs - it is possible for SHGs can get into this activity.

A Plan of action, among others, as under, may be undertaken by you, for realizing the objective. We have developed a format, which we are sure will help you to get into action.

- Discuss with all Govt. Offices about their present arrangement, their willingness to draw their stationery requirements from the proposed SHG, specifically developed by MEPMA.
- Arrange suitable tie-ups with Wholesalers of Stationery Items.
- Necessary Bank Loan to the SHGs for undertaking the above.

Please inform us regularly on the progress made on the above.

**Sd/- Anita Ramachandran**  
**MISSION DIRECTOR**

Encl: as above.Cc: Shri Jayachander, USEP specialist/MEPMA HQrs. To follow up with the Banks for getting the necessary loan facility on priority

"t.c.f.b.o"

  
**Addl.Mission Director**