

**Draft Minutes of the Video Conference held on 13.05.2015 with
Project Directors of MEPMA & Municipal Commissioners of all ULBs
by Sri. Dr. B. Janardhan Reddy, I.A.S., C&DMA**

Participants:

1. Smt. P. Anuradha, Addl. Director, C&DMA
2. Sri. K. Vidyadhar, Addl. Mission Director, MEPMA
3. Sri. S. Srinivasa Reddy, Regional Director, MA&UD
4. Project Directors of DPMUs
5. Commissioners of all the Municipalities
6. District and ULB MEPMA and Municipal staff

Commissioner and Director of Municipal Administration (C&DMA) reviewed the progress on all activities, and given following instructions:-

Vaddi Leni Runalu (VLR) & Bank Linkage:

- CDMA has informed that VLR amount should be released immediately to SHG accounts and instructed SMC-Monitoring & Evaluation to solve the technical issues in releasing VLR with TCS immediately.
- To verify and approve the proceedings placed in the PD logins to release the VLR.
- To verify and delete Duplicate accounts those who are obtaining two loans in two different banks.

(Action: PD & SMC,M&E)

- To conduct Town Level Bankers Committee (TLBC) regularly in all ULBs and forward the minutes of the meetings to the Head office. The chairman of the TLBC may be Commissioner or any other member of that TLBC.
- Community Based Recovery Mechanism (CBRM) to be implemented to improve recovery percentage.
(Action: PDs & Commissioner)
- PDs of Karimnagar and Nizamabad Districts are instructed to finalize ULB wise targets and submit immediately.

Slum Profile:

Commissioners are directed to complete the balance work by May Month End 2015.

Street Vendors:

Municipal Commissioners are instructed to follow the time line

- Identity cards for the Street Vendors to be given within 15 days.
- Fees for registration may be fixed as per the Town Vending Committee (TVC) and it may be nominal so that it would not affect on the registration process.
- The Street Vendors scheme to be implemented on urgent priority and Hon'ble Supreme Court is closely monitoring the progress and delay would result in criminal action.
- Initially Free vending zone to be finalized immediately if done, registration of vendors and distribution of Identity Cards and issue vending certificates to be completed by May 31st.
- Form Common Interest Groups (CIGs) and facilitate bank linkage by 31st May, 2015 .
- Instructed to submit proposals for improvement of existing markets and establishment of new market as per guidelines by June 15th 2015.

Self Employment Programme (SEP):

- C&DMA noted that grounding progress is very poor and instructed the PDs to speed up the progress by conducting the bankers meeting regularly on fixed dates.
- For Street Vendors, Bank Loans to be facilitated for purchase of mobile kiosks.
- Group enterprises to be promoted largely for smooth releasing of Bank loans.
- Adopt innovative approach to motivate the SHG women towards taking up Self Employment Programme.
- Updating of the progress in the portal is to be done immediately.
- Life skills to be provided to the Potential entrepreneurs among families of SHGs to inspire them to start the enterprises.
- Standardize the timings of Town Level Bankers' Committee (TLBC) and month wise meetings to be conducted to clear all financial linkage related issues of SHGs.

(Action: PDs & Commissioners)

Shelter for Urban Home Less (SUH):

- Tender process to be completed immediately to start the construction and refurbishment.

(Action: All the Commissioners of NULM Towns)

- The Project Directors are instructed to submit the status of the progress of work and status of releases to the Commissioners and expenditure particulars
- To provide the Operations & Maintenance (O&M) cost for the Shelter in the Hospital Premises would be considered and the proposal to be submitted.

(Action: Commissioners, Warangal Corporation)

- Special Shelters in the premises hospitals to be planned in all the district head quarters.
- Identify the community halls instead of rented buildings to run the shelters till the permanent buildings are constructed.

(Action: All the Commissioners of NULM Towns)

Employment and Skill training and Placement (EST & P):

- Mobilization is poor in Nalgonda and to be improved in Adilabad and Mahabubnagar and it should be done regularly by all the towns to reach the targets.
- Unemployed youth to be mobilized for the placements in G4S security services on regularly basis as the salary and other incentives are good.
- The Project Director, Adilabad may submit the new courses which have potential for placements in the district.
- For qualitative results in the programme payments for the Skill Training Provider to be released as per the timelines already communicated.

(Action: All the Commissioners of NULM Towns)

Social Mobilization & Institutional Building:

- Project Directors were directed to release Revolving Fund @ Rs.10,000/- for newly formed SHGs including SHGs of PWD in the year 2014-2015 with six months maturity through SLFS.
- Resource Organization (RO) fund Guidelines are already communicated vide Circular dated:07-04-2015. The details of utilization of RO fund are given in the table below:

Particulars	Cost per unit
SHG Book Keeping	1000 per batch for two days
SHG member training	350/- per batch (2CRPs)
SLF Formation	6500 for SLF (New formation)
SLF Managerial support for newly formed	50% Support @ Rs 7200, (1 st year) Rs 600 per month 25% @ Rs 3600 per Annum (2 nd year)Rs 300/-per month
TLF Managerial support-	100% support @ Rs 42000/ per Annum (1 st year) 3500 per month 75% @ Rs 31500, (2 nd year) Rs 2625 per month 50 % Rs 21500/ and (3 rd year) Rs 1792/ per month 25% 10500/- per annum (4 th year) Rs 875 per month
10% TLF Maintains cost	As per the allocated Budget

