

Minutes of the review meeting held on 13-07-2015
by the Mission Director, MEPMA Dr. B. Janardhan Reddy, IAS,
at Mini Conference hall, C&DMA

The Mission Director, MEPMA has reviewed the Action Taken Report on the decisions taken on the Staff review meeting held on 06-07-2015 with the MEPMA staff and representatives of CGG, TCS. CGG persons not attended the meeting. MD expressed dissatisfaction on the attitude of CGG persons.

General Instructions:

- Bank Accounts to be opened on Official Designations instead of personal names.
- Amounts to be disbursed through cheques or through 'online' system. **Cash transactions to be avoided, at any cost.**
- Unspent amounts of NULM to be received back from Mahabubnagar DPMU. The VLR amount to be released to all districts except Mahabubnagar. As when funds returned by Mahabubnagar PD, then the VLR amount to be released.
- Congratulations letter to be sent for the districts where the data of Bankers contact numbers, mail IDs were received.

Action: AMD, FM, SMCs.

Employment through Skill Training & Placement (EST&P):

- Quality analysis and placement potential reports to be obtained from districts for the 3 courses in which higher number of trainees undergoing training viz., Computer Assistant, Sewing machine operator and Beauty therapy by 14.07.2015.
- Feedback format to be kept in the portal.

Action: SMC LH, SMC MIS, CGG

Street Vending:

- APITCO to analyze the units of the street vendors regarding the loan taken and the profit earnings.
- Proposals from the ULBs are not submitted. The concerned officials, Executive Engineer and Specialist - Planning & Projects to pursue with ULBs to get proposals by next week.
- Personal phones, Letter from MD, Letter to Collectors shall be written on Street Vending proposals from ULBs.
- Coordinate with MCR HRD personal to send a request letter addressed to Commissioner, GHMC regarding Street Vending pilot project.
- Concerned SMC, Executive Engineer and Specialist - Planning & Projects shall visit districts weekly one or two places to get Street Vending proposals

Action: SMC – Street Vending, EE.

Social Mobilization & Institution Development (SM&ID):

- APITCO has to finalize the Module for City Livelihood Centers (CLCs) immediately.
- Meeting with Additional Commissioner, UCD, GHMC and other concerned staff/officials shall be arranged immediately on implementation of NULM component. A letter to be sent to GHMC immediately.
- Letter to all PDs, MEPMA and all Municipal Commissioners regarding to address the Bankers for sanction of loans to SHG members by taking resolution from the concerned SHGs to prevent misuse of loan amount.
- To conduct SWM program for three months in convergence with C&DMA.
- To conduct 'Surgical Screening camps' for PWDs in Karimnagar district after "PUSHKARALU".
- SC, ST, Minority data has to be updated in MEPMA web portal for the year 2015-16.
- Representative from NUHM to be invited for the weekly review meetings.

Action: SMC- IB.

Social Security:

- SERP to be requested for extension of date **up to 31.07.2015** for Scholarships data entry under **JBV & Abhayahastam** schemes for the year **2014-'15**.

Action: DMC - LH

MIS:

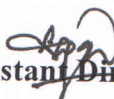
- To provide Feedback form in website to enable anyone to post suggestions/complaints immediately.
- To resolve the technical issues arising in Scholarships data entry of JBV & ABH schemes as reported by district staff.
- E-News letter to be created in Telugu language.
- The MEPMA website Dash Board to be auto updated.
- Weekly review meeting minutes to be kept in E-news letter.
- **Wi-Fi facility to be provided. Estimation to be arrived for providing Wi-Fi facility.**
- Non data share banks information to be sent to SHGs, PDs and Municipal Commissioners randomly every week for cross verification.
- MEPMA website to be linked with C&DMA website.
- Mail addresses of all participants of Convergence Meeting shall be obtained and Meeting minutes shall be sent by e-mail on the same day.

Action: SMC M&E, SMC BL, TCS, CGG

Sd/- Dr. B. Janardhan Reddy

MISSION DIRECTOR (FAC)

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Assistant Director