

**PROCEEDINGS OF THE MISSION DIRECTOR, MISSION FOR ELIMINATION  
OF POVERTY IN MUNICIPAL AREAS- (MEPMA)**

**Present: Smt Anita Ramachandran, I.A.S., Mission Director, MEPMA**

**Progs Roc No:1216/09/D1**

**dated 20.2.2014**

- Sub: MEPMA – release of Capacity Enhancement Fund (CEF)/Revolving fund of SJSRY to the eligible Town level federations) – sanctioned - regarding
- Ref: 1.This office circular Rc No 1216/ IB/CEF/2011-12 dated 22.2.2012  
2. Minutes of 10<sup>th</sup> EC meeting dated 21.4.2012.  
3.This office circular Rc No 1216/ IB/CEF/2011-12 dated 12.6.2012 & 21.6.2012.  
4.This office progs Roc No 1216/ 09 - D1/IB dated 12.9.2012.  
5.This office progs Rc No 1216/09/D1 dated 23.10.2013

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ORDER:

**In the ref.2nd cited, EC has agreed in principle for release of CEF Rs 9.00 lakhs to each TLF for enabling them to co-opt with Sthreenidhi.**

**2. STHREE NIDHI (State Level Women Credit Cooperative Society)**

Sthreenidhi Board has agreed in principle for including CBOs of Urban area in Sthreenidhi from Feb'2012 and Registrar of Cooperatives has agreed to include Urban TLFs in Sthreenidhi on 25.5.2012.

Proposed to Co-opt Town level federations in Sthreenidhi (a State Level Credit Cooperative Society) with Rs 10.00 lakhs of share capital and Rs 10000/- towards membership fees from April'2012.

- Eligible TLF ( minimum of 1 year from the date of formation, registration, Strengthened, audited) mobilizes 5.00 lakhs corpus from SHGs/SLFs.
- MEPMA releases Rs 9.00 lakhs as CEF to TLFs
- TLF contributes Rs10.00 lakhs towards share capital and 0.10 lakh towards membership fees out of total Rs 14.00 lakhs
- Rs 3.90 lakhs will be at the disposal of TLF towards internal lending and for other activities others Matching contribution from GoAP would be Rs 1.50 Cr to 50.00 lakhs for each TLF based on the grading of TLF.
- Funding to SHG members (a Rs 25000/- to each member  
Covering minimum of 6 members in each SHG in 1st phase.

3.. So far , vide progs above , CEF was released to 94 TLFs which were co-opted to Sthreenidhi . Now , sanction is accorded for release of CEF of Rs 9.00 lakhs to eligible

13 TLFs , so as to enable them to pay share capital of Rs 10.00 lakhs (Rs 1.00 lakh + 9.00 lakhs) at one go along with their membership fees of Rs 0.10 lakh to Sthreenidhi immediately . The details are as follows:

Sl.	District	No. of ULBs	No. of TLFs	TLFs to which CEF was released earlier	No. of TLFs eligible for sthreenidhi ( registration & 5.00 lakhs corpus)	Proposed CEF/RF to be released @ Rs 9,00,000 to each
1	Nizamabad	4	6	3	2 (Armour & 2 <sup>nd</sup> one in Nzd)	18.00
2	Warangal	6	13	2	5 TLFs ( Warangal3 Sthree Shakthi, Orugallu, Telugu Talli, Parakal, ,Narsampeta)	45.00
3	Srikakulam	6	5	-	3 (Amudalavalasa, Ichapuram, Srikakulam	27.00
4	Kurnool	10	14	5	3 ( Kurnool town )	27.00
					13	117.00

Further it is to inform that CEF is being released based on the following criteria. Before actual release to TLFs , PDs are however instructed to once again verify them amount shall be released to the TLFs which fulfill the following conditions

- TLF must have been registered
- Minimum seniority of one year from the date of formation of TLFs
- TLF must have conducted at least 6 EC meetings since last 6 months
- TLF must have opened its A/c in the Bank.
- Consistency in minimum monthly savings @ Rs 500- 1000/- per month per SLF from the date of formation of TLF.
- must have trained TLF Resource person
- Must maintain TLF books of Accounts properly.
- Must have membership of at least 30-40 SLFs.
- TLF must have formed all subcommittees Bank linkage committee, Social issues committee, infrastructure ,Health & Nutrition committee, SLF monitoring committee ,livelihood committee etc.,
- 100% of SLFs must have been maintaining the Books of A/cs with SLF RPs.
- TLF details must have been placed on MEPMA website
- TLF must have undergone EC&OB members training
- TLF must have minimum corpus fund of Rs 5,00,000/-

4. TLF RP – CO - TPrO /PRP will grade the TLF and certify the correctness for accessing CEF/RF and concerned District IB and PD would certify and release the CEF/RF to TLFs, duly obtaining the approval of the Dist.Collector.

