

**Minutes of the review meeting on all MEPMA activities held by the
Additional Mission Director, MEPMA on 12.06.2018 at Nizamabad
with the District Mission Coordinators of all Districts**

=====

As per the instructions of the Mission Director, MEPMA, the Additional Mission Director, MEPMA has reviewed the progress of all the components of DAY-NULM, Housing for All with the District Mission Coordinators of all Districts and given the following instructions.

Social Mobilization and Institution Development:

Development of Social Capital in SLFs and TLFs

• **Formation of 5 sub-committees in SLFs and TLFs:**

Each Sub-committee will have 3 members, out of which one will be the representative of that committee.

- i. SHG Monitoring Committee
- ii. Livelihoods Committee (Skills & Livelihood and CLCs)
- iii. Bank linkage Committee (SHG Bank Linkage, SEP & VLR)
- iv. Vulnerability issues Committee (Shelter for Urban Homeless, Street Vendors and Social Security)
- v. Coordination Committee (Coordination with line Departments and Municipal activities like Swachh Bharath, Harithaharam, SWM etc)

- Details of sub-committee members of all SLFs and TLFs must be submitted to HO by 30th June 2018
- A screen will be developed in MIS for updation of details of all sub-committees.
- Executive Committee Meetings at Municipal Commissioner Level should be conducted on 10th of every month to monitor all components of DAY-NULM and to submit minutes to Head Office without fail.
- Identification of Book Keepers in all SHGs by 5th July 2018 and strengthen them
- To complete Aadhaar Seeding of all SHG Members as per the dates mentioned below without fail:

S.No	District	Total No. of SHG Members	Target for AADHAR Seeding	Last Date for AADHAR Seeding
1	Adilabad	18575	3398	20.06.2018
2	Bhadradi (Kothagudem)	39340	10134	30.06.2018
3	Bhupalapally	7675	3074	20.06.2018
4	Gadwal	14531	5578	25.06.2018

S.No	District	Total No. of SHG Members	Target for AADHAR Seeding	Last Date for AADHAR Seeding
5	Hyderabad	461655	226158	30.06.2018
6	Jagtial	41561	7393	20.06.2018
7	Jangoan	9029	2577	20.06.2018
8	Kamareddy	9990	1704	16.06.2018
9	Karimnagar	46113	11358	25.06.2018
10	Khammam	61846	8934	30.06.2018
11	Komaram Bheem	9146	1182	16.06.2018
12	Mahabubabad	10266	4275	25.06.2018
13	Mahabubnagar	42228	9925	25.06.2018
14	Mancherial	28303	1568	16.06.2018
15	Medak	7541	1174	16.06.2018
16	Medchal-Malkajgiri	35272	18861	30.06.2018
17	Nagarkurnool	15479	2179	20.06.2018
18	Nalgonda	46208	10068	25.06.2018
19	Nirmal	19971	5470	25.06.2018
20	Nizamabad	67254	13341	25.06.2018
21	Peddapalli	35480	13226	25.06.2018
22	Rajanna (Sircilla)	23997	6045	25.06.2018
23	Ranga Reddy (Shamshabad)	36754	12083	25.06.2018
24	Sangareddy	30583	5726	20.06.2018
25	Siddipet	37518	4063	20.06.2018
26	Suryapet	35493	2608	16.06.2018
27	Vikarabad	17185	3377	20.06.2018
28	Wanaparthy	11027	2381	20.06.2018
29	Warangal (Rural)	12574	3683	20.06.2018
30	Warangal (Urban)	153963	36770	30.06.2018
31	Yadadri	9642	1592	16.06.2018
	Total	1396199	439905	

- Regular Updation of progress in DAY-NULM and MEPMA website failing which the Data Entry Operators will be held responsible for non-updating of data in the portal which results in poor SPARK ranking.
- SHG data Deletion:
 - Download the zero member SHG data from website
 - The data is to be segregated CO wise
 - To approach concerned banks and check whether SHG is active or inactive based on SB account number and take Banker Certification on each page
 - Certification by SLF and TLF President and Secretary.

- Verification by TMC (10% of SHGs), DMC (5% of SHGs other than verified by TMC) and send proposal for deletion to Head Office through PDs
- Mapping of COs to SLFs and SHGs by 20th June 2018
- Mapping of SHGs to SLF and SLFs to TLF by 30th June 2018.
- TMCs and Cos to attend the SHG meetings regularly. CO has to attend at least 50% of SLF meetings under his/ her jurisdiction every month.
- To develop model SLF as per guidelines @ one SLF per CO in his jurisdiction. All the SHGs under that SLF should be model SHG by following panchasutras and other guidelines.
- TMC to attend TLF meeting and atleast 50% of SLF meetings in a month without fail.
- DMC to attend all TLF meetings in all ULBs of concerned district.

Self Employment Program:

- To prepare bank wise branch wise targets for the year 2018-19
- To complete Aadhar seeding for the eligible SHGs under VLR by 15th June 2018
- To complete Joint identification Camps by 15th July 2018
- To update the repayment details for the loans grounded under SEP – Individual & Group
- To complete the audit of all the accounts of SHGs by Book Keepers
- To complete updation of progress in DAY-NULM and MEPMA portal

Employment through Skills Training and Placement:

- Identification of unemployed youth and register them by 30th June 2018.
- Complete the updating of placements of all batches in the portal by 30th June 2018.
- Bills of 2016-17 to be cleared if any pending by 20th June 2018.

City Livelihoods Center (CLCs):

- Submit the DPRs for establishment of New CLCs
- Status report of the existing CLCs to be submitted along with the issues by 20th June 2018

Support to Urban Street Vendors:

- To conduct Town Vending Committee (TVC) meetings every month
- Financial Literacy camps and capacity building programs are to be conducted in all ULBs to cover all the registered street vendors.
- ULB wise E-Cart targets to be submitted by 15.06.2018.

- Opening of saving bank accounts to all registered street vendors to be completed and updation of same in MEPMA portal by 30.09.2018
- To cover social security, i.e. PMSBY & PMJJBY to all registered Street Vendors by 30.10.2018.

Shelter for Urban Homeless:

- Identification of land / building for establishment of Shelters and send land details to HO.
- Monitoring of existing shelters

Homestead Nurseries:

- To update the data of homestead nurseries in MEPMA portal and complete geotagging of stage 1 and 2 of all nurseries

Housing for All:

- The Housing for all is introduced to provide houses to all urban poor who don't have houses. Accordingly, the sites have been identified by Revenue Department for construction of Houses and entrusted the construction of houses to different departments and the selection of beneficiaries is done by the District Collectors.
- MEPMA is the nodal agency for implementation of HFA. The Mission Director, MEPMA has directed to geotag the sites and update in GoI portal immediately.
- The Civil engineers from MEPMA will visit ULBs for monitoring Geo tagging of sites. The DMCs to coordinate the visiting Civil Engineers during the visit.

General :

- To submit success stories / best practices on all components regularly with high resolution photographs.
- To prepare Plan of action for 1st quarter based on Annual Action Plan
- The SMC, Health to organize orientation to all the DMCs on NUHM
- The AD, MEPMA to issue show-cause notice to the DMCs / Incharge DMCs of Gadwal, Mahabubabad, Sircilla, Jagityal and Kothagudem for not attending the review meeting without prior intimation.


Additional Mission Director
MEPMA

To
The Project Director, MEPMA of all the Districts for immediate necessary action.
The Municipal Commissioners of all the ULBs of Telangana State.

Copy to PA to the Mission Director, MEPMA for favour of information.