Note: The above RO Utilization fund Break up is with effect from year June Month 2014-15

Capacity Building Trainings to Community Based Organization (CBO):

- As per the action plan, it is proposed to conduct trainings to Executive Committee & Office Bearers (EC & OB) of SLFs in NULM town.
- PDs are directed to prepare Slum wise Action plan for Executive Committee & Office Bearers (EC & OB) training programme and submit to Head Office by 30th May 2015.
- **Best Practices** PDs are requested to submit success stories. One Case study per ULB along with Video and Audio presentation by 10th June 2015.

City Livelihood Centre (CLC):

- Directions were given to establish CLC in 13 NULM towns.
- Rs 10.00 lakhs in 3 installments will be sanctioned as a onetime grant.
- Rs. 3.00 lakhs have been sanctioned to each CLC towards 1st installment.
- Remaining 2 installments will be sanctioned based on progress.

Persons & Honorarium for CLCs

One City Livelihood Resource Person	Rs /10,000- per month	Rs /-12,0000 per annum
One Data Entry Operator (DEO)	Rs 9500/- per month	Rs 1.14 lakh per annum
One Helper	Rs 5500/- per month	Rs 66000/- per annum

- PDs are directed to guide the TLF in engaging personnel for establishing the CLCs in the following manner

Health & Disability :

- 41 towns having 50,000 population and above are selected in Telangana State for implementation of National Urban Health Mission (NUHM)
- PDs are directed to complete the formation of Mahila Aroghya Samithis (MAS) two per one SLFs and update the information in MEPMA website by 30th May 2015.

Social Security:

Scholarships:

- The Project Directors are instructed to complete the Scholarships data from all eligible Students for the year 2014-15 under Janashree Bhima Yojana (JBY).
- Instructed to submit the UCs for the scholarships released in 2013-14

Claims:

- Project Directors to conduct Bheemamitra's review meeting every month to monitor the pending claims under Janashree Bima Yojana (JBY) & Abhayahastam (ABH)

New Social Security Schemes :

PDs and Commissioners are directed to enroll all the members in new schemes as per the eligibility duly following the guidelines

1. Pradhan Mantri Suraksha Bima Yojana (PMSBY):

- Eligibility: Age group 18 to 70 years with bank account.
- Premium: *Rs 12 per annum.*
- Payment Mode: The premium will be directly auto-debited by the bank from the subscribers account. This is the only mode available.
- Risk Coverage: For accidental death and full disability – Rs 2 Lakh and for partial disability – Rs 1 Lakh.
- Period of Insurance: 1st June – 31st May (Annual)

2. Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY):

- Eligibility: Age group of 18 to 50 and having a bank account.
- Premium: Rs 330 per annum.
- Payment Mode: The payment of premium will be directly auto-debited by the bank from the subscribers account.
- Risk Coverage: Rs. 2 Lakh in case of death for any reason.

Sthreenidhi:

For Conducting of Elections to the Managing Committee of 9 new Directors from Rural area and 3 Directors from Urban area all Project Directors are directed to send the list of TLFs President's name, President's Address and mobile number enrolled under **Sthreenidhi** to Head Office by 14th May 2015.

The details of schedule of Elections are as follows :

- Notification by the Election Officer 15.05.2015 and
- Receipt and Scrutiny of nominations by 18.05.2015
- Polling date 23.05.2015

(Action by the Project Directors)

SWACHH BHARAT:

- Awareness to all the members shall be given on need, construction and usage of toilet through orientation programs and distributing IEC material.
- Registration of Masons to be done and for construction of the Toilets.
- Training to be provided to the Masons.
- A Model Toilet to be constructed immediately and submit within one week.
- Exhibitions to be organized to create awareness and publicity.
- Meetings with SHGs and Beneficiaries to be conducted to create sensitiveness to them.
- *Geo, Tsunami and Sulabh models* can be examined in consultation with the Collector.
- *Swatch Dhuts* to be recruited @ 20 per corporation and @10 for ULBs.
- Identification of the beneficiaries and submission of the list SHG wise to the Commissioner and maintaining a register on further progress work.
- Facilitating in procurement of construction materials for economizing the cost by grouping the nearby beneficiaries so that they procure the material jointly.
- Monitoring the construction work on day to day basis so that work will be completed as per schedule.
- Ensuring all the beneficiaries to have an Aadhar linked Bank account.

(Action by the Commissioners)

Haritha Haram:

All the Commissioners are directed to submit Action plan to take up plantation activity in following places / premises

- House premises
- Govt. building office premises,
- Educational Institutions (Govt. / private)
- Temple/ church/ masque premises,
- Grave yards
- Industrial areas
- Along Canal
- Along National Highway Roads
- Shikham lands
- Other convenient places.

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