**5. Release of CEF/RF to TLFs:**

A. PDs and concerned IB specialists are instructed to ensure that

- Utilise the services of TLF RPs for ensuring effective Book keeping and record maintenance regarding TLF A/Cs and Sthreenidhi
- One room/accommodation shall be provided to TLF in the Municipal premises and in case of allotment of CRC to TLF, TLF office shall be set up in CRC only under the supervision of CD staff
- TLF Books of A/Cs shall be maintained in the office/room/CRC allotted by the concerned MC
- TLF RPs shall also maintain the records related to SLF/TLF grading and auditing etc.,
- Closely monitor the utilization of CEF/RF by TLFs – by imparting requisite trainings from time to time – duly utilizing the services of Sr CRPs/DRPs.

B.PD shall also ensure that TLF would pay an amount of Rs 10.00 lakhs in favour of Sthreenidhi by way of cheque or E-transfer, at an earliest as its share capital along with membership fees of Rs 10000.

- PD also to ensure that sufficient orientation programmes would be given to TLF EC&OB members, TLF RPs, SLF RPs regarding Sthreenidhi. Funds would be released separately for the trainings.
- After co-opting the TLF the respective TLF would be eligible for matching grant of 10 times to their own corpus from ~~GoAP~~ <sup>GoAP</sup> based on the grading and on prorata basis – as per the share capital contribution.
  - SHG members requests for sanction of loan amount through SHG
  - SHG forward the resolution to SLF – after scrutiny of the requirement by the SHG member i.e., need and other aspects
  - SLF forward the same to TLF
  - TLF forward the request to Sthreenidhi through SMS (IVRS System)
  - Sthreenidhi process and ensure that the amount would be deposited in SHG A/c.

D. Project Directors shall ensure that

- TPrO/PRP, shall conduct town level orientation programme to OB members of TLFs and explain in detail regarding accessing and utilization of CEF.
- Executive Committee of TLF in consultation with all its SLFs shall pass a resolution accepting the conditionalities for utilization of CEF by TLFs.
- Once the resolution is completed, TPrO/PRP shall send the proposals to PD IKP urban in consolidated manner for sanctioning of CEF to the eligible TLF through concerned MCs.

PD, MEPMA while releasing funds to TLF based on following aspects

- Date of TLF registration
  - Corpus fund available with Bank statement , Pass book and Bank scroll and ledger book
  - TLF with SC,ST,minotities,PWDs,Ultra poor
- PD, MEPMA will issue proceedings with the approval of the Dist.Collector, for releasing the amount as per eligibility, in favour of the TLF A/c No through online transfer.

Hence, the Finance Manager, MEPMA is authorized to draw and issue cheques for an amount of Rs 1,17,00,000/- (Rupees one crore seventeen lakhs only ) in favour of PDs – as mentioned in para – 3 above from out of UWSP component of SJSRY and PDs are requested to ensure that they follow the guidelines mentioned in the ref. cited – for release of CEF/RF to TLFs and furnish the Utilisation certificate for the same immediately.

**MISSION DIRECTOR,  
IKP URBAN**

*Handwritten signature and date: 20/2/14*

Copy of CEF guidelines  
Copy to the Finance Manager, MEPMA  
PD, MEPMA for taking necessary action.

# Detail of CEF released to TLB

Sl.	District	No. of ULBs	No. of TLFs eligible for sthreenidhi as on 7/2012	No. of TLFs for which 2nd installment of Rs 9.00 lakhs was released	2nd phase 9.00 lakhs	now releasing	remarks
1	Adilabad	7	6	6			
2	Ananthapur	12	4	4	2		
3	Chittoor	8	9	9			
4	East Godavari	12	1	0	4		1.00
5	Guntur	13	10	7	2		
6	Kadapa	9	10	10			
7	Karimnagar	11	2	1			1.00
8	Khammam	6	6	6			
9	Krishna	8	6	4			
10	Kurnool	10	4	3	2	3	
11	Mahabubnagar	9	1	1			
12	Medak	6	3	3	2		
13	Nalgonda	8	2	2	2		
14	Nellore	7	3	3	2		
15	Nizamabad	4	3	3		2	
16	Prakasam	8	4	4			
17	Rangareddy	2	2	2			
18	Srikakulam	5	0	0		3	
19	Visakhapatnam	4	1	1			
20	Vizianagaram	4	1	1			
21	Warangal	6	2	2		5	
22	West Godavari	9	3	1	4		
		<b>169</b>	<b>83</b>	<b>73</b>			
	Cantonment	1	0				
	GHMC	1	1	1			
	GVMC	1	0				
	VMC	1	0				
	<b>Sub Total</b>	<b>4</b>	<b>1</b>	<b>74</b>			
	<b>GRAND TOTAL</b>	<b>173</b>	<b>84</b>	<b>74</b>	<b>20</b>	<b>13</b>	

G. Santhi  
20